

Daniel Webster Highway Overpass, Suncook, N. H.



Annual and School Reports of the Town of  
**Allenstown, New Hampshire**

For the year ending  
December 31, 2004

# **Town Directory**

## **Ambulance-\*Fire\*-Police**

## **911**

### **Business Numbers:**

Fire Department	485-9202	Highway Department	485-5460
Police Department	485-9500	Building Department	485-4276
Tax Collector	485-4276	Library	485-7651
Town Hall	485-4276	Town Clerk	485-4276
Welfare Department	485-7321	Sewer Commission	485-5600
Pembroke Water Works	485-3362*	Community Action	485-7824
*Emergencies	228-2594	Zoning/Planning	485-4276

### **School Department:**

Allenstown Elementary	485-9574	Armand R. Dupont	485-4474
Pembroke Academy	485-7881	Supt. of Schools	485-5187

### **Business Hours: Town Hall**

Business hours for the following departments are Monday through Friday,  
9:00 am - 2:00 pm

Selectmen's Office, Assessing Office, Tax Collector,  
Welfare Office- by appointment only

Tax Collector and Assessing Offices also open Monday evenings 5-7 pm  
Building/Code Enforcement Department 8:30 am-2:00 pm

### **LANDFILL**

Tuesdays & Thursdays 7:00 am - 10:00 am, Saturday 8:00 am- 4:00 pm

### **Library**

Monday	Tuesday	Thursday	Friday
1:00 pm-5:00 pm	10:00-Noon	10:00 am-Noon	1:00 pm-8:00 pm
7:00 pm-9:00 pm	1:00 pm-5:00 pm	1:00 pm-5:00 pm	
	7:00 pm-9:00 pm		

### **TOWN CLERK**

Monday	Tuesday	Wednesday	Thursday
8:30 am-1:00 pm	8:30 am-1:00 pm	8:30 am-1:00 pm	8:30 am-3:00 pm
3:00 pm-7:00 pm	3:00 pm-5:00 pm	3:00 pm-5:00 pm	

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2004

# **ALLENSTOWN NEW HAMPSHIRE MERRIMACK, SS.**



## **ANNUAL REPORTS**

**OF THE SELECTMEN AND TREASURER TOGETHER WITH THE  
REPORTS OF THE ROAD AGENT, FIRE CHIEF, POLICE CHIEF,  
CODE ENFORCEMENT OFFICER, WELFARE DIRECTOR AND  
OTHER OFFICERS OF THE TOWN OF ALLENSTOWN, NEW  
HAMPSHIRE FOR THE FISCAL YEAR ENDING:**

**DECEMBER 31, 2004**



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## **TOWN REPORT DEDICATION**

### **HENRIETTE V. GIRARD**



A life long resident of Allenstown, Henriette started out early on getting involved with the residents and children as a school teacher at Pembroke Academy. Her dedication and love for her community never waned over the years as she was always willing to lend a helping hand no matter what needed to be done.

In 1995, after retiring from the Bank of New Hampshire, Henriette was hired as the daytime Police Secretary. Always kind and thoughtful, she would always try to make the prisoners feel welcome by offering them food or coffee, much to the dismay of the Police Chief.

In 1997, after several Administrative Assistant's left, the Board of Selectmen approached Henriette about leaving the Police Department to move upstairs to help them out. Henriette willingly made the move and helped out until 2000 when the Selectmen re-hired a new Administrative Assistant. At that time Henriette stepped down from the pressures and continued as the Town's Secretary, a position that was vacant for years.

Over the years at Town Hall it was somewhat of a reunion for Henriette re-uniting with former High School students as they waited to conduct their Town business. Never one to be shy, Henriette always offered her opinions and motherly views to those she came in contact with. At times it felt like we were working with our mother.

For those of us who have worked with you over the years Henriette we say Thank You and enjoy your well deserved retirement.

Your former Co-workers



# **TOWN OFFICERS**

## **BOARD OF SELECTMEN**

Arthur G. Houle	60 School Street	485-7296
Sandra M. McKenney	22 Main Street	485-7187
Peter A. Viar	41 Dowst Road	485-5504

Administrative Assistant  
David M. Jodoin - Email aa@Allenstown.org  
Town Web Page - www.Allenstown.org

Administrative Secretary	Henriette Girard
Assessor	Corcoran Consulting
Assessing Clerk	Penny Touchette
Building Inspector/Code Enforcement	Louis Conley
Fire Chief	Everett Chaput III
Deputy Fire Chief/Fire Prevention	Robert Martin
Health Officer	Arthur Houle
Librarian	Georgette Plourde
Moderator	Dennis Fowler
Police Chief	James McGonigle
Road Agent	James Boisvert
Tax Collector/Deputy Town Clerk	Diane Demers
Town Clerk	Edward Cyr
Treasurer	Bernadette Lafond
Welfare Director	Marcella Hinkel

### ***Sewer Commissioners***

James Rodger  
Jeff McNamara  
Marcel Lascelle

### ***Library Trustees***

Vivien Doane  
Vicki Kneeland  
Rose Bergeron

### ***Supervisor of the Checklist***

Louise Letendre  
Gabriel Daneault  
Robert Girard

### ***Trustee of Trust Funds***

Edgar McKenney  
Lorraine Mondoux  
Gabriel Daneault

# **Appointed Board Members**

## **Planning Board**

**Thomas Gilligan, Chairman**

**Term Ex. 4/1/2005**

Robert Lee, Term Ex. 4/1/2007

Arthur Houle, Selectmen Rep.

Edgar McKenney, Term Ex. 4/1/2006

Robert Bergeron, Alternate Term Ex. 4/1/2006

John Anderson, Alternate Term Ex. 4/1/2007

## **Zoning Board of Adjustment**

**Robert Lee, Chairman**

**Term Ex. 4/1/2005**

Mark O'Clair, Term Ex. 4/1/2007

Rose Marie Lemaire-Balboni, Term Ex. 4/1/2006

Eric Feustel, Term Ex. 4/1/2006

Jennifer Telles, Alternate Term Ex. 4/1/2007

Larry Anderson, Alternate Term Ex. 4/1/2005

## **Conservation Commission**

**Philip Trowbridge, Chairman**

**Term Ex. 4/1/2005**

Laura Bonk, Term Ex. 4/1/2005

David McKay, Term Ex. 4/1/2006

Alfred Heavey, Term Ex. 4/1/2007

Jenna Gray, Term Ex. 4/1/2006

David Evans, Alternate Term Ex. 4/1/2007

## **Budget Committee**

**Jennifer Morin, Chairman**

**Term Ex. 4/1/2007**

### **Term Expiration 2005**

Gabriel Daneault

William Barnett

Robin Pelletier

Thomas Gilligan

### **Term Expiration 2006**

Carol Merrill

Mona McCready

Brian Duchesne

David Eaton

### **Term Expiration 2007**

Robin McAfee

Appointed: Dan Howe, Larry Anderson

Thomas Irzyk, School Board Representative

Peter A. Viar, Selectmen's Representative

\*\*\*\*\*  
VOLUNTEER APPLICATION  
\*\*\*\*\*

NAME: \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

In order to make my contribution to the growth and welfare of the Town of Allenstown, I am willing to volunteer to serve on the following board(s) and/or Commission(s). My preference is indicated by 1, 2, 3, etc. (Please circle "regular" or "alternate" for choice).

Planning Board (regular or alternate)

Conservation Commission (regular or alternate)

Recreation Commission

Zoning Board of Adjustment (regular or alternate)

Please attach a brief statement as to why you feel qualified to serve as indicated above.

Mail to:      Board of Selectmen  
                  Attention: David Jodoin  
                  16 School Street  
                  Allenstown, NH 03275

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
**FORM MS-1 FOR 2004**

Community Services Division, Municipal Finance Bureau  
PO Box 487, Concord, NH 03302-0487 Phone (603) 271-2687  
E-mail: nduffy@rev.state.nh.us

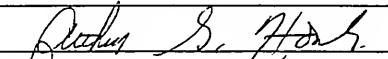
2004

Original Date:	<hr/>
Copy (check box if copy)	<input type="checkbox"/>
Revision Date:	<hr/>

CITY/TOWN OF ALLENSTOWN IN MERRIMACK COUNTY

**CERTIFICATION**

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.  
RSA 21-J:34

PRINT NAMES OF CITY/TOWN OFFICIALS	SIGNATURES OF CITY/TOWN OFFICIALS (Sign in ink)
ARTHUR G. HOULE	
SANDRA MCKENNEY	
PETER A. VIAR	
Date signed <u>10/27/04</u>	Check one: Governing <input checked="" type="checkbox"/> Body <input type="checkbox"/> Assessors <input type="checkbox"/>
City/Town Telephone # <u>(603) 485-4276</u>	Due Date: <u>September 1, 2004</u>

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink (RSA 41:15 & Rev. Rule 105.02).

**REPORTS REQUIRED:** RSA 21-J:34, as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/town tax assessments and sworn to uphold under oath per RSA 75:7. Please complete all applicable pages and refer to the instructions (pages 10 thru 12) provided for individual items.

**THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1st TO AVOID LATE FILING PENALTIES. (RSA 21-J:34 & 36.)**

**RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO: NH Department of Revenue Administration, Community Services Division, Municipal Finance Bureau, PO Box 487, Concord, NH 03302-0487.**

Contact Person: \_\_\_\_\_  
(Print/type)

Regular office hours: \_\_\_\_\_

FOR DRA USE ONLY

See instructions beginning on page 10, as needed.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2004

2004

LAND	Lines 1A, B, C, D, E & F List all improved and unimproved land (include wells, septic & paving)	NUMBER OF ACRES	2004 ASSESSED VALUATION By CITY/TOWN
BUILDINGS	Lines 2 A, B, C and D List all buildings		
1 VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B and 4 A Current Use (At Current Use Values) RSA 79-A (See Instruction #1)		3,099.24	\$ 282,035
B Conservation Restriction Assessment (At Current Use Values) RSA 79-B			\$
C Discretionary Easement RSA 79-C			\$
D Discretionary Preservation Easement RSA 79-D			\$
E Residential Land (Improved and Unimproved Land)		1,817.00	\$ 63,600,150
F Commercial/Industrial (DO NOT Include Public Utility Land)		697.87	\$ 15,562,850
G Total of Taxable Land (Sum of lines 1A, 1B, 1C, 1D, 1E and 1F)		5,614.11	\$ 79,445,035
H Tax Exempt & Non-Taxable Land (\$ 9,099,945 )		7,123.24	
2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B			
A Residential			\$ 136,010,300
B Manufactured Housing as defined In RSA 674:31			\$ 20,435,918
C Commercial/Industrial (DO NOT Include Public Utility Buildings)			\$ 21,788,200
D Discretionary Preservation Easement RSA 79-D Number of Structures			\$
E Total of Taxable Buildings (Sum of lines 2A, 2B, 2C and 2D.)			\$ 178,234,418
F Tax Exempt & Non-Taxable Buildings (\$ 4,752,100 )			
3 UTILITIES (see RSA 83-F:1V for complete definition)			
A Utilities (Real estate/buildings/structures/machinery/dYNAMOS/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.)			\$ 4,814,957
B Other Utilities (Total of Section B From Utility Summary)			\$
4 MATURE WOOD AND TIMBER (RSA 79:5)			\$
5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1G, 2E, 3A, 3B and 4) This figure represents the gross sum of all taxable property in your municipality.			\$ 262,494,410
6 Certain Disabled Veterans (Paraplegic and Double Amputees Owning Specially Adapted Homesteads with VA Assistance RSA 72:36-a)	Total # granted		\$
7 Improvements to Assist the Deaf RSA 72:38-b	Total # granted		\$
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	Total # granted		\$
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption up to \$150,000 for each) (See instruction #2)	Total # granted		\$
10 Water/Air Pollution Control Exemptions RSA 72:12-a	Total # granted		\$
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9 and 10) This figure will be used for calculating the total equalized value for your municipality.			\$ 262,494,410
12 Blind Exemption RSA 72:37	Total # granted	2	\$
	Amount granted per exemption	\$ 15,000	30,000
13 Elderly Exemption RSA 72:39-a & b	Total # granted	60	\$ 982,700
14 Deaf Exemption RSA 72:38-b	Total # granted		\$
	Amount granted per exemption	\$	
15 Disabled Exemption RSA 72:37-b	Total # granted		\$
	Amount granted per exemption	\$	

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2004

2004

16 Wood-Heating Energy Systems Exemption RSA 72:70	Total # granted	\$
17 Solar Energy Exemption RSA 72:62	Total # granted	\$
18 Wind Powered Energy Systems Exemption RSA 72:66	Total # granted	\$
19 Additional School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Amounts in excess of \$150,000 exemption)	Total # granted	\$
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)		\$ 1,012,700
21 NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED (Line 11 minus Line 20)		\$ 261,481,710
22 LESS Utilities (Line 3A) Do NOT include the value of OTHER utilities listed in Line 3B		\$ 4,814,957
23 NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22)		\$ 256,666,753

## FOR DEPARTMENT OF REVENUE USE ONLY

DATE  INITIALS  Equalization Bureau changes only (ie.utilities, etc.).

DATE  INITIALS  Both Municipal Finance and Equalization Bureau Changes (ie. rerun tax bills)

DATE  INITIALS  Other, explain below.

ADDITIONAL NOTES:

**UTILITY SUMMARY: ELECTRIC, GAS, OIL, PIPELINE, WATER & SEWER RSA 83-F**

List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instruction Sheets. (See Instruction #3)

**SECTION A: LIST ELECTRIC COMPANIES, GENERATING PLANTS, ETC.**  
(Attach additional sheet if needed.) (See Instruction #4)2004  
VALUATION

CONCORD ELECTRIC	\$	30,711
NH ELECTRIC COOPERATIVE INC	\$	278,600
PUBLIC SERVICE OF NH	\$	2,657,262
THOMAS HODGSON & SONS INC	\$	250,000
	\$	
	\$	
	\$	
<b>A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION</b> (See Instruction #4 for the names of the limited number of companies)	\$	3,216,573

**GAS, OIL & PIPELINE COMPANIES**

ENERGY NORTH NATURAL GAS CO	\$	879,464
TENNECO INC	\$	184,693
	\$	
<b>A2 TOTAL OF ALL GAS, OIL &amp; PIPELINE COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	\$	1,064,157

**WATER & SEWER COMPANIES**

COMMUNITY WATER AND WASTEWATER SERVICES	\$	534,227
	\$	
	\$	
<b>A3 TOTAL OF ALL WATER &amp; SEWER COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	\$	

**GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES** (Sum of Lines A1, A2, and A3)

This grand total of all sections must agree with the total listed on page 2, Line 3A.

\$ 4,814,957

**SECTION B: LIST OTHER UTILITY COMPANIES** (Exclude telephone companies)  
(Attach additional sheet if needed.) (See Instruction #5)2004  
VALUATION

	\$	
	\$	
	\$	
<b>B TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B.</b> (See Instruction #5) Total must agree with total listed on Page 2, Line 3B.	\$	

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2004**

2004

TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows and the widows of veterans who died or were killed on active duty. RSA 72:35	\$ 700 minimum	13	\$
	Enter optional amount adopted by municipality \$	1,400	\$ 18,200
Other war service credits. RSA 72:28	\$ 50 minimum	200	\$
	Enter optional amount adopted by municipality \$	100	\$ 20,000
<b>TOTAL NUMBER AND AMOUNT</b>		<b>213</b>	<b>\$ 38,200</b>

\*If both husband &amp; wife qualify for the credit they count as 2.

\*If someone is living at a residence such as brother &amp; sister, and one qualifies, count as 1, not one-half.

## DISABLED EXEMPTION REPORT

INCOME LIMITS:	SINGLE	\$	ASSET LIMIT:	\$
	MARRIED	\$		

## ELDERLY EXEMPTION REPORT - RSA 72:39-a

NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR		PER AGE CATEGORY	TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED				
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT	
65 - 74	20	\$ 10,000	65 - 74	21	\$ 210,000	\$ 210,000	
75 - 79	18	\$ 15,000	75 - 79	18	\$ 270,000	\$ 262,000	
80 +	18	\$ 25,000	80 +	21	\$ 525,000	\$ 510,700	
			TOTAL	60	\$ 1,005,000	\$ 982,700	
						Must Match Page 2, Line 13	
INCOME LIMITS:	SINGLE	\$	ASSET LIMIT:		\$		
	MARRIED	\$					

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2004

2004

## CURRENT USE REPORT - RSA 79-A

	TOTAL No. ACRES RECEIVING CURRENT USE ASSESSMENT	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	143.56	\$ 52,911	RECEIVING 20% RECREATION ADJUSTMENT	0.00
FOREST LAND	2,130.00	\$ 216,736	REMOVED FROM CURRENT USE DURING CURRENT YEAR	13.84
FOREST LAND W/DOCUMENTED STEWARDSHIP		\$		TOTAL NUMBER
UNPRODUCTIVE LAND	207.37	\$ 3,111	TOTAL NUMBER OF OWNERS IN CURRENT USE	71
WET LAND	318.31	\$ 9,277	TOTAL NUMBER OF PARCELS IN CURRENT USE	127
<b>TOTAL (must match page 2)</b>	<b>3,099.24</b>	<b>\$ 282,035</b>		

## CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B

	TOTAL No. ACRES RECEIVING CONS. RES. ASSESSMENT	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND		\$	RECEIVING 20% RECREATION ADJUSTMENT	
FOREST LAND		\$	REMOVED FROM CONSERVATION RESTRICTION ASSESSMENT DURING CURRENT YEAR	
FOREST LAND WITH/DOCUMENTED STEWARDSHIP		\$		TOTAL NUMBER
UNPRODUCTIVE LAND		\$		
WET LAND		\$	TOTAL No. OF OWNERS IN CONSERVATION RESTRICTION	
<b>TOTAL (must match page 2)</b>	<b></b>	<b>\$</b>	<b>TOTAL No. OF PARCELS IN CONSERVATION RESTRICTION</b>	

## DISCRETIONARY EASEMENTS - RSA 79-C

TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: Map/Lot-Percentage Granted i.e. Golf Course, Ball Park, etc.)
		1
ASSESSED VALUATION		2
\$		3
		4

DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D  
Historic Agricultural Structures

TOTAL NUMBER OF STRUCTURES IN DISCRETIONARY PRESERVATION EASEMENTS	DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e. Barns, Silos, etc.) MAP & LOT - PERCENTAGE GRANTED	
TOTAL NUMBER OF ACRES	1	9
	2	10
	3	11
ASSESSED VALUATION	4	12
\$ L/O	5	13
\$ B/O	6	14
TOTAL NUMBER OF OWNERS	7	15
	8	16

**DEPARTMENT OF REVENUE ADMINISTRATION**  
**Municipal Finance Bureau**  
**2004 Tax Rate Calculation**

**TOWN/CITY: ALLENSTOWN**

Gross Appropriations	2,977,211
Less: Revenues	1,926,590
Less: Shared Revenues	44,269
Add: Overlay	68,318
War Service Credits	38,200

*Robert J. Palermo*  
 11/8/04

Net Town Appropriation	1,112,870
Special Adjustment	0

Approved Town/City Tax Effort	1,112,870	<b>TOWN RATE</b>
		<b>4.26</b>

**SCHOOL PORTION**

Net Local School Budget (Gross Approp. - Revenue)	7,236,227
Regional School Apportionment	0
Less: Adequate Education Grant	(3,615,484)
State Education Taxes	(657,155)

Approved School(s) Tax Effort	2,963,588	<b>LOCAL SCHOOL RATE</b>
		<b>11.33</b>

**STATE EDUCATION TAXES**

Equalized Valuation(no utilities) x \$3.33	197,343,838	657,155	<b>STATE SCHOOL RATE</b>
Divide by Local Assessed Valuation (no utilities)	256,666,753		<b>2.56</b>
Excess State Education Taxes to be Remitted to State			
Pay to State →	0		

**COUNTY PORTION**

Due to County	490,863
Less: Shared Revenues	(7,168)

Approved County Tax Effort	483,695	<b>COUNTY RATE</b>
		<b>1.85</b>

Total Property Taxes Assessed	5,217,308	<b>TOTAL RATE</b>
Less: War Service Credits	(38,200)	<b>20.00</b>
Add: Village District Commitment(s)	0	
<b>Total Property Tax Commitment</b>	<b>5,179,108</b>	

**PROOF OF RATE**

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	2.56	657,155
All Other Taxes	17.44	4,560,153
		5,217,308

TRC#	166	TRC#
		166

Town of Allenstown  
State of New Hampshire  
Minutes of Deliberative Session on 1/31/04

To the inhabitants of the Town of Allenstown, in the County of Merrimack, New Hampshire, qualified to vote in Town affairs: You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on January 31, 2004 at 9AM for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 9, 2004 between 8:00 AM and 7:00 PM at the St. John the Baptist Parish Hall, to elect officers, vote on Zoning articles and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, January 31, 2004 at 9:05 a.m. by Moderator Dennis Fowler. There were 49 registered voters in attendance. The Pledge of Allegiance was recited. The Moderator stated that Guy Duhaime died and that Gabriel Daneault would be the checklist supervisor through the March town meeting and that Jennifer Letendre was a replacement for today. The Moderator requested permission of those in attendance for Town Attorney Bedard and David Jodoin to speak should they need to, since they were not registered voters. Permission granted.

### Article 1

To choose all necessary Town Officers for the ensuing year.

All new language for zoning warrant articles is shown in italics.

### Article 2

Are you in favor of the adoption of amendment number 1 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend Article X Section 1001 by adding a permitted use in the Commercial/Light Industrial zone subparagraph *(m) warehouses/self storage units.*

This Article is recommended by the Planning Board.

### Article 3

Are you in favor of the adoption of amendment number 2 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

Adding the definition of apartment to Article II Section 202 of the Zoning Ordinance which reads as follows, "*Apartment-shall be defined as any dwelling unit with one or more rooms for the use of one or more persons as a housekeeping unit with space for eating, living and sleeping and containing permanent provisions for cooking and sanitation.*" The adoption of this definition shall require all the definitions in Section 202 to be renumbered.

This Article is recommended by the Planning Board.

### Article 4

Are you in favor of the adoption of amendment number 3 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend Article XVII Manufactured Housing by changing the permitted size of a utility shed or outbuilding which may be located in a manufactured housing park from one hundred square feet to one hundred forty-four square feet.

Section 1705 h of the Article XVII shall be amended by deleting the term "one hundred" in the first sentence and replacing it with "one hundred forty-four". The entire amended Section 1705 h shall read as follows, "No manufactured housing contained in a manufactured housing park shall be closer than twenty feet from the front boundary line or fifteen feet from any side or rear line of the manufactured housing lot or space, except that a utility shed or out building no greater than *one hundred forty-four* square feet may be located no less than one foot from the side or rear boundary line. In no case shall a manufactured house be located within thirty feet of another manufactured house."

This Article is recommended by the Planning Board.

## Article 5

Are you in favor of the adoption of amendment number 4 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend Article XI, Section 1119 by adding to Town Building Code Regulations a subsection g, restricting the slope of driveways and building lots which read as follows: "*(g) No driveway shall be permitted or constructed in any zone which has a slope of fifteen degrees (15°) or greater. No building or house shall be permitted or constructed in any zone on a slope of twenty-five degrees (25°) or greater.*"

This Article is recommended by the Planning Board.

## Article 6

Are you in favor of the adoption of amendment number 5 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend Open Space and Farming Zone Article VI, to change the minimum lot size by deleting subsection 601 a and replacing it as follows: "*Single family dwellings, provided that no such dwelling shall be located on a lot with less than two hundred (200) feet of frontage along one street with a minimum of five acres in size. Two family dwellings may also be permitted on lots with two hundred (200) feet of frontage along one street with a minimum of ten (10) acres in size.*"

This Article is recommended by the Planning Board.

## Article 7

Are you in favor of the adoption of amendment number 6 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend Open Space and Farming Zone Article VI, changing the minimum lot size and adding density limitation to cluster housing by deleting subsection 602 j, 1 and replacing it as follows: "*The tract shall be at least fifteen (15) acres in size having frontage of two hundred (200) feet along one street and subject to approval by the Planning Board. There shall be no more than one dwelling unit permitted for every five (5) acres of lot size.*"

This Article is recommended by the Planning Board.

## Article 8

Are you in favor of the adoption of amendment number 7 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend the Residential Zone Article VII, by adding a density limitation for two (2) family dwellings, apartment houses and multifamily dwellings by adding a subsection 703 f, which reads as follows: "*(f) All two (2) family dwellings, apartment houses, and multifamily dwellings having Town water and sewer available shall have at least ten thousand (10,000) square feet of lot size for each dwelling unit. All two (2) family dwellings, apartment houses and multifamily dwellings not having Town water and sewer available shall have at least forty thousand (40,000) square feet of lot size for each dwelling unit.*"

This Article is recommended by the Planning Board.

## Article 9

Are you in favor of the adoption of amendment number 8 as proposed by the Allenstown Planning Board for the Allenstown Zoning Ordinance as follows:

To amend the Residential Zone Article VII by prohibiting small engine repair, motor vehicle repair or other forms of engine repair and service by adding a subsection 704 b, which reads: "*(b) No small engine repair, motor vehicle repair, or other form of engine repair service or*

*business shall be permitted on any lot in the Residential Zone as a home occupation or otherwise.”*

This Article is recommended by the Planning Board.

A Motion was made by Arthur Houle and seconded by Sandra McKenney to table discussion on Article 10 to the end of the meeting. Motion passed. Article 10 tabled to end of meeting.

## Article 10

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the Budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein. Totaling \$3,090,376. Should this article be defeated, the operating budget shall be \$2,915,811, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee).

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

## Article 11

Shall we modify the optional elderly exemption from property tax? The optional exemptions based on assessed value, for qualified taxpayers shall be as follows: for a person 65 years of age up to 75 years, \$10,000: for a person 75 years of age up to 80 years, \$15,000: for a person 80 years of age or older, \$25,000. To qualify, the person must have been a New Hampshire resident for at least five years; own the real estate individually or jointly, or if the real estate is owned by his/her spouse, they must have been married for at least five years. In addition, the tax payer must have net income of less than \$30,000 or if married a combined net income of less than \$42,000 including Social Security; and own assets not in excess of \$85,000 excluding the value of the person’s residence. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee).

## Article 12

To see if the Town will vote to enter into a ten (10) year lease purchase of a 780 gallon/1500 gallons per minute Rescue Pumper and a 1500 gallon/1500 gallon per minute Pumper at a cost of Six Hundred Forty Nine Thousand Dollars (\$649,000), and to further raise and appropriate the sum of Seventy Eight Thousand Three Hundred Sixty Four Dollars (\$78,364) for the first year payment. (This article is not recommended by the Board of Selectmen and not recommended by the Budget Committee).

(Estimated tax impact is 37 cents)

Fire Chief Everett Chaput stated that since he took over this position in June of 2003 he analyzed the present apparatus. He stated there was the 1976 American LaFrance, the 1981 American LaFrance and the 1986 rescue. The body on the 1986 was rotted and recently \$28,500 was spent for repairs. The purchase price for this vehicle was less than \$30,000 in 1986. He felt that the town was in a position that it needed to do something at this time. There are times when there is only one truck in service. He stated that trucks have a life expectancy of around twenty years. He stated that the apparatus fleet was in deplorable condition. He suggested the townspeople come to the fire station to look at the trucks and their condition. He stated some of the minor maintenance is done in-house. Some repairs are done by Keith's Trucking and McDevitt Mack Yankee in Concord. When asked about the lease purchase program versus the bond issue, he stated that the lease purchase required a simple majority. He stated there were ten equal payments and one at the end. The question was asked why take a chance on a ten year lease without knowing what will happen at future town meetings. He stated the interest rate was around 4.46%. The \$78,364 payment includes interest. Ben Fontaine stated that the routine maintenance issue was important. Ron Adinolfo stated that the rescue truck was in deplorable condition and there was one incident where the steering rod broke off as the truck was being parked, fortunately it did not fall off while on the highway. Chief Chaput stated some things are inspected daily, some monthly and twice a year the state requires inspections.

## Article 13

To see if the Town will enter into a Five (5) year lease purchase agreement to purchase a new backhoe for the Highway Department at a cost of Sixty Seven Thousand Five Hundred Dollars (\$67,500) and to further raise and appropriate the sum of Thirteen Thousand Five Hundred Dollars (\$13,500) for the first year payment. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 6 cents per year for a period of 5 years)

#### Article 14

To see if the Town will vote to raise and appropriate the sum of Seventy Five Thousand Dollars (\$75,000) to be placed in the Fire Department Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and not recommended by the Budget Committee). (Estimated tax impact is 35 cents)

A Motion to amend Article 14 to change the dollar amount to \$0 was made by Everett Chaput and seconded by Sandra McKenney. Motion passed.

#### Article 15

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Six Hundred Eighty Four Dollars (\$50,684) which comprises salary and benefits for the hiring of two (2) new full time fire fighters. The above salary and benefits is for six months only. (This article is not recommended by the Board of Selectmen and is not recommended by the Budget Committee). (Estimated tax impact is 24 cents).

Chief Chaput stated that coverage on the weekends was a problem as well as the early hours of the morning from 6:00 to 8:00 and holidays. He stated he would like to provide the townspeople with additional coverage so that the families are safer.

A Motion to amend Article 15 to change the dollar amount to \$0 was made by Sandra McKenney and seconded by Mona McCready. Motion passed by a show of hands. There were 23 Yes votes and 17 No votes.

#### Article 16

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to undertake a Feasibility Study to undertake a study to review all Town buildings and look at the feasibility and cost of remodeling, rehabilitating or replacing said buildings. The buildings under review will primarily be the Town Hall, Police Station, and Highway Garage. (This article is recommended by the Board of Selectmen and not recommended by the Budget Committee). (Estimated tax impact is 18 cents)

Art Houle stated that a committee would meet next week. It was comprised of townspeople, department heads and Board of Selectmen . The Committee intends to have a proposal ready by the town meeting next year. The \$40,000 would take care of any engineering costs involved. Town Clerk Ed Cyr stated there was no insulation underneath the bathrooms and there was a severe cold problem this year. Mona McCready stated that if we cannot afford to support the rescue services, we cannot afford a feasibility study . A Motion to amend Article 16 to change the dollar amount to \$0 was made by Ron Adinolfo and seconded by Mona McCready. Motion passed. There were 25 Yes votes and 24 No votes.

#### Article 17

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in the Highway Garage Capital Reserve Fund. (This article is recommended by the Board of Selectmen and is recommended by the Budget Committee). (Estimated tax impact is 9 cents).

#### Article 18

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000) to purchase and install a digital repeater system for the fire alarm system. (This article is not recommended by the Board of Selectmen and not recommended by the Budget Committee). (Estimated tax impact is 8 cents).

Chief Chaput stated that although we need this system, we need trucks more. A Motion to amend Article 18 to change the dollar amount to \$0 was made by Everett Chaput and seconded by Sandra McKenney. Motion passed.

## Article 19

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Special Revenue Dare Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 5 cents).

## Article 20

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Nine Hundred Fifty Dollars (\$9,950) to purchase eight (8) sets of protective fire fighting gear. (This article is not recommended by the Board of Selectmen and not recommended by the Budget Committee). (Estimated tax impact is 5 cents).

Chief Chaput stated that the gear was needed but that the trucks were needed more. He stated that eventually as more sets were purchased his intention was to have the officers in orange. A Motion to amend Article 20 to change the dollar amount to \$0 was made by Mona McCready and seconded by Sandra McKenney. Motion passed.

## Article 21

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Four Hundred Dollars (\$9,400) for the replacement of the compressor located at the Fire department. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 4 cents).

## Article 22

To see if the Town will vote to create an Expendable Trust Fund to be known as the Allenstown Meeting House, and to further raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be placed in this fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 1 cent).

Carol Martel stated that the next step for the Allenstown Meeting House was to go to the Governor and Council and that it looked like the House will be coming back to the Town. The intention is to restore the building to its historical way. It could be used as an alternative meeting place. Vicki Kneeland pointed out that Carol put together a book and it was well worth reading.

### Article 23

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Fire Department Safety Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 1 cent).

### Article 24

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Police Safety Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 1 cent).

### Article 25

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Police Computer Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 1 cent).

### Article 26

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Cistern Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 1 cent).

## Article 27

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in the Hazmat Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee). (Estimated tax impact is 1 cent).

## Article 28

To see if the Town will vote to deposit 100% of the revenues collected pursuant to RSA 79-A (the land use change tax) in the Conservation Fund in accordance with RSA 36-A: 5 III as authorized by RSA 79-A: 25 II. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee).

A Motion was made by Everett Chaput and seconded by Arthur Houle to remove Article 10 from the table. Motion passed. Ed Cyr stated that they would like to add some funds to the budget since there had recently been a state and a federal inspection of the Town's voting place. It appears that the Town will be getting letters from the State and Federal governments with a list of items which need to be addressed before the November election. They inspected the access ramps, the voting booths, the outside terrain, parking etc. Voting at the Allenstown Elementary School was discussed. This would involve changing the school calendar to close the school down for 2-4 days during the elections. It was stated that there would not be much the Town could do to the Parish Building since the Parish owned it. There was a discussion of dividing the town into two wards and having two voting locations. In that case we would need approximately sixteen workers on election day compared to 6-8 presently. A Motion was made by Ed Cyr and seconded by Ben Fontaine to add \$10,000.00 to the bottom line to have funds available for any potential work which the Town may be required to do as a result of the State and Federal inspections. Motion passed. The amount of the operating budget in Article 10 shall be \$3,100,376.

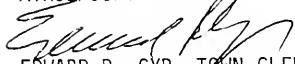
## Article 29

To transact any other business that may legally come before said meeting.

Sandra McKenney thanked the Board of Selectmen and the various department heads for all the work they did on the budget this year.

A Motion was made by Ben Fontaine and seconded by Armand Verville to adjourn. Motion passed. Meeting adjourned at 10:25

ATRUE COPY ATTEST:

  
EDWARD R. CYR, TOWN CLERK  
ALLENSTOWN, N. H.

# RESULTS OF MARCH 9, 2004 ELECTIONS

<b>TOWN CLERK</b>		<b>TRUSTEE OF CEMETERIES FUND</b>	
One Year Term		Three Year Term	
<b>EDWARD R. CYR</b>	<b>470</b>	<b>LORRAINE MONDOUX</b>	<b>398</b>
<b>TOWN TREASURER</b>		<b>SUPERVISOR OF CHECKLIST</b>	
One Year Term		Six Year Term	
<b>BERNADETTE LAFOND</b>	<b>434</b>	<b>LOUISE LETENDRE</b>	<b>440</b>
<b>SELECTMEN</b>		<b>SUPERVISOR OF CHECKLIST</b>	
Three Year Term		Four Year Term	
<b>PETER VIAR</b>	<b>407</b>	<b>GABRIEL (GABBY) DANEAULT</b>	<b>442</b>
<b>SEWER COMMISSIONER</b>		<b>ROAD AGENT</b>	
Three Year Term		Three Year Term	
<b>JEFF McNAMARA</b>	<b>413</b>	<b>JAMES BOISVERT</b>	<b>452</b>
<b>LIBRARY TRUSTEE</b>		<b>BUDGET COMMITTEE</b>	
Three Year Term		Three Year Term	
<b>MARY VICKI KNEELAND</b>	<b>445</b>	Vote for not more than Four	
<b>TRUSTEE OF TRUST FUNDS</b>		<b>ROBIN McAFFEE</b>	<b>357</b>
Three Year Term		<b>JENIFER MORIN</b>	<b>372</b>
		<b>BENJAMIN FONTAINE</b>	<b>21</b>
<b>LORRAINE MONDOUX</b>	<b>418</b>		
<b>TOWN MODERATOR</b>		<b>BUDGET COMMITTEE</b>	
Three Year Term		Two Year Term	
<b>DENNIS FOWLER</b>	<b>438</b>	<b>DAVID H. EATON</b>	<b>397</b>

## ZONING ARTICLES

ARTICLE	#2	PASSED	YES -354	NO -122
ARTICLE	#3	PASSED	YES -354	NO -130
ARTICLE	#4	PASSED	YES -347	NO -137
ARTICLE	#5	PASSED	YES -270	NO -202
ARTICLE	#6	PASSED	YES -284	NO -188
ARTICLE	#7	PASSED	YES -297	NO -174
ARTICLE	#8	PASSED	YES -337	NO -130
ARTICLE	#9	PASSED	YES -281	NO -199

## TOWN WARRANT ARTICLES

ARTICLE	#10	DEFEATED	YES -214	NO -270
ARTICLE	#11	PASSED	YES -388	NO -106
ARTICLE	#12	DEFEATED	YES -178	NO -305
ARTICLE	#13	PASSED	YES -279	NO -207
ARTICLE	#14	PASSED	YES -280	NO -167
ARTICLE	#15	PASSED	YES -243	NO -204
ARTICLE	#16	PASSED	YES -230	NO -217
ARTICLE	#17	PASSED	YES -292	NO -192
ARTICLE	#18	PASSED	YES -261	NO -180
ARTICLE	#19	PASSED	YES -258	NO -226
ARTICLE	#20	PASSED	YES -309	NO -146
ARTICLE	#21	PASSED	YES -318	NO -171
ARTICLE	#22	PASSED	YES -270	NO -212
ARTICLE	#23	PASSED	YES -338	NO -154
ARTICLE	#24	PASSED	YES -347	NO -142
ARTICLE	#25	PASSED	YES -313	NO -170
ARTICLE	#26	PASSED	YES -254	NO -226

ARTICLE	#27	PASSED	YES -306	NO -172
ARTICLE	#28	PASSED	YES -344	NO -125

A TRUE COPY ATTEST:



EDWARD R. CYR, TOWN CLERK

March 10, 2004

# SCHOOL RESULTS

**SCHOOL BOARD MEMBER**  
Three Year Term

**LOUISE L'HEUREUX**

393

**SCHOOL DISTRICT TREASURER**  
One Year Term

**SCHOOL BOARD MEMBER**  
One Year Term

**JUDITH ANN CASEY**

384

**SCHOOL DISTRICT MODERATOR**  
One Year Term

**DENNIS FOWLER**

422

**SCHOOL DISTRICT CLERK**  
One Year Term

428

## Employee Salaries

Ronald Adinolfo	2803.32	Leon Henderson	471.12
Donna Barnett	17640.25	Edward Higgins	9029.32
Roger Beard	78.40	Marcella Hinkell	25472.95
Rose Bergeron	2523.50	Arthur Houle	3201.76
Christine Biron	250.00	Gregory Huard	45633.87
Marilyn Blake	80.00	Tami Hutchins	2007.66
Stanley Bodner	438.29	Mark Jacobs	1194.92
James Boisvert	51649.60	David Jodoin	60596.00
Marc Boisvert	37997.17	Clifford Jones	5483.00
Anthony Botten	25123.80	Kellen Jordan	18152.13
Joey Boucher	147.00	Richard Keeley	12900.00
Tina Boulet	50.00	Christine Kelly-Rose	1019.07
Scott Brown	229.44	Richard Kvetkosky, Jr.	117.6
Raymond Champagne	950.64	Louise L'Heureux	105.00
Everett Chaput III	6774.84	Bernadette Lafond	2942.00
Lee Cheney	2638.52	Aaron Lambert	4139.38
Ronald Chevrette	1125.60	Eric Lambert	2885.79
Pauline Chroniak	4246.20	Keith Lambert	40754.73
Christopher Clark	39429.04	Vincent Lembo III	2325.08
Louis Conley	1217.90	Louise Letendre	1325.00
Richard Courtemanche	1746.76	Joseph Lister	30556.11
Dawn Covello	843.80	Brian Locke	284.2
Robin Cushing	3453.56	Sean Mabry	8054.55
Edward Cyr	35000.00	Tina Malik	1626.30
Gabriel Daneault	925	Robert Martin	43559.15
Diane Demers	29456.05	James McGonigle	53679.36
Patricia Derkacz	1726.38	Sandra McKenney	1770.99
Leandre Desrochers	65	Roger Menard	360.00
Gregory Dorfman	423.52	Shaun Mulholland	27150.10
Jonathan Duchesne	38132.42	Monica Nann-Smith	18616.92
Guy Duhaime	75.00	Brian Neal	42016.20
Julie Farnsworth	775.62	Harry Newman	3900.00
Lucy Farwell	522.65	Donald Noel	1017.75
Benjamin Fontaine, Jr.	324.45	Donald Peloquin	2325.08
Ryan Fortin	2138.52	Jennifer Pierce	31994.25
Kimberlee Foss	170.00	Anita Plourde	593.34
Dennis Fowler	375.00	Georgette Plourde	10089.00
Kristopher Fowler	65.00	Katherine Rogers	34828.00
Stephen Fowler	33457.89	Christopher Roy	3326.00
Simon Fraser	1210.77	John Sartorelli	3577.88
Jason Gagne	2389.52	Raymond Sevigny	2471.96
Craig Gidley	47.80	Scott Silkman	1504.03
Thomas Gilligan	325.00	Paul St. Germain	3203.92
Henriette Girard	14515.98	Debra Steele	3866.16
Robert Girard, Sr.	710.00	Anita Stokes	290.00
Estelle Godbout	1200.00	Penny Touchette	25964.87
Evelyn Guilbeault	290.00	Claudette Verville	130.00
Normand Hamel	10522.96	Peter Viar	1387.80
Michael Heiner	33164.05	Marka Wintle	75.00
		Trisha Witham	625.50

## REPORT OF THE TOWN OF ALLENSTOWN

DATE OF CREATION	NAME OF TRUST FUND Start with Common trust funds	Purpose of trust	HOW INVESTED Bank, deposits, stocks, bond, etc.	% %	***PRINCIPAL***		
					Balance Beg. Of Year	New Funds Created	Cash Gains or Losses on Securities
5/2/23	Evans Cemetery	Cemetery Funds	Bank of NH 924097427		\$275.00		
6/14/34	Catherine Bates	Cemetery Funds	Bank of NH 924097427		\$100.00		
6/14/34	Peter Donahue	Cemetery Funds	Bank of NH 924097427		\$50.00		
10/17/41	June Harris	Cemetery Funds	Bank of NH 924097427		\$100.00		
5/10/46	John Hill	Cemetery Funds	Bank of NH 924097427		\$200.00		
12/13/54	Louise M. Evans	Cemetery Funds	Bank of NH 924097427		\$150.00		
2/10/58	Emmanuel Labrecque	Cemetery Funds	Bank of NH 924097427		\$100.00		
8/1/78	Albert Michaud	Cemetery Funds	Bank of NH 924097427		\$400.00		
	Totals				\$1,375.00		
12/31/64	Town Equipment	Capital Reserve	Bank of NH 9034700032		\$5,733.00		
10/16/87	Cistern	Capital Reserve	Bank of NH 9240974265		\$8,373.15	\$1,000.00	
7/29/88	Fire Depart. Equipment	Capital Reserve	Bank of NH 9240974265		\$55,398.08		
7/26/90	Highway Dept. Equip.	Capital Reserve	Bank of NH 9240974265		\$121,912.00		
8/2/90	Police Cruiser	Capital Reserve	Bank of NH 9240974265		\$8,414.00		
12/28/90	Haz-Mat	Capital Reserve	Bank of NH 9240974265		\$4,307.65	\$1,000.00	
5/8/91	Recreation	Capital Reserve	Bank of NH 9240974265		\$11,490.23		
7/25/91	Recycling	Capital Reserve	Bank of NH 9034700024		\$15,787.53		
12/31/93	Public Safety Facilities	Capital Reserve	Bank of NH 9240974265		\$0.00		
12/31/93	Highway Garage	Capital Reserve	Bank of NH 9240974265		\$41,000.00	\$20,000.00	
12/31/94	School Building Maint.	Capital Reserve	Bank of NH 9240974265		\$25,000.00		
12/10/97	Special Ed	Capital Reserve	Bank of NH 9240974265		\$30,000.00		
1/27/99	Allentst. Sew. Recon. Eq.	Capital Reserve	Bank of NH 9240974265		\$24,339.09	\$5,000.00	
11/25/98	High School Tuition	Capital Reserve	Bank of NH 9240974265		\$10,000.00		
1/5/99	Police Safety Equipment	Capital Reserve	Bank of NH 9240974265		\$4,166.50	\$1,000.00	
1/5/99	Police Computer Equip.	Capital Reserve	Bank of NH 9240974265		\$5,220.03	\$1,000.00	
1/5/99	Conservation Comm.	Capital Reserve	Bank of NH 9240974265		\$3,000.00		
1/5/99	Tax Map	Capital Reserve	Bank of NH 9240974265		\$300.00		
1/5/99	Master Plan	Capital Reserve	Bank of NH 9240974265		\$760.75		
1/5/99	Fire Safety Equipment	Capital Reserve	Bank of NH 9240974265		\$8,000.00	\$2,000.00	
1/27/99	All. Sewer S. Cnstr/lm.	Capital Reserve	Bank of NH 9240974265		\$32,689.05	\$14,041.26	
1/27/99	SWTF Recon./Equip.	Capital Reserve	Bank of NH 9240974265		\$19,636.08		
1/27/99	SWTFConst/Imp.	Capital Reserve	Bank of NH 9240974281		\$34,962.95	\$58,217.82	
12/31/00	Town Bldg/Main Fund	Capital Reserve	Bank of NH 9240974265		\$10,000.00		
10/30/01	School Techn. Fund	Capital Reserve	Bank of NH 9240974265		\$8,000.00		
12/30/03	Landfill Closure	Capital Reserve	Bank of NH 9240974265		\$50,000.00		
12/30/04	Allenstown Meet. House	Capital Reserve	Bank of NH 9240974265		\$0.00	\$2,500.00	
	Totals				\$538,490.09	\$105,759.08	

## FOR YEAR ENDING ON DECEMBER 31, 2004

PRINCIPAL		***INCOME***					GRAND TOTAL	
Withdrawals	Balance End Of year	Balance Beg. Of Year	Income % During Year	Amount	Expended During Year	Balance End Of Year	Principal & Income End of Year	
	\$ 275.00	\$ 916.21	19.35	7.37		\$ 923.58	\$ 1,198.58	
	\$ 100.00	\$ 772.28	14.17	5.40		\$ 777.68	\$ 877.68	
	\$ 50.00	\$ 232.83	4.59	1.75		\$ 234.58	\$ 284.58	
	\$ 100.00	\$ 387.72	7.92	3.02		\$ 390.74	\$ 490.74	
	\$ 200.00	\$ 1,316.14	24.63	9.39		\$ 1,325.53	\$ 1,525.53	
	\$ 150.00	\$ 394.72	8.85	3.37		\$ 398.09	\$ 548.09	
	\$ 100.00	\$ 145.55	3.99	1.52		\$ 147.07	\$ 247.07	
	\$ 400.00	\$ 615.79	16.5	6.29		\$ 622.08	\$ 1,022.08	
	\$ 1,375.00	\$ 4,781.24	100	38.11		\$ 4,819.35	\$ 6,194.35	
	\$ 5,733.00	\$ 549.99		\$ 38.89		\$ 588.88	\$ 6,321.88	
	\$ 9,373.15	\$ 4,086.54		\$ 143.20		\$ 4,229.74	\$ 13,602.89	
44,999.00	\$ 10,399.08	\$ 4,890.70		\$ 417.76		\$ 5,308.46	\$ 15,707.54	
	\$ 121,912.00	\$ (35,337.71)		\$ 865.71		\$ (34,472.00)	\$ 87,440.00	
\$ 2,762.35	\$ 5,651.65	\$ 8,449.78		\$ 187.57		\$ 8,637.35	\$ 14,289.00	
	\$ 5,307.65	\$ 1,238.05		\$ 64.24		\$ 1,302.29	\$ 6,609.94	
	\$ 11,490.23	\$ 10,814.96		\$ 256.01		\$ 11,070.97	\$ 22,561.20	
	\$ 15,787.53	\$ 3,165.85		\$ 130.98		\$ 3,296.83	\$ 19,084.36	
	\$ -	\$ 2,752.98		\$ 31.46		\$ 2,784.44	\$ 2,784.44	
	\$ 61,000.00	\$ 2,256.85		\$ 519.98		\$ 2,776.83	\$ 63,776.83	
	\$ 25,000.00	\$ 13,979.39		\$ 445.16		\$ 14,424.55	\$ 39,424.55	
	\$ 30,000.00	\$ 7,238.12		\$ 425.26		\$ 7,663.38	\$ 37,663.38	
	\$ 29,339.09	\$ 4,611.41		\$ 387.70		\$ 4,999.11	\$ 34,338.20	
	\$ 10,000.00	\$ 2,005.82		\$ 137.08		\$ 2,142.90	\$ 12,142.90	
\$ 1,418.97	\$ 3,747.53	\$ 396.77		\$ 48.24		\$ 445.01	\$ 4,192.54	
	\$ 6,220.03	\$ 404.04		\$ 65.41		\$ 469.45	\$ 6,689.48	
	\$ 3,000.00	\$ 293.33		\$ 37.62		\$ 330.95	\$ 3,330.95	
	\$ 300.00	\$ 32.66		\$ 3.79		\$ 36.45	\$ 336.45	
\$ 750.00	\$ 10.75	\$ 678.98		\$ 11.63		\$ 690.61	\$ 701.36	
\$ 6,311.58	\$ 3,688.42	\$ 457.21		\$ 69.81		\$ 527.02	\$ 4,215.44	
\$ 38,580.71	\$ 8,149.60	\$ 4,007.12		\$ 167.15		\$ 4,174.27	\$ 12,323.87	
	\$ 19,636.08	\$ 3,437.09		\$ 263.50		\$ 3,700.59	\$ 23,336.67	
	\$ 93,180.77	\$ 1,996.41		\$ 928.11		\$ 2,924.52	\$ 96,105.29	
	\$ 10,000.00	\$ 401.05		\$ 118.76		\$ 519.81	\$ 10,519.81	
	\$ 8,000.00	\$ 175.89		\$ 93.38		\$ 269.27	\$ 8,269.27	
	\$ 50,000.00	\$ -		\$ 519.97		\$ 519.97	\$ 50,519.97	
	\$ 2,500.00	\$ -		\$ 2.27		\$ 2.27	\$ 2,502.27	
\$ 94,822.61	\$ 549,426.56	\$ 42,983.28		\$ 6,380.64	\$ -	\$ 49,363.92	\$ 598,790.48	

# TOWN OF ALLENSTOWN

## *2004 Schedule of Property*

<b>PROPERTY ADDRESS</b>	<b>MAP</b>	<b>LOT</b>	<b>VALUE</b>
Ferry Street (Land Only)	14	62	\$13,800
78 Riverside Drive (Land Only)	102	6	\$25,900
2 Albin Avenue (Land Only)	102	27	\$39,600
36 River Road	105	10	\$65,500
165 Granite Street-Highway Garage (Land/Bldg)	106	19	\$95,900
29 Roland Drive	107	12-133	\$21,300
Notre Dame Avenue (Land Only)	109	67	\$31,000
Turnpike Street (Land & Bldg)	110	2	\$25,000
River Road/Pinewood Rd (Sewer Pump Station)	110	57	\$18,600
16 School Street (Land & Bldg)	112	1	\$218,500
Library & School Streets (Land Only)	112	4	\$22,000
Ferry Street - RR Land (Land Only)	112	224	\$46,000
Reynolds Avenue (Recreation Center)	112	267	\$100,700
5 Ferry Street (Land & Bldg)	112	275	\$21,000
1 Ferry Street (Land & Bldg)	112	276	\$444,000
59 Main Street - Library (Land & Bldg)	112	284	\$81,600
35 Canal Street - Sewer Plant (Land & Bldg)	115	4	\$1,629,000
Deerfield Road (Land Only)	402	109	\$14,700
Deerfield Road (Land Only)	402	109.1	\$5,700
Pauper Road (Land Only)	402	115	\$4,300
Pauper Road (Land Only)	402	116	\$7,700
Rear Route 28 (Bird Sanctuary)	407	39	\$3,400
New Rye Road (Land Only)	408	4	\$4,000
New Rye Road (Land Only)	408	5	\$500
220 Pinewood Road (Land Only)	409	5	\$54,000
218 Pinewood Road (Land Only)	409	5.1	\$30,700
9 Gilbert Road (Land Only)	409	28.1	\$36,100
90 Catamount Hill Drive	409	33-56	\$16,900
Rear Granite Street (Land Only)	410	23	\$4,100
Off Granite Street Extension (Land Only)	410	25	\$2,700
Rear Granite Street Extension (Land Only)	410	29	\$8,100
Rear Granite Street	410	31	\$34,500
Rear Granite Street Extension (Land Only)	410	32	\$4,700
Rear Podunk Road (Land Only)	410	35	\$13,500



# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Allenstown  
Allenstown, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Allenstown, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Allenstown has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Allenstown as of December 31, 2003, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Allenstown taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Allenstown. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson  
Professional Association*

May 5, 2004

**EXHIBIT A**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**December 31, 2003**

	Governmental Fund Types		Proprietary Fund Type		Fiduciary Fund Types		Account Group General Long-Term Debt		Total (Memorandum Only)
	General	Special Revenue	Enterprise	Trust and Agency	General	Long-Term Debt			
<b>ASSETS AND OTHER DEBITS</b>									
<b>Assets</b>									
Cash and Equivalents	\$ 1,997,411	\$ 27,744	\$ 141,954	\$ 587,629	\$				\$ 2,754,
Investments	768	4,298							5,
<b>Receivables (Net of Allowance For Uncollectible)</b>									
Taxes	648,804								648,
Accounts	112,684								112,
Intergovernmental	147,470		107,671						255,
Interfund Receivable	3,173		91,441		2,068,599				2,163,
Voluntary Tax Liens	22,984								22,
Voluntary Tax Liens Reserved Until Collected	(22,984)								(22,
Prepaid Items	67,258								67,
Fixed Assets			3,532,445						3,532,
Accumulated Depreciation			(2,446,941)						(2,446,941)
<b>Other Debits</b>									
Amount to be Provided for Retirement of General Long-Term Debt							343,083		343,083
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 2,977,568</b>	<b>\$ 32,042</b>	<b>\$ 1,426,570</b>	<b>\$ 2,656,228</b>	<b>\$ 343,083</b>	<b>\$ 7,435,4</b>			
<b>LIABILITIES AND EQUITY</b>									
<b>Liabilities</b>									
Accounts Payable	\$ 39,978	\$	\$	\$	\$	\$			\$ 39,9
Accrued Payroll and Benefits	4,585								4,5
Intergovernmental Payable	982			2,164,998					2,165,9
Interfund Payable	2,160,040		2,473	700					2,163,2
Deferred Revenue	23,697								23,6
General Obligation Bonds Payable						280,000			280,0
Capital Lease Payable						63,083			63,0
Total Liabilities	<b>2,229,282</b>		<b>2,473</b>	<b>- 2,165,698</b>	<b>343,083</b>				<b>4,740,5</b>
<b>Equity</b>									
Contributed Capital			871,786						871,7
Retained Earnings			552,311						552,3
<b>Fund Balances</b>									
Reserved For Encumbrances	104,839								104,8
Reserved For Endowments				1,375					1,3
Reserved For Special Purposes				489,155					489,1
<b>Unreserved</b>									
Designated For Special Purposes		32,042							32,04
Undesignated	<b>643,447</b>	<b>32,042</b>	<b>1,424,097</b>	<b>490,530</b>					<b>643,44</b>
Total Equity	<b>748,286</b>	<b>32,042</b>	<b>1,424,097</b>	<b>490,530</b>					<b>2,694,94</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 2,977,568</b>	<b>\$ 32,042</b>	<b>\$ 1,426,570</b>	<b>\$ 2,656,228</b>	<b>\$ 343,083</b>	<b>\$ 7,435,4</b>			

The notes to financial statements are an integral part of this statement.

**SCHEDULE A-1**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**General Fund**  
*Statement of Estimated and Actual Revenues*  
*For the Fiscal Year Ended December 31, 2003*

	<u>Estimated</u>	<u>Actual</u>	Over (Under) <u>Estimate</u>
<b>REVENUES</b>			
<b>Taxes</b>			
Property	\$ 811,800	\$ 818,274	\$ 6,474
Land Use Change	10,000	18,416	8,416
Timber	4,900	7,907	3,007
Excavation	1,100	1,132	32
Interest and Penalties on Taxes	<u>60,000</u>	<u>102,732</u>	<u>42,732</u>
Total Taxes	<u>887,800</u>	<u>948,461</u>	<u>60,661</u>
<b>Licenses, Permits and Fees</b>			
Motor Vehicle Permit Fees	580,000	578,811	(1,189)
Building Permits	12,500	14,930	2,430
Other	<u>7,000</u>	<u>8,500</u>	<u>1,500</u>
Total Licenses, Permits and Fees	<u>599,500</u>	<u>602,241</u>	<u>2,741</u>
<b>Intergovernmental</b>			
<b>State</b>			
Shared Revenue	91,575	91,575	
Meals and Rooms Distribution	147,470	147,470	
Highway Block Grant	79,609	79,609	
State and Federal Forest Land Reimbursement	9,551	9,551	
Other	525	525	
<b>Federal</b>			
COPS More Grant	<u>33,000</u>	<u>33,163</u>	<u>163</u>
Total Intergovernmental	<u>361,730</u>	<u>361,893</u>	<u>163</u>
<b>Charges For Services</b>			
Income From Departments	<u>52,620</u>	<u>59,168</u>	<u>6,548</u>
<b>Miscellaneous</b>			
Sale of Municipal Property	4,590	4,590	
Interest on Investments	24,000	23,761	(239)
Other	<u>5,000</u>	<u>20,684</u>	<u>15,684</u>
Total Miscellaneous	<u>33,590</u>	<u>49,035</u>	<u>15,445</u>
<b>Other Financing Sources</b>			
<b>Interfund Transfers</b>			
Enterprise Fund		14,717	14,717
<b>Trust Funds</b>			
Expendable	<u>334,000</u>	<u>275,000</u>	<u>(59,000)</u>
Total Other Financing Sources	<u>334,000</u>	<u>289,717</u>	<u>(44,283)</u>
<b>Total Revenues and Other Financing Sources</b>	<u>2,269,240</u>	<u>\$ 2,310,515</u>	<u>\$ 41,275</u>
<b>Unreserved Fund Balance Used To Reduce Tax Rate</b>	<u>402,000</u>		
<b>Total Revenues, Other Financing Sources and Use of Fund Balance</b>	<u><u>\$ 2,671,240</u></u>		

See Independent Auditor's Report, page 1.

**SCHEDULE A-2**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**General Fund**  
*Statement of Appropriations, Expenditures and Encumbrances*  
*For the Fiscal Year Ended December 31, 2003*

	Encumbered From 2002	Appropriations 2003	Expenditures Net of Refunds	Encumbered To 2004	(Over) Under Budget
<b>Current</b>					
<b><u>General Government</u></b>					
Executive	\$	\$ 116,556	\$ 118,222	\$	\$ (1,666)
Election and Registration		53,343	46,762		6,581
Financial Administration	28,300	92,867	102,340		18,827
Revaluation of Property		1,500	523		977
Legal		40,000	16,166		23,834
Personnel Administration		247,483	250,311		(2,828)
Planning and Zoning		14,175	13,843		332
General Government Buildings		23,265	26,592	2,201	(5,528)
Cemeteries		10,500	1,103		9,397
Insurance, not otherwise allocated		4,687	4,687		
Advertising and Regional Associations		40,000	40,916		(916)
Total General Government	<u>28,300</u>	<u>644,376</u>	<u>621,465</u>	<u>2,201</u>	<u>49,010</u>
<b><u>Public Safety</u></b>					
Police Department		482,462	423,718	4,136	54,608
Ambulance		25,392	25,392		
Fire Department	6,304	231,011	222,071	15,138	106
Building Inspection		18,635	18,652		(17)
Emergency Management	700	3,800	4,506		(6)
Total Public Safety	<u>7,004</u>	<u>761,300</u>	<u>694,339</u>	<u>19,274</u>	<u>54,691</u>
<b><u>Highways and Streets</u></b>					
Highways and Streets	23,000	362,468	384,499		969
Street Lighting		18,100	15,477		2,623
Total Highways and Streets	<u>23,000</u>	<u>380,568</u>	<u>399,976</u>		<u>3,592</u>
<b><u>Sanitation</u></b>					
Solid Waste Collection		117,357	117,056		301
<b><u>Health</u></b>					
Administration		1,921	914		1,007
Animal Control		14,000	10,490		3,510
Health Agencies and Hospitals		27,331	27,331		
Total Health		43,252	38,735		4,517
<b><u>Welfare</u></b>					
Administration		51,416	50,602		814
<b><u>Culture and Recreation</u></b>					
Parks and Recreation	22,448	30,000	18,235	21,514	12,699
Patriotic Purposes		2,800	2,250		550
Total Culture and Recreation	<u>22,448</u>	<u>32,800</u>	<u>20,485</u>	<u>21,514</u>	<u>13,249</u>
Conservation		504	465		39

*SCHEDULE A-2 (Continued)*  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**General Fund**  
*Statement of Appropriations, Expenditures and Encumbrances*  
*For the Fiscal Year Ended December 31, 2003*

	Encumbered From 2002	Appropriations 2003	Expenditures Net of Refunds	Encumbered To 2004	(Over) Under Budget
<u>Debt Service</u>					
Principal - Long-Term Debt		35,000	35,000		
Interest - Long-Term Debt		19,180	19,180		
Interest - Tax Anticipation Notes		40,000			40,000
Other		35,410	35,291		119
Total Debt Service	_____	129,590	89,471	_____	40,119
<u>Capital Outlay</u>					
Generators		3,500		3,500	
Fire Truck Engine Repairs		17,620	17,620		
Fire Truck		320,000	275,000	45,000	
Highway Equipment		14,000	650	13,350	
Total Capital Outlay	_____	355,120	293,270	61,850	_____
<u>Other Financing Uses</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		54,057		54,057	
<u>Trust Funds</u>					
<u>Expendable</u>					
Capital Reserve		100,900	100,900	_____	_____
Total Other Financing Uses	_____	154,957	154,957	_____	_____
<u>Total Appropriations,</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 80,752</u>	<u>\$ 2,671,240</u>	<u>\$ 2,480,821</u>	<u>\$ 104,839</u>	<u>\$ 166,332</u>

See Independent Auditor's Report, page 1.

*SCHEDULE A-3*  
*TOWN OF ALLENSTOWN, NEW HAMPSHIRE*  
*General Fund*  
*Statement of Changes in Unreserved - Undesignated Fund Balance*  
*For the Fiscal Year Ended December 31, 2003*

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<u>Unreserved, Undesignated Fund Balance - January 1</u>	\$ 837,840
<b>Changes</b>	
Unreserved Fund Balance Used To Reduce 2003 Tax Rate	(402,000)
<b><u>2003 Budget Summary</u></b>	
Revenue Surplus (Schedule A-1)	\$ 41,275
Unexpended Balance of Appropriations (Schedule A-2)	<u>166,332</u>
2003 Budget Surplus	<u>207,607</u>
<u>Unreserved, Undesignated Fund Balance - December 31</u>	<u>\$ 643,447</u>

See Independent Auditor's Report, page 1.

## 2004 Treasurer's Report

<u>Departments</u>	<u>Department Totals</u>
Dump Permits & Highway Dept.	\$ 71,511.19
Fire Dept.	\$ 9,413.67
Building Dept.	\$ 19,914.75
Misc.	\$ 295,980.47
Police Dept.	\$ 26,362.46
State of NH Revenue Sharing & Grants	\$ 515,753.39
Tax Collector	\$ 5,536,784.06
Town Clerk	\$ 591,980.00
General Fund Interest	\$ 1,851.28
Trustee and Transfers	\$ 166,473.50

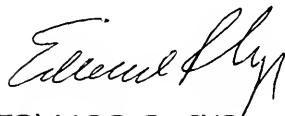
Submitted by Bernadette Lafond, Treasurer

# TOWN CLERK'S REPORT

YEAR 2004

AUTO PERMITS FOR 2004	\$578,099.50
MARRIAGE LICENSES	1035.00
DOG LICENSES	6,698.50
DOG FINES	3065.00
VITAL RECORDS	428.00
MISCELLANEOUS	493.00
<hr/>	
	\$589,819.00

RESPECTFULLY SUBMITTED

  
EDWARD R. CYR  
TOWN CLERK

**TOWN OF ALLENSTOWN**

**2005 SCHEDULE OF LONG TERM DEBT**

<u>Fiscal Year Ended</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2005	\$35,000	\$15,050	\$50,050
2006	\$35,000	\$12,950	\$47,950
2007	\$35,000	\$10,815	\$45,815
2008	\$35,000	\$ 8,680	\$43,680
2009	\$35,000	\$ 6,510	\$41,510
2010	\$35,000	\$ 4,340	\$39,340
2011	\$35,000	\$ 2,170	\$37,170

\$700,000 @ Variable Interest

GENERAL OBLIGATION BOND

## Tax Collector's Report

FOR THE MUNICIPALITY OF ALLENSTOWN

YEAR ENDING: 2004

December 31, 2005

Debits	Levy for Year of this Report 2004	Prior Levies	
		2003	2002
<b>Uncollected Taxes Beg. Of Year:</b>			
Property Taxes		\$ 459,036.54	
Resident Taxes			
Land Use Change			
Yield Taxes		\$ 137.78	
Utilities		\$ 107,846.71	
2004 Prepayments	\$ 1,146.87	\$ 13,763.63	
<b>Taxes Committed This Year:</b>			
Property Taxes	\$ 5,191,191.81		
Excavation Taxes	\$ 2,150.18		
Land Use Change	\$ 19,250.00		
Yield Taxes	\$ 2,561.68		
Utilities	\$ 378,933.56		
<b>Overpayments:</b>			
Property Taxes	\$ 19,808.15	\$ 3,257.23	
2004 Prepayment	\$ 208.30		
2005 Prepayments Utilities	\$ 461.62		
Variance		\$ 21.37	
2005 Prepayments	\$ 19,774.87		
Interest Collected on Delinquent Tax	\$ 4,610.45	\$ 26,289.52	
Interest Collected on Utilities	\$ 263.35	\$ 1,580.40	
<b>Total Debits:</b>	<b>\$ 5,640,360.84</b>	<b>\$ 611,933.18</b>	<b>\$ -</b>

## Tax Collector's Report

**FOR THE MUNICIPALITY OF ALLENSTOWN**

**YEAR ENDING: 2004**

December

Credits:	Levy for Year of this Report 2004	Prior Levies	
		2003	2002
Remitted to Treas. During Yr.:			
Property Taxes	\$ 4,646,810.55	\$ 453,664.28	
Excavation Taxes	\$ 1,282.28		
Land Change			
Yield Taxes	\$ 2,561.68	\$ 137.78	
Utilities	\$ 189,830.66	\$ 106,625.16	
Interest	\$ 4,610.45	\$ 26,289.52	
Utilities Interest	\$ 263.35	\$ 1,580.40	
2004 prepayments utilities		\$ 1,146.87	
2004 prepayments		\$ 16,639.93	
<b>Abatements Made:</b>			
Property Taxes	\$ 8,224.55	\$ 5,774.56	
Excavation Taxes	\$ 3.00		
Land Use Change			
Yield Taxes			
Utilities	\$ 884.40		
Curr. Levy Deeded	\$ 681.40		
<b>Uncollected Taxes End of Yr.:</b>			
Property Taxes	\$ 575,266.63		
Excavation Taxes	\$ 864.90		
Land Use Change	\$ 19,250.00		
Yield Taxes			
Utilities	\$ 189,823.80	\$ 74.68	
Variance	\$ 3.19		
<b>Total Credits:</b>	<b>\$ 5,640,360.84</b>	<b>\$ 611,933.18</b>	

## Tax Collector's Report

**FOR THE MUNICIPALITY OF ALLENSTOWN  
YEAR ENDING: 2004**

<b>Debits:</b>	<b>Last Year's Levy</b>	<b>2003</b>	<b>2002</b>	<b>Prior</b>
Unredeemed Liens Balance at Beg. Of Fiscal Year:		\$ 136,946.75	\$ 82,411.00	\$ 10,272.62
Liens Executed During Fiscal Year:	\$ 188,793.32			
Interest & Costs Coll. After Lien Execution	\$ 4,517.67	\$ 13,837.68	\$ 26,955.28	\$ 4,007.69
<b>Total Debits:</b>	<b>\$ 193,310.99</b>	<b>\$ 150,784.43</b>	<b>\$ 109,366.28</b>	<b>\$ 14,280.31</b>

<b>Credits: Remittance to Treas.</b>	<b>Last Year's Levy</b>	<b>2003</b>	<b>2002</b>	<b>Prior</b>
Redemptions	\$ 76,659.61	\$ 59,660.63	\$ 78,698.51	\$ 8,390.47
Int./Costs (After Lien Execution)	\$ 4,517.67	\$ 13,837.68	\$ 26,955.28	\$ 4,007.69
Abatements of Unredeemed Taxes	\$ 1,526.27	\$ 6,047.90	\$ 2,355.63	\$ 927.52
Liens Deeded to Municipalities	\$ 1,948.16	\$ 1,260.55	\$ 1,356.86	\$ 954.63
Unredeemed Lines Bal. End of Yr.	\$ 108,659.28	\$ 69,977.67		
<b>Total Credits:</b>	<b>\$ 193,310.99</b>	<b>\$ 150,784.43</b>	<b>\$ 109,366.28</b>	<b>\$ 14,280.31</b>

Does your municipality commit taxes on a simi-annual basis (RSA 76:15-a)? Yes

Tax Collector's Signature

Diane Demers

Date: 1/24/05

## **ANNUAL REPORT OF THE BOARD OF SELECTMEN**

Another year has come and gone as we start to undertake many different projects. For those of you that have visited the landfill, you have noticed that work is presently going on to review the condition of our Landfill. Over the next few months, our Engineering Firm will be installing monitoring wells, as well as surveying the entire property, to determine what steps need to take place in order to comply with the States Landfill Closure Program. We must call to your attention, that we may be forced to close the Landfill and relocate the Highway Garage. At a minimum the building is in desperate need of repairs.

Also in 2004, The Board of Selectmen set up a volunteer Committee to look at the Town's current situation with regards to its buildings and their future space needs. As part of this discussion, the Board reviewed several different options on how to relocate the Police Department from the basement at Town Hall to a safer location. The most cost efficient option is being presented. On this years ballot you will see two warrant articles. Both articles are equally important and go together. There will be a request to bond no more than \$725,000 to purchase and renovate the building currently known as Allenstown Tractor into a Police Station. The next article will be to authorize the use of \$125,000 of Surplus to offset this purchase cost, reducing the bond to \$600,000 for a tax impact of .34 cents per thousand of assessed valuation.

The problems we are faced with will not go away, but only get worse.

On a positive note, we have been able over the years to remain in the black while at the same time using surplus money to offset tax increases (well over \$1.7 million dollars since 1999 has been used). We understand completely that most bills are going up, but we want you to know that we are taking what money we can to lower the impact. We are not alone in this, and frankly until the State takes a more active role in the tax burden we all suffer no matter what community you live in.

We would again like to thank all of the employees that work for the residents of Allenstown. We would also like to thank all of you who take time out of your busy schedules to volunteer to sit on various Boards within the Town. Without you, small Town Government could not function. We would also like to encourage others to come aboard, as there are various openings currently on several Boards.

Sincerely,

Arthur G. Houle, Chairman  
Sandra A. McKenney  
Peter A. Viar

January 10, 2005

To the Citizens of Allenstown,

We are once again pleased to submit for your information the 2004 annual report of your Police Department. As may be seen by looking at the statistics that are included, our calls for service increased again this past year. We have been at full staff since September. We currently have one officer in attendance at the NH Police Standards and Training Council Academy, and another scheduled to attend in April. When that officer successfully completes the academy, all of your officers will be certified, and it will be the first time in six years that we will have all positions filled with certified officers.

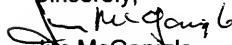
We are excited about the possibility of moving out of the windowless cellar that we have called home since 1964, and into a renovated facility currently the home of the Allenstown Tractor Company. I will not repeat all the reasons for this move being necessary, but will take this opportunity to thank all the members of the Allenstown Building Space Needs Committee, who worked on this project for close to a year attending meetings almost every other week. We appreciate their efforts on behalf of the citizens of Allenstown.

As always, we would like to express our appreciation to the members of the Allenstown Budget Committee and the Board of Selectpersons for their support of our mission. We wish selectman Arthur Houle the best as he leaves public service in March.

In closing I would like to thank all of you who have taken the time during the year to express your satisfaction with the service your officers have provided. We wish all of the residents of Allenstown a year of good health and prosperity.

Finally, I wish to acknowledge the hard work and dedication of the men and women of your police department, who show up for work every day ready and willing to put themselves in harms way for the better good of the people they serve to protect

Sincerely,

  
Jim McGonigle  
Chief of Police

**Prosecution Service Indicators**  
**January 1, 2004 through January 1, 2005**

<b>Administrative License Suspension Hearings</b>	<b>16</b>
<b>Criminal Dispositions and Hearings</b>	<b>435</b>
Bail Hearings	3
Criminal Arraignments	192
Criminal Trials	142
Deferred Sentence Hearings	59
Fine Payment Hearings	10
Probable Cause Hearings	17
Probation Violation Hearings	5
Restitution Hearings	4
Richards Hearings	3
 <b>Department Requests</b>	 <b>10</b>
Building Inspector	2
Planning Board	3
Police Association	1
Selectmen	4
 <b>Fees Payable to Town of Allenstown</b>	 <b>\$3506</b>
OHRV fines	\$1118
 <b>Juvenile Dispositions and Hearings</b>	 <b>97</b>
Juvenile Arraignments	19
Juvenile Competency Hearings	1
Juvenile's placed into Diversion	8
Juvenile Review Hearings	40
Juvenile Trials	19
Other	10

# Allenstown Police Department

## Statistical Report

The following is a statistical breakdown of calls handled by the Allenstown Police Department for the years indicated.

<b>Call for Service by Category</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>
<b>Accidents Investigated</b>	<b>109</b>	<b>134</b>	<b>107</b>	<b>142</b>	<b>113</b>	<b>90</b>
<b>Fatalities</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	
<b>Assaults</b>	<b>28</b>	<b>7</b>	<b>15</b>	<b>31</b>	<b>30</b>	<b>43</b>
<b>Assaults {Domestic}</b>	<b>15</b>	<b>46</b>	<b>40</b>	<b>38</b>	<b>37</b>	<b>19</b>
<b>Alarms Answered</b>	<b>91</b>	<b>130</b>	<b>171</b>	<b>184</b>	<b>169</b>	<b>164</b>
<b>Assist Other Agencies</b>	<b>308</b>	<b>265</b>	<b>274</b>	<b>424</b>	<b>301</b>	<b>237</b>
<b>Assist Fire Department</b>	<b>44</b>	<b>24</b>	<b>35</b>	<b>64</b>	<b>53</b>	<b>53</b>
<b>Arrests: Criminal</b>	<b>357</b>	<b>296</b>	<b>290</b>	<b>312</b>	<b>317</b>	<b>291</b>
<b>Arrests: DWI</b>	<b>34</b>	<b>29</b>	<b>27</b>	<b>44</b>	<b>40</b>	<b>17</b>
<b>Arrests: Felony</b>	<b>13</b>	<b>11</b>	<b>8</b>	<b>15</b>	<b>15</b>	<b>2</b>
<b>Arrests: Protective Custody</b>	<b>8</b>	<b>25</b>	<b>47</b>	<b>89</b>	<b>99</b>	<b>49</b>
<b>Arrests: Violation of DVO</b>	<b>29</b>	<b>25</b>	<b>19</b>	<b>40</b>	<b>32</b>	<b>12</b>
<b>Burglary Investigations</b>	<b>19</b>	<b>21</b>	<b>14</b>	<b>31</b>	<b>29</b>	<b>31</b>
<b>Criminal Mischief</b>	<b>88</b>	<b>71</b>	<b>75</b>	<b>71</b>	<b>96</b>	<b>86</b>
<b>Criminal Threatening</b>	<b>29</b>	<b>17</b>	<b>19</b>	<b>31</b>	<b>29</b>	<b>31</b>
<b>Criminal Trespass</b>	<b>22</b>	<b>17</b>	<b>12</b>	<b>50</b>	<b>19</b>	<b>28</b>
<b>Thefts</b>	<b>174</b>	<b>141</b>	<b>106</b>	<b>139</b>	<b>85</b>	<b>99</b>
<b>Domestic Issues</b>	<b>413</b>	<b>366</b>	<b>380</b>	<b>565</b>	<b>526</b>	<b>516</b>
<b>Drug Investigations</b>	<b>33</b>	<b>32</b>	<b>44</b>	<b>42</b>	<b>27</b>	<b>14</b>
<b>Juvenile Complaints</b>	<b>383</b>	<b>347</b>	<b>245</b>	<b>377</b>	<b>272</b>	<b>321</b>
<b>Medical Emergencies</b>	<b>74</b>	<b>62</b>	<b>43</b>	<b>59</b>	<b>61</b>	<b>23</b>
<b>Missing Persons</b>	<b>19</b>	<b>12</b>	<b>29</b>	<b>42</b>	<b>47</b>	<b>30</b>
<b>Sexual Assaults/Abuse</b>	<b>36</b>	<b>24</b>	<b>20</b>	<b>14</b>	<b>27</b>	<b>13</b>
<b>Suicides &amp; Attempts</b>	<b>13</b>	<b>22</b>	<b>26</b>	<b>31</b>	<b>22</b>	<b>17</b>
<b>Summons Issued</b>	<b>492</b>	<b>467</b>	<b>381</b>	<b>245</b>	<b>407</b>	<b>297</b>
<b>Motor Vehicle Stops/Warnings</b>	<b>1553</b>	<b>1329</b>	<b>2002</b>	<b>1850</b>	<b>2284</b>	<b>1298</b>
<b>Homicide</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OHRV Complaints</b>	<b>93</b>	<b>70</b>				
<b>Misc. Activity / Calls for Service</b>	<b>14,824</b>	<b>12,966</b>	<b>16,377</b>	<b>14,535</b>	<b>11,833</b>	<b>10,265</b>

16 SCHOOL ST.

ALLENSTOWN, N.H. 03275

**Calls For Service By Time of Day / Day of Week**

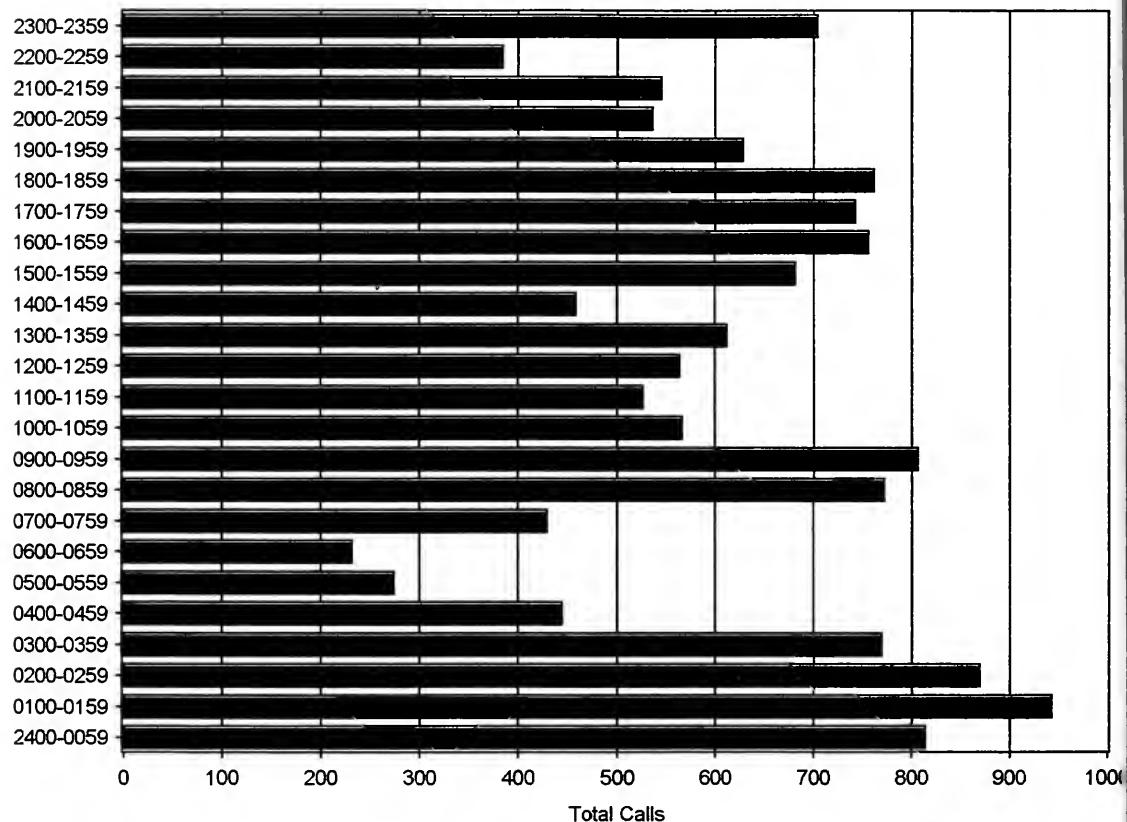
01/01/2004 to 12/31/2004

**Agency APD**

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
2400 - 0059 Hrs	93	130	129	106	123	123	110	814
0100 - 0159 Hrs	114	125	140	135	183	135	111	943
0200 - 0259 Hrs	99	146	103	143	146	94	139	870
0300 - 0359 Hrs	126	96	93	108	116	136	95	770
0400 - 0459 Hrs	111	51	44	46	53	81	59	445
0500 - 0559 Hrs	31	42	45	37	40	54	25	274
0600 - 0659 Hrs	16	23	34	43	38	47	31	232
0700 - 0759 Hrs	68	39	58	72	64	76	53	430
0800 - 0859 Hrs	62	67	277	97	97	95	78	773
0900 - 0959 Hrs	63	87	277	120	75	113	71	806
1000 - 1059 Hrs	63	72	96	89	96	80	70	566
1100 - 1159 Hrs	68	67	73	87	74	78	79	526
1200 - 1259 Hrs	66	73	95	85	89	77	78	563
1300 - 1359 Hrs	62	78	129	99	81	89	75	613
1400 - 1459 Hrs	45	53	95	62	70	82	52	459
1500 - 1559 Hrs	85	85	98	88	119	115	92	682
1600 - 1659 Hrs	90	90	96	116	142	118	104	756
1700 - 1759 Hrs	95	87	115	89	117	139	101	743
1800 - 1859 Hrs	78	95	135	113	110	113	118	762
1900 - 1959 Hrs	67	72	105	94	97	105	89	629
2000 - 2059 Hrs	53	51	73	67	101	110	80	535
2100 - 2159 Hrs	61	62	77	75	90	85	94	544
2200 - 2259 Hrs	40	40	39	59	74	72	61	385
2300 - 2359 Hrs	104	111	92	69	102	122	104	704
Total	1760	1842	2518	2099	2297	2339	1969	14824

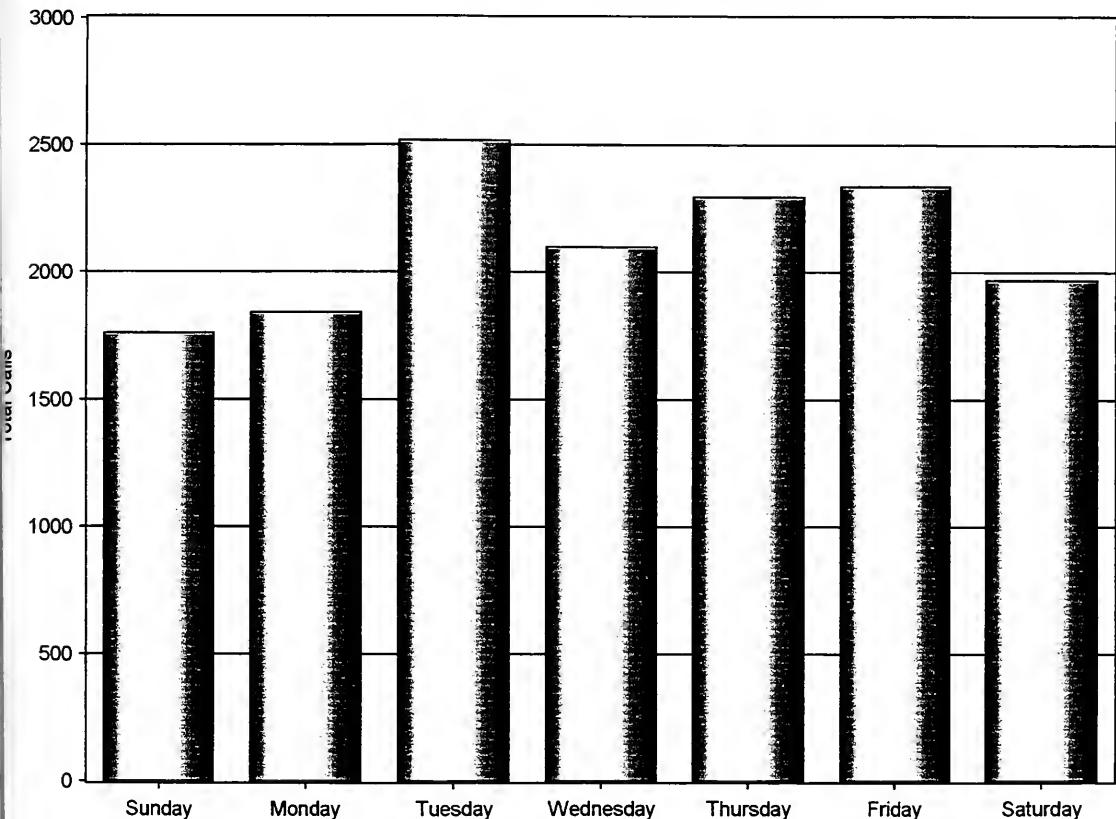
**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF JIM MC GONIGLE**

Calls For Service By Time of Day  
From: 01/01/2004 To: 12/31/2004 For Agency:APD



**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF JIM MC GONIGLE**

Calls For Service By Day of Week  
From: 01/01/2004 To: 12/31/2004 For Agency:APD



## **Allenstown Fire Department**

The year 2004 has proven to be another busy year. The Fire Department responded on 617 calls during this year. Members spent 1213 hours training on various topics that included, EMS, Forestry, Incident Command, Technical Rescue and Fire Suppression. Members also spent 2117 hours doing various activities that included Building Maintenance, Public Education, Hydrant Shoveling, Station Storm Coverage and Fire Watch Details.

The year in review includes the following incidents. A fatal fire in January on Pine Acres Rd, many mutual aid calls for fires also occurred in January. In May members responded to a truck into the river at the Rte 28 bridge between Allenstown and Pembroke. This also turned out to be a fatality. In June several wind and thunderstorms resulted in many wires down calls as well as fire alarm activations. In July members responded to a below grades rescue call that required special calling Pembroke's Tower Ladder to the scene to remove the trapped victim. In September a suspicious fire on the fifth floor of the Thomas Hodgson Mill was contained by the sprinkler system. This was the second fire in the mill in 5 months. Both fires are suspicious and were contained by the sprinklers.

August saw the first new fire truck delivered to Allenstown in thirteen years. The new Engine 3 was approved at the Town meeting in 2003. It replaced a 1974 Ward LaFrance that was placed out of service in 1998.

In September the Fire Department started a new program called a live in program. This program involves placing two students from the NHTI in Laconia, Fire Program in the station. These students are employees of the Fire Department and in exchange for coverage are given a place to live for the school year. So far this program has proven to be worth while. Response times have decreased slightly and the number of personnel on the first out piece of apparatus has gone up.

I want to personally thank every member of the Fire Department for their dedication and professionalism. I want to thank all of the citizens of Allenstown for their continued support. The Fire Department is only as good and prepared as you allow us to be.

Finally I want to note that the Fire Departments requests for 2005 are far less than in 2004. As you may recall, we asked for two new trucks in 2004. We also asked for them in the early stages of the 2005 budget preparation. The Selectmen cut this request at their review of warrant articles. The Fire Department stands by our need to replace our aged fleet, but also understands the need of the Police Department for a new building has taken front stage. We agreed not to push our request this year to help with the approval of this building for the Police Department.

In closing, please place your number on your house and mailbox so we can locate you in an emergency. I hope every citizen of Allenstown has a great 2005.



# CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
[firec1@totalnetnh.net](mailto:firec1@totalnetnh.net)

Telephone: 225-8988  
Fax: 228-0983

## 2004 ANNUAL REPORT TO BOARD OF DIRECTORS

The following report is prepared for the Capital Area Fire Compact's Board of Directors as a general summary of activities for the calendar year 2004. This report is also forwarded to the governing bodies of the Compact's member communities for informational purposes.

We welcomed the Town of Deering Fire Department as a new member to the Capital Area Fire Compact in June. Deering provides fire and rescue service to its community under the direction of Fire Chief Arnold Anderson. Upon completion of communications equipment conversions, dispatch service began on October 5, 2004.

With the addition of Deering, the Compact now provides service to nineteen member communities encompassing 675 square miles of area with a resident population of 109,870. Mutual aid response is given to and received from several other communities and mutual aid districts. Delivery of emergency service varies daily by community, based on tourism, special events, weather, and commercial activity.

Fire and Emergency Medical dispatch service is provided by the City of Concord Fire Department's Communications Center with six full-time dispatchers under the direction of dispatch supervisor Captain Ernest Petrin. All dispatchers participate in telecommunications training courses. Dispatched incidents in 2004 increased to 16,107, approximately 6.5% above the previous year. A detailed report by community is attached.

Due to increased call volume and activity in dispatch, the Compact with the City of Concord have reviewed staffing requirements in Fire Alarm. Current authorized staffing in 2004 is one Dispatcher Supervisor and six shift schedule Dispatchers. We have recognized for some time that staffing would need to be addressed. The Board of Directors in October 2004 unanimously agreed to support the addition of two dispatchers in 2005 to provide two dispatchers on duty at all times.

A major improvement to the communications link between the Fire Alarm dispatch center and one of our main transmitters at Mt. Kearsarge was completed in the Fall of 2004. We have been able to tie in to the State microwave link that provides a high quality and redundant communications channel. The quality and clarity of the signal is much improved with greater reliability.



# CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
[firecl@totalnetnh.net](mailto:firecl@totalnetnh.net)

Chief Coordinator: Richard Wright

Telephone: 225-8988  
Fax: 228-0983

## Page 2 (2004 Annual Report)

The Chief Coordinator responded to 134 mutual aid incidents in 2004, and handles the administrative functions of the Compact. He continues to participate on several state and regional committees that affect mutual aid operations. As an active member of the NH First Responder Radio Interoperability Committee, I can report that all Compact Departments have or will receive new digital mobile radios for their fire apparatus and emergency ambulances through the Homeland Security funding initiative, at little or no direct local cost. The second phase of the program will address portable communications. All communities in New Hampshire are receiving digital communications equipment for Fire and Emergency Medical Services that will provide radio interoperability capability with other public safety agencies.

The Compact 2004 operating budget was \$ 600,578. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided through this budget. Funding by the member communities is based on a combination of property values and population. We actively pursue any grant funding .

The following members served the Compact in 2004 in the following positions:

President:	Chief Paul Welcome, Webster
Vice President:	Chief Stewart Yeaton, Epsom
Secretary:	Past Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief Paul Welcome, Pres., Webster Chief Stewart Yeaton, V. Pres., Epsom Chief Richard Brown, Warner Chief Leonard Deane, Pittsfield Chief Harold Paulsen, Pembroke Chief Edwin Bowne, Salisbury Chief H. Dana Abbott, Bow
Dispatch Committee Chair:	Chief Harold Paulsen, Pembroke
Training Committee Chair:	Asst. Chief Richard Pistey, Bow



# CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
[firecl@totalnetnh.net](mailto:firecl@totalnetnh.net)

Telephone: 225-8988  
Fax: 228-0983

## Page 3 (2004 Annual Report)

Central NH HazMat Team Chief: Battalion Chief William Weinhold, Concord Fire Dept.

The Compact Training Committee chaired by Assistant Chief Dick Pistey, with members Deputy Chief Mike Pavaglio and Deputy Chief Shawn Michell assisted all departments in hosting at least one mutual aid training exercise during the year. Mutual aid drills involve several departments and test the system capabilities in fire suppression, emergency medical, mass casualty, hazardous materials, incident management, and personnel safety. We thank the Training Committee for their continuing support to the Compact.

The Central New Hampshire HazMat Team, comprised of all Capital Area and Lakes Region members continues to train bi-weekly and responds to 54 communities in our combined coverage area. The team operates with three response units and will welcome personnel interested in joining, training, and operating with the team. Funding has been approved through a Homeland Security grant for a "new" Hazmat response vehicle to replace a used 1989 unit and will be delivered in early 2005. We extend our thanks and appreciation to all team members for their willingness to respond to these emergencies. We also receive some grant funds for education, training, and to support data collection of hazardous materials inventories reported by facilities in our operating area.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen

01/14/2005

## **Capital Area Mutual Aid Fire Compact 2003 to 2004 Incidents**

Town	Population	2003 Incident	2004 Incidents	% Change
Allenstown	658	621		-5.62
Boscawen	186	221		18.82
Bow	859	929		8.15
Canterbury	240	258		7.5
Chichester	399	400		0.25
Concord	6554	7021		7.13
Epsom	842	878		4.28
Dunbarton	203	201		-1
Henniker	764	787		3
Hopkinton	999	1053		5.41
Loudon	640	725		13.28
Pembroke	345	382		10.72
Penacook RSQ	502	528		5.18
Webster	128	159		24.22
CNH Haz Mat	26	9		-65.4
Northwood	493	497		0.8
Pittsfield	585	693		18.46
Salisbury	86	103		19.77
Warner	375	359		-4.3
Bradford	246	240		-2.5
Deering	in system 10/04		43	
	15130		16107	6.46

## **Telephone Calls**

59628

59396

Town of Allenstown  
2005 Town Warrant

To the inhabitants of the Town of Allenstown, in the County of Merrimack, New Hampshire, qualified to vote in Town affairs: You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on Saturday February 5, 2005 at 10AM for the purpose of transacting all business other than voting by official ballot and thereafter to meet on March 8, 2005 between 8:00 AM and 7:00 PM at the Allenstown Elementary School, to elect officers, vote on Zoning articles and to vote on all warrant articles from the first session by official ballot.

### Article 1

To choose all necessary Town Officers for the ensuing year.

*All new language for Zoning Warrant Articles is shown in italics.*

### Article 2

Are you in favor of the adoption of amendment number 1 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

Article IV Board of Adjustment Section 405 A(6) – Special Exceptions to change the following grammatical error: *Inappropriate* " to "In an appropriate"

This article is recommended by the Planning Board

### Article 3

Are you in favor of the adoption of amendment number 2 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

Article XI Section 1106 – Casual Sales to remove the reference to "Flea Markets" by deleting the term "flea markets" from this section.

This article is recommended by the Planning Board

## **Article 4**

Are you in favor of the adoption of amendment number 3 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

### Article X Commercial Light Industrial Zone Amend Section 1001 Uses to

*Add item "n. Outdoor Flea Markets" and to Add the following paragraph:*

*"Outdoor Flea Markets may be held on Saturdays, Sundays and legal Monday Holidays, on such terms and conditions in order to ensure that such Flea Markets are not detrimental to the neighborhood or abutting properties. No person or premises shall conduct an outdoor Flea Market on any day other than Saturdays, Sundays and legal Monday Holidays and; no person or premises hold such a Flea Market before 7:00 AM, or after 7:00 PM. Flea Markets will be restricted to occur no sooner than April 15<sup>th</sup> and no later than October 15<sup>th</sup> of each year. The proprietor/manager of an Outdoor Flea Market will be responsible for providing sufficient "Off street" parking ample for the size of the flea market, shall provide refuse collection and removal services, and shall conform to all other ordinances detailed herein"*

This article is recommended by the Planning Board

## **Article 5**

Are you in favor of the adoption of amendment number 4 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

### Article IX Industrial Zone Section 901 Uses to

*Add item "L. Outdoor Flea Markets" and to Add the following paragraph:*

*"Outdoor Flea Markets may be held on Saturdays, Sundays and legal Monday Holidays, on such terms and conditions in order to ensure that such Flea Markets are not detrimental to the neighborhood or abutting properties. No person or premises shall conduct an outdoor Flea Market on any day other than Saturdays, Sundays and legal Monday Holidays and; no*

*person or premises shall be granted permission to hold such a Flea Market before 7:00 AM, or after 7:00 PM. Flea Markets will be restricted to occur no sooner than April 15<sup>th</sup> and no later than October 15<sup>th</sup> of each year. The proprietor/manager of an Outdoor Flea Market will be responsible for providing sufficient "Off street" parking ample for the size of the flea market, shall provide refuse collection and removal services, and shall conform to all other ordinances detailed herein."*

This article is recommended by the Planning Board

## Article 6

Are you in favor of the adoption of amendment number 5 as proposed by the Planning Board for the Town of Allenstown's Zoning Ordinance as follows:

### Article II Definitions Section 202 Specific Definitions to

Add:

*"cc Outdoor Flea Markets – Shall be defined as any commercially run Flea Market, run for profit when held outside of the building/buildings of any property, not including privately held yard or tag sales"*

This article is recommended by the Planning Board

## Article 7

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Twenty Five Thousand Dollars (\$725,000) for the purchase and renovations of property located at 40 Allenstown Road, Tax Map 109 Lot 33 currently known as Allenstown Tractor, for use as a new Police Station, and to authorize the issuance of not more than Seven Hundred Twenty Five Thousand Dollars (\$725,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Allenstown Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 Ballot Vote required) (This article is recommended by the Board of Selectmen and recommended by the Budget Committee.)

## Article 8

“Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 3,653,611? Should this article be defeated, the default budget shall be \$ 3,124,646, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.” (This article is recommended by the Board of Selectmen and recommended by the Budget Committee)

**NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.**

## Article 9

“Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of Allenstown on March 11, 1997, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by State law?” (3/5 Ballot Vote required).

## Article 10

To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Five Thousand Dollars (\$125,000) to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from Fund Balance (Surplus) and no amount to be raised from taxation. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee.)

## Article 11

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed in the Fire Department Equipment Capital Reserve Fund and to further authorize the Allenstown Board of

Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and is recommended by the Budget Committee)

## Article 12

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in the Fire Safety Equipment Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee.)

## Article 13

To see if the Town will vote to deposit 100% of the revenues, up to maximum of Ten Thousand Dollars (\$10,000) per year, collected pursuant to RSA 79-A (Land Use Change Tax) into the Conservation Commission Fund in accordance with RSA 36-A: 5, III, as authorized by RSA 79-A: 25, II. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee)

## Article 14

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Police Cruiser Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee.)

## Article 15

To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the Special Revenue Dare Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee.)

## Article 16

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Allenstown Meeting House Capital Reserve Fund, and to further designate the Allenstown Board of Selectmen to act as agents to expend from the Allenstown Meeting House

Capital Reserve Fund. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee.)

### Article 17

To see if the Town will vote to authorize the Allenstown Board of Selectmen to act as agents to expend from the Highway Department Capital Reserve Fund created in 1988.

### Article 18

To see if the Town will vote to authorize the Allenstown Board of Selectmen to act as agents to expend from the Recycling Capital Reserve Fund created in 1991.

### Article 19

Shall the Town of Allenstown modify the Veterans Tax Credit in accordance with RSA 72:28 II from its current tax credit of \$100 per year to the maximum allowable amount of \$500 per year. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee).

### Article 20

Shall the Town of Allenstown modify the Tax Credit for service connected total disability in accordance with RSA 72:35 from its current amount of \$1,400 per year to its maximum allowable amount of \$2,000 per year. (This article is recommended by the Board of Selectmen and recommended by the Budget Committee).

To transact any other business that may legally come before said meeting.

Given under our hands and seals this 24<sup>th</sup> day of January 2005.

The Allenstown Board of Selectmen

Arthur G. Houle, Sandra A. McKenney, Peter A. Viar

We certify that on the 24th day of January 2005, we caused a true copy of the within warrant to be posted at the Allenstown Town Hall located at 16

School Street, the Town Library located on Main Street, and at Bi-wise Market located on Allenstown Road.

Arthur G. Houle

Arthur G. Houle, Chairman

Sandra A. McKenney

Sandra A. McKenney

Peter A. Viar

Peter A. Viar

Allenstown Board of Selectmen

# BUDGET OF THE TOWN/CITY

OF: Allenstown

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2005 to December 31, 2005

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_

## BUDGET COMMITTEE

Please sign in ink.

Carolyn Merrill  
Gabriel Dannereder  
John J. O'Neil  
Theresa M. Quinn  
John Morris

Thomas R. Littleton  
William M. Brundt  
John McAllie  
David Estep  
Stephen J. Laffin

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

**Budget - Town of Allenstown****FY 2005**

Actual Expenditures are as of December 29, 2004

Acct #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR ART #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTIONS APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED   NOT RECOMMENDED	NOT RECOMMENDED
1	2	3	4	5	6	7	8
							9

<b>GENERAL GOVERNMENT</b>							
<b>xxxxxx</b>							
4130-4-139 Executive			\$115,357	\$112,122	\$119,407	\$119,407	
			\$61,982	\$57,263	\$63,042	\$63,842	
4150-4-149 Election, Reg & Vital Statistics			\$96,978	\$106,260	\$104,036	\$104,036	
4150-4-151 Financial Administration			\$1,500	\$3,218	\$1,700	\$1,700	
4152 Revaluation of Property			\$40,000	\$13,407	\$25,000	\$25,000	
4153 Legal Expenses			\$288,357	\$264,002	\$377,846	\$366,647	\$11,199
4155-4-159 Personnel Administration			\$77,026	\$29,720	\$15,300	\$15,300	
4191-4-193 Planning & Zoning			\$23,765	\$35,703	\$77,300	\$77,300	
4194 General Government Buildings			\$600	\$0	\$3,910	\$3,910	
4195 Cemeteries			\$40,000	\$36,839	\$40,000	\$40,000	
4196 Insurance			\$4,741	\$5,284	\$5,284	\$5,284	
4197 Advertising & Regional Assoc			\$1,900	\$1,900	\$1,900	\$1,900	
4199 Other General Government			\$1,900	\$1,900	\$1,900	\$1,900	
<b>PUBLIC SAFETY</b>							
<b>xxxxxx</b>							
4210-4-214 Police			\$489,724	\$472,361	\$571,378	\$571,378	
4215-4-219 Ambulance			\$25,392	\$25,392	\$27,932	\$27,932	
4220-4-239 Fire			\$238,483	\$234,166	\$262,453	\$262,453	\$265,943
4240-4-249 Building Inspection			\$22,879	\$21,279	\$23,545	\$23,545	\$26,525
4290-4-298 Emergency Management			\$1,600	\$954	\$4,400	\$4,400	
4299 Other (Including Communications)							
<b>AIRPORT/AVIATION CENTER</b>							
<b>xxxxxx</b>							
4301-4-309 Airport Operations							
<b>HIGHWAY &amp; STREETS</b>							
<b>xxxxxx</b>							
4311 Administration							
4312 Highways & Street			\$317,060	\$272,531	\$329,665	\$329,665	
4313 Bridges							

## Budget - Town of Allentown

MS-7

FY 2005

1 Act Cl #	2 PURPOSE OF APPROPRIATIONS (RSA 32.3-V)	3 WARR. ART #	4 Appropriations Prior Year As Approved by DRA	5 Actual Expenditures Prior Year	6 SELECTMEN'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	7 NOT RECOMMENDED	8 BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED	9 NOT RECOMMENDED
<b>HIGHWAYS &amp; STREETS cont.</b>								
4316	Street Lighting		\$18,100	\$14,663	\$16,600		\$16,600	
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		\$141,152	\$141,972	\$141,290		\$141,290	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
<b>ELECTRIC</b>								
4351-4352	Admin. And Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
<b>HEALTH/WELFARE</b>								
4411	Administration		\$1,622	\$1,355	\$2,130		\$2,130	
4414	Pest Control		\$13,500	\$5,340	\$14,112		\$14,112	
4415-4419	Health Agencies & Hosp. & Other		\$28,222	\$17,507	\$28,322		\$28,322	
4441-4442	Administration & Direct Assist		\$61,916	\$45,610	\$72,212		\$72,212	
4444	Intergovernmental Welfare Payments							
4445-4449	Vendor Payments & Other							

Acct #	PURPOSE OF APPROPRIATIONS (RSA 32:3 V)	WARR. ART #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED   NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED   NOT RECOMMENDED	9
<b>CULTURE &amp; RECREATION</b>							
4520-4529	Parks & Recreation		\$21,300	\$15,645	\$28,200	\$28,200	
4550-4559	Library		\$46,534	\$46,534	\$48,297	\$48,297	
4583	Patronic Purposes		\$2,800	\$2,334	\$2,800	\$2,800	
4589	Other Culture & Recreation						
<b>CONSERVATION</b>							
4611-4612	Admin & Purch. Of Nat. Resources						
4619	Other Conservation		\$3,027	\$3,027	\$3,027	\$3,027	
4631-4632	REDEVELOPMENT & HOUSING						
4651-4659	ECONOMIC DEVELOPMENT		\$1	\$1	\$1	\$1	
<b>DEBT SERVICE</b>							
4711	Pnc Long Term Bonds & Notes		\$35,000	\$35,000	\$35,000	\$35,000	
4721	Interest Long term Bonds & Notes		\$17,150	\$17,150	\$15,050	\$15,050	
4723	Int on Tax Anticipation Notes		\$27,998	\$27,998	\$15,000	\$15,000	
4790-4799	Other Debt Service						
<b>CAPITAL OUTLAY</b>							
4901	Land						
4902	Machinery, Vehicles & Equipment		\$41,310	\$39,018	\$29,910	\$29,910	
4903	Buildings						
4909	Improvements Other Than Bldgs						
<b>OPERATING TRANSFERS OUT</b>							
4912	To Special Revenue Fund		\$10,000	\$10,000			
4913	To Capital Projects Fund						
4914	To Enterprise Fund						
	Sewer-						
	Water-						

Budget - Town of Allenstown

FY 2005

MS-7

1 Acct #	2 PURPOSE OF APPROPRIATIONS (RSA 32.3.v)	3 WARR ART #	4 Appropriations Prior Year As Approved by DRA	5 Actual Expenditures Prior Year	6 SELECTMAN'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	7 RECOMMENDED NOT RECOMMENDED	8 BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED	9 NOT RECOMMENDED
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OPERATING TRANSFERS OUT CONT.

OPERATING TRANSACTIONS CONT'D		AMOUNT		
Electric:				
Airport-				
.4915 To Capital Reserve Fund		\$26,000	\$26,000	
.4916 To Exp Tr Fund-except #4917		\$2,500	\$2,500	
.4917 To Health Maint Trust Funds				
.4918 To Nonexpendable Trust Funds				
.4919 To Agency Funds				
SUBTOTAL 1		\$2,977,211	\$2,807,849	\$3,657,540
				\$3,653,611
				\$11,99

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

\*\*\*SPECIAL WARRANT ARTICLES\*\*

special warrant articles are defined in RSA 323-VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes, appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

individual "warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost come for labor, transportation, or items of a one-time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
Acct #	PURPOSE OF APPROPRIATIONS (RSA 32 3.V)	WARR. ART #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMENT'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR	
	Sub-Complex/Gay Reserve	10			RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
<b>SUBTOTAL 3 RECOMMENDED</b>					\$125,000		\$125,000	

## BUDGET - TOWN OF ALLENSTOWN

FY-2005

1 ACCT.#	2 SOURCE OF REVENUE	3 WARR. ART.#	4 ESTIMATED REVENUES Prior Year	5 Actual Revenues Prior Year	6 ESTIMATED REVENUES ENSUING YEAR
TAXES					
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes				
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$60,000	\$80,886	\$60,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yard)				
3188	Excavation Activity Tax				
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		\$600,000	\$577,811	\$575,000
3230	Building Permits		\$12,500	\$17,126	\$15,000
3290	Other Licenses, Permits & Fees		\$0	\$9,380	\$5,000
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues		\$91,575	\$91,575	\$91,575
3352	Meals & Rooms Tax Distribution		\$166,281	\$166,281	\$166,281
3353	Highway Block Grant		\$80,533	\$80,533	\$80,533
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		\$8,602	\$8,602	\$8,602
3357	Flood control Reimbursement				
3359	Other (Including Railroad Tax)		\$6,900	\$6,925	\$0
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		\$100,000	\$144,832	\$90,000
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		\$0	\$79,439	\$15,000
3502	Interest on Investments		\$16,000	\$16,810	\$16,000
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Fund				

## BUDGET - TOWN OF ALLENSTOWN

FY-2005

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	WARR. ART.#	ESTIMATED REVENUES Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN Cont.		xxxxxxxxxx		xxxxxxxxxx	xxxxxxxxxx
3914	From Enterprise Funds				
	Sewer - (Offset)		\$0	\$300	\$300
	Water - (Offset)				
	Electric - Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		\$0	\$34,750	\$0
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES		xxxxxxxxxx		xxxxxxxxxx	xxxxxxxxxx
3934	Proc. From Long Term Bonds & Notes		\$0		\$725,000
	Arnts VOTED From F/B ("Surplus")		\$0		\$125,000
	Fund Balance ("Surplus) to Reduce Taxes		\$125,000	\$125,000	\$125,000
	TOTAL ESTIMATED REVENUE & CREDITS		\$1,267,391	\$1,440,250	\$2,098,291

## \*\*BUDGET SUMMARY\*\*

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	\$3,657,540	\$3,653,611
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	\$780,000	\$780,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)	\$125,000	\$125,000
TOTAL Appropriations Recommended	\$4,562,540	\$4,558,611
Less: Amount of Estimated Revenues & Credits (from above, column 6)	\$2,098,291	\$2,098,291
Estimated Amount of Taxes to be Raised	\$2,464,249	\$2,460,320

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18 \_\_\_\_\_  
 (See Supplemental Schedule with 10% Calculation)

# DEFAULT BUDGET OF THE TOWN

OF:Allenstown

For the Ensuing Year January 1, 2005 to December 31, 2005

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

John S. Hurl  
Lorraine M. Kenney  
D. A. V.

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NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## Default Budget - Town of Allenstown

FY 2005

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	GENERAL GOVERNMENT	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
130-4139	Executive	115,357	1,000		116,357
140-4149	Election,Reg.& Vital Statistics	61,882	1,032		62,914
150-4151	Financial Administration	96,978	6,200		103,178
4152	Revaluation of Property	1,500	200		1,700
4153	Legal Expense	40,000	(15,000)		25,000
155-4159	Personnel Administration	288,357	1,576		289,933
191-4193	Planning & Zoning	17,025	500		17,525
4194	General Government Buildings	23,765	51,000		74,765
4195	Cemeteries	500			500
4196	Insurance	40,000			40,000
4197	Advertising & Regional Assoc.	4,741	543		5,284
4199	Other General Government	1,900			1,900
	PUBLIC SAFETY	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
210-4214	Police	488,724	10,600		499,324
215-4219	Ambulance	25,392	2,540		27,932
220-4229	Fire	238,483	7,553		246,036
240-4249	Building Inspection	22,879	(60)		22,819
290-4298	Emergency Management	1,600	1,000		2,600
4299	Other (Incl. Communications)				
	AIRPORT/AVIATION CENTER	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
301-4309	Airport Operations				
	HIGHWAYS & STREETS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration				
4312	Highways & Streets	317,060	200		317,260
4313	Bridges				
4316	Street Lighting	18,100	(1,500)		16,600
4319	Other				
	SANITATION	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration				
4323	Solid Waste Collection				
4324	Solid Waste Disposal	141,152	(1,052)		140,100
4325	Solid Waste Clean-up				
326-4329	Sewage Coll. & Disposal & Other				

1 2 3 4 5 6

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	WATER DISTRIBUTION & TREATMENT	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv.& Other				
	ELECTRIC	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
	HEALTH	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration	1,622			1,622
4414	Pest Control	13,500			13,500
4415-4419	Health Agencies & Hosp. & Other	28,322			28,322
	WELFARE	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.	61,916	(4,185)		57,731
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other				
	CULTURE & RECREATION	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	21,300	700		22,000
4550-4559	Library	46,534	300		46,834
4583	Patriotic Purposes	2,800			2,800
4589	Other Culture & Recreation	3,027			3,027
	CONSERVATION	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin.& Purch. of Nat. Resources				
4619	Other Conservation				
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT	1			
	DEBT SERVICE	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes	35,000			35,000
4721	Interest-Long Term Bonds & Notes	17,150	(2,100)		15,050
4723	Int. on Tax Anticipation Notes	27,998	(12,998)		15,000
4790-4799	Other Debt Service				

Default Budget - Town of Allenstown

FY 2005

1 acct. #	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 Prior Year Adopted Operating Budget	4 Reductions & Increases	5 Minus 1-Time Appropriations	6 DEFAULT BUDGET
CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1901	Land				
1902	Machinery, Vehicles & Equipment	41,310	(11,400)		29,910
1903	Buildings				
1909	Improvements Other Than Bldgs.				
OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1912	To Special Revenue Fund	10,000	(10,000)		0
1913	To Capital Projects Fund				
1914	To Enterprise Fund				
	Sewer-	692,836	149,286		842,122
	Water-				
	Electric-				
	Airport-				
1915	To Capital Reserve Fund	26,000	(26,000)		0
1916	To Exp.Tr.Fund-except #4917	2,500	(2,500)		0
1917	To Health Maint. Trust Funds				
1918	To Nonexpendable Trust Funds				
1919	To Fiduciary Funds				
	TOTAL	2,977,211	147,435		3,124,646

Please use the box below to explain increases or reductions in columns 4 & 5.



 Boys & Girls Club of Suncook

To the Citizens of Allenstown,

The year of 2004 was a very exciting time for us. The Whitten St Unit experienced the most change with two new staff members. Tom Parizo, originally of the Concord Boys & Girls Club Bradley St Unit joined David Rossi, a PlusTime NH Americorps volunteer. Tom Parizo has been a major asset to our Club and has earned the respect of our members and the recognition of the parents of our area. David Rossi has a background in Graphic Design, as well as a natural aptitude for working with kids and teens. After some community outreach efforts, the Club membership increased exponentially. As a result of our sudden surge of interest from new members, we were able to institute new programs and improve upon existing tried and true National Boys & Girls Club programs. Our club averages about 25-30 kids and teens per week, with a total member base of about 70. Our art club now boasts 15 members, 14 members for our skate club, and we are currently engaged in finding financial resources for the improvement of the Whitten St. Skatepark. Plans would include adding several new ramps for the enjoyment of not only Boys & Girls Club members, but all skaters from the Allenstown/ Suncook/ Pembroke areas.

In November, our skate club members traveled on our first field trip to another skatepark(Rye Airfield) and the skate club will continue to travel to other skateparks in the New Hampshire/ Massachusetts area throughout 2005.

The Suncook Sun Boys & Girls Newsletter was also created in October, with our members' artwork, skate trips, club news, community based projects and other assorted items of interest.

In October, our members gathered together to create a giant get well poster for the Children's Hospital at Dartmouth. The poster was first brought around to each patient to see and then was put in a common area for all of the patients there to enjoy. The staff at the hospital sent the kids of The Boys & Girls Club of Suncook a thank you letter informing us that the kids of the cancer ward were extremely excited and now often go to or ask to be transported to the common area to see the poster there.

In November, we helped the area soup kitchen by taking in more than one hundred canned goods and other non perishable food items. The kids provided word of mouth advertising and made our food drive a major success.

The Snack Attack program, run by staff member Ben Ruoff, allows members to participate in a variety of nutrition educational activities as well as making a healthy snack from ingredients donated by community local store, Bi Wise Market.

The Suncook Bucks program allows our members to earn points that can be redeemed for inexpensive prizes. The Suncook Bucks can be earned in a number of different ways, including homework completion and incidents of going beyond the normal courtesy parameters.

As a result of increased interest from the teens in our community, we have begun to add more programming that has shown great results from other Club sites.

We would like to take this opportunity to thank everyone who made 2004 such an incredible success for us, including a very special thank you to Wal-Mart, who donated \$1,250 to our club. We look forward to another exciting year in 2005.

Respectfully submitted,  
The Boys & Girls Club of Suncook.

## *Allenstown Recreation Commission*

Dear Citizens,

The year of 2004 has been a year of new beginnings for Allenstown's Recreation Department. After beginning the year with virtually no activity at all, Whitten Street Park was opened in March and the park and community center were soon bustling with activity. In March Allenstown welcomed the Boys' and Girls' Club. Since then they have been providing Allenstown's children with quality programming and activities for after school hours as well as an exciting summer program. Many children in this program are sponsored by the club therefore they are continually seeking support from the community in all forms, from financial contributions to puzzles and games, to prizes for their Suncook Bucks program, to volunteers willing to spend a couple of hours with the children. All donations are greatly appreciated. Please consider the Suncook Boys' and Girls' Club when considering your charitable contributions.

Many mothers and younger children were also excited to be able to meet for play group again, so we threw a big "Welcome Back" party. Play group continues to meet on Monday mornings and all Moms, Dads, and children are encouraged to attend. To further meet the needs of our mothers and young children the Recreation Department is working with the Concord Hospital's Center for Health Promotion to bring their "Baby Steps" program to the Community Center. This program will be a strong community builder among our mothers and will promote the commission's desire for the Community Center to be a facility for community and family building.

With enthusiasm running high we invited the town in the beginning of May to a puppet show. At this event we also presented our first newsletter and kicked off our first fundraiser. Fundraising efforts have begun to install a much needed play ground at Whitten Street Park. To date about \$750.00 has been raised and we are hopeful to have a structure in place within 2 years. We encourage all residents whom would like to see a play structure at Whitten Street Park to become involved in our fundraising efforts.

The Recreation Department has also acquired the support of the Pembroke/Allenstown Lions' Club. With this international organization at our side we have been able to hold several fundraisers and events including cook-outs, karaoke entertainment and car washes. We look forward to many years of working with the Lions' Club. We invite all residents to find our more about the Lions' Club.

The Community Center has seen many improvements this year also. It has a new roof along with a new study room for people to have a quiet place to work on the computer, do homework, or read. Our goal for this year for the building is to install a new carpet. The Lions' Club has generously donated a carpet and on Feb. 12 a crew of volunteers will assemble to begin ripping out the old carpet and laying down the new.

In addition, thanks to the completion of the Town's Facilities' Use Policy the Recreation Center now is available for individual members of our community to make use of. Anyone desiring to rent the center may do so upon proper application and approval. Applications and guidelines are available at the Town Hall.

Our most exciting accomplishment is the near completion of “Volunteers’ Park” on River Road. Before the ground froze we were able to install a fence and plant grass seed. The park should be operational for the Spring!

Thanks so much to everyone whom has helped us to progress so much this year! Our town is a better place for all your efforts!

The Rec. Commission



# Town of Allenstown

## OFFICE OF THE BUILDING INSPECTOR/CODE ENFORCEMENT

16 SCHOOL STREET  
ALLENSTOWN, NH 03275

(603) 485-4276  
(FAX) 485-8669

### Building Inspector/Code Enforcement Report For 2004

To the Citizens of Allenstown:

This year has been busy and productive for the building department. There were a total of 303 permits issued, up 18% from last year (248). The breakdown of those permits follows but what is not shown is the amount of time involved in review of material necessary to issue those permits or the inspection process following.

Single Family Homes	8	Manufactured Homes	14
Single Family Dwelling Demolition	1	Residential Alterations and Additions	31
Garages & Barns (alterations And Additions)	11	Foundations Only	3
Porches, Decks, Ramps	24	Outbuildings (sheds, workshops)	31
S/F Home Demolition	1	Demolition (partial or other)	14
Commercial Alterations and Additions	10	In ground Pool	1
Signs	9	Electrical	80
Plumbing	23	Use	9
Certificate of Occupancy	33		

Lou Conley  
Building Inspector/Code Enforcement Officer



# TOWN OF ALLENSTOWN CONSERVATION COMMISSION

16 SCHOOL STREET

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Thanks to a dedicated group of commissioners and volunteers, the Allenstown Conservation Commission (ACC) was able to accomplish much in 2004, while remaining within our budget of \$3,027. The ACC currently has five commissioners: Phil Trowbridge (Chair), David McKay (Vice Chair), Laura Bonk (Secretary), Jenna Gray, and Al Heavey. I would like to take this opportunity to thank these commissioners and the following individuals for their efforts on behalf of the ACC in 2004: Mark Durgin, Paul Dyer, David Evans, Ed Fleury, Pauline Fleury, Mike Frascinella, Brett Geoffrey, Dan Howe, David Jodoin, Dean Murray, Judy Silva, Armand Verville, Andrew Waranowski, Allenstown Board of Selectmen, Allenstown Planning Board, and all the members of Boy Scout Troop 97.

## 2004 Annual Report

The ACC organized a series of outdoor events for the public. The first event was a winter snowshoe trek to the Allenstown Town Forest on 1/24/04. A total of 18 people, including Boy Scouts from Troop 97, participated in the hike despite the sub-zero weather. Eric Orff of the NH Fish and Game Department gave a wildlife tracking lesson. Next, on 4/17/04, the ACC co-sponsored a fly fishing clinic on the Suncook River with the Friends of the Suncook River, Trout Unlimited, and the NH Fish and Game Department. The third event was a roadside cleanup on 4/24/04 to celebrate Earth Day. Approximately 15 people, again with the Boy Scouts from Troop 97, picked up truckloads of trash and over 20 tires along River Road and Dodge Road. Finally, the ACC organized a trash cleanup of the Suncook River on 7/17/04. Nine people cleaned the Ferry Street boat launch, Iris Pond, and the lower Suncook River. The trash that was collected filled three pickup trucks, and included five tires and two air conditioning units.

In addition to organizing outdoor events, the ACC continued to make progress on its top priority: Developing parks and conservation areas for boating, fishing, and swimming on the Suncook and Merrimack Rivers. The ACC successfully lobbied the NH Department of Transportation to incorporate a car top boat launch into the design for the new Route 3 bridge. The ACC also prepared a site plan for a new car top boat launch on Town-owned land at the end of Albin Avenue. The launch will be constructed in the spring of 2005.

The ACC also continued to make progress on an inventory of natural resources and critical habitats in the Town per RSA 36-A:2. The ACC partnered with the Friends of the Suncook River and the NH Fish and Game Department to map land use and critical habitats in the town and whole Suncook River watershed. The maps showed blocks of unfragmented forest, water resources, riparian corridors, agricultural lands, and rare/unique habitats. Parcels on which many critical habitats coexisted are of interest for conservation. The ACC drafted an Open Space Plan based on the maps. The plan is being revised and will be completed in 2005.

Bear Brook State Park covers 52% of the Town of Allenstown. Therefore, the ACC has been involved in conservation issues inside the park. Most notably, the ACC testified to the NH Legislature on several occasions against the proposal to allow All Terrain Vehicles to use the trails in the park.

At the request of the Board of Selectmen, the ACC reviewed 20 parcels that were owned by the Town. Commissioners walked the parcels and compared them on the NH Fish and Game Department habitat maps. The ACC recommended that 5 of the 20 parcels be sold and the rest be kept for conservation.

Finally, the ACC lead the effort to develop roadside signs for Allenstown. After soliciting ideas from the schools, town boards, and the public at Old Home Day, the ACC chose the following wording for the signs: "Allenstown, Inc. 1831, Where Neighbors and Rivers Meet". Armand Verville will create the signs over the winter. The ACC will install the signs at the entrances to Allenstown on Route 3, Route 28, and Main Street in the spring.

The ACC looks forward to the opportunity to serve the Town again in 2005. I encourage anyone with an interest in the outdoors to join the ACC or to participate in ACC meetings or events. No experience is necessary. Meetings are held on the second Wednesday of the month at 7 pm at the Allenstown Town Hall.

Respectfully submitted,

Phil Trowbridge, Chairman

## ALLENSTOWN PUBLIC LIBRARY

Well, it's that time of year again, time to inform you of what transpired at the Allenstown Public Library.

The most important and beneficial happening at the library this year was the new sump pump in the basement. It was a great undertaking. We had many floods and were so worried that it would get worse. We can proudly say that the basement is now dry. No more worrying about water damage to the furniture and rugs or of losing important books that have to be placed downstairs due to the lack of space on the first floor. We are very grateful to our town fathers who gave us permission to remedy the situation. Thank God that we no longer have to worry about losing books, etc.

One of our librarians, Pauline Chroniak, retired this fall. She is vacationing in the sunshine state of Florida. We hope that she is enjoying the sun and having a good time. Rose Bergeron remains with us and Sue Coviello and Anita Plourde were hired. They are both good workers and we are happy to have them.

The Trustees are Vickie Kneeland, Vivian Doane and Bettye Richard. They are capable, kind and understanding.

We wish to extend our sincere thanks and appreciation to the Town Officials and Department Heads. They are always willing to give us a helping hand. To all of them we are thankful.

We wish all our patrons health and happiness for the coming year.

Sincerely submitted,

Georgette S. Plourde, Librarian

I'd like to leave you with these thoughts:

"Stay with me God, the night is dark, the night is cold, my little spark of courage dies. The night is long, be with me God and make me strong"

A Soldier's Prayer- Oxford Book of Quotations

**Old Allenstown Meeting House  
Steering Committee  
Annual Report 2004**

The negotiations with the State of New Hampshire to acquire the Old Allenstown Meeting House lasted several months in duration. On March 9, 2004 the ownership of the Old Allenstown Meeting House and Burial Ground was transferred to the town of Allenstown with a Preservation Easement based on the Secretary of Interior's Rehabilitation Standards. The Preservation Easement was prepared by the State Of New Hampshire Division of Historical Resources.

Following the transfer of the building and burial ground on April 28, 2004 the Allenstown meeting house was determined eligible for individual listing on the NH State or National Registers. Almost simultaneously on April 29<sup>th</sup>, a Conservation License Plate Grant Application was submitted for the purpose of restoration to the Division of Historical Resources. In July of 2004 we were notified the grant review committee was recommending the award in the amount of \$5875.00. The final approval came from the Governor and Council and \$5283.00 (90% of the award) was received by the town in October. The final award \$587.00 (10% of the award) will be forwarded to the Town on completion of the project.

In May of 2004 the Old Allenstown Meeting House Steering Committee was established under the town of Allenstown. The committee consists of town officials, Allenstown residents, original pew holder's descendants, and representatives or members from a variety of agencies, the Allenstown Revitalization Association, Meet Me In Suncook, Allenstown NH Historical Society, Epsom Historical Society, Daughters of the American Revolution Buntin, Rumford, Webster Chapter, and the Division of Historical Resources.

After the Steering Committee was established the State of New Hampshire Division of Parks donated to the town \$694.76 remaining in the State Meeting House account. Also, the Allenstown NH Historical Society voted to donate \$1735.70 toward the purchase of window sashes for the meeting house. The sashes were recreated according to DHR specifications by Walter Phelps of Brattleboro VT. They were delivered in December the cost was \$2,200. This amount was paid for by the donations from AHS and the State of NH.

***On July 26, 2004 the Allenstown Meeting House was approved for the State Register of Historic Places. On December 6, 2004 the Meeting House was listed on the National Register of Historic Places.***

Since summer the Allenstown Revitalization Association has conducted several fund raisers for the benefit of the meeting house project. They have conducted bake sales, yard sales, and a silent auction. A Valentine Dinner Dance is currently being planned for February 12, 2005.

The Old Stone Wall a publication produced by the NH Division of Historical Resources featured the Old Allenstown Meeting House as the cover story in the fall/winter 2004 issue. The article was written by State Architectural Historian James Garvin and clearly states the historic significance of the structure. This is quite an honor for our community.

At this time the Timber Framers Guild is considering the Allenstown Meeting House roof as one of their 2005 Timber Framing Projects. The Timber Framers Guild is a non-profit educational organization. If they agree to accept this project their labor is free of charge. We would be responsible for furnishing the materials, hospitality, promoting public education and providing the celebrations and activity. This would be a substantial event ongoing for several days with a variety of activities and educational programs.

The event would be beneficial to our community and our region. From an educational standpoint it would be a great opportunity for schools, students, and all age groups. It would promote community spirit and give us the opportunity to meet many new residents that have moved into the community during the past few years. Ultimately it would be wonderful to finally see the meeting house roof reconstructed in its original form!

I would like to thank all the organizations, agencies, and individuals that have assisted us in numerous ways. With a very special thank you to Jim Garvin from DHR for his guidance and to the members of the Old Allenstown Meeting House Steering Committee. Their accomplishments in eight months time is truly amazing!

On July 15th 2005 it will be twenty years since the meeting house fire. Perhaps this will be the year the Old Allenstown Meeting House is finally restored to its original form! If you wish to be a part of this exciting project you can contact me at 485-8170.

It is my pleasure as always to serve the community of Allenstown.

Respectfully Submitted,  
Carol A. Martel, Chairman

#### OAMH Financial Report 2004

##### Credit

2004 Warrant Article	\$2500.00
State Of New Hampshire	694.76
Conservation Plate Grant	5283.00
Allenstown Historical Society	<u>1735.70</u>
	<u>\$10,213.46</u>

##### Debit

Windows	\$2,200.00
Locks	191.25
Fire Extinguisher	<u>134.95</u>

<u>Account Balance</u>	<u>\$7687.26</u>
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**CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**  
28 Commercial Street ♦ Concord, New Hampshire 03301  
❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)

The Central New Hampshire Regional Planning Commission (CNHRPC) is an association of 20 communities in Merrimack and Hillsborough Counties established under RSA 36. CNHRPC provides a variety of planning services to its members, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable planning services such as master planning assistance, geographic information systems (GIS) mapping, and other land use and transportation planning-related assistance.

In 2004, CNHRPC staff assisted the Town of Allenstown with the following:

- Revised and completed the Town's Hazard Mitigation Plan.
- Provided planning consultation and review services to the Zoning Board of Adjustment including:
  - Review of applications for zoning issues
  - Attended ZBA meetings for general assistance with applications
- Provided planning consultation and assistance services to the Planning Board including:
  - General planning questions
  - Planning procedures
  - Zoning questions
  - Impervious surface information
  - Site development
  - Subdivision and Site Plan Review
  - Meeting regarding impact fees
  - Site visits
  - Condominiums
  - Excavation regulations and procedures
  - Development review issues and questions
  - Attends Planning Board meetings as needed for assistance with applications
- Worked with the Capital Improvements Program committee to develop the Town's 2004-2010 Capital Improvements Program.
- Reviewed and commented on the draft Open Space Plan for the Conservation Commission.
- Assisted Building Inspector with general questions on subdivision and site plan applications.
- Coordinated the October 14th R2C2 meeting in Allenstown.
- Prepared maps and met with the Town regarding the forecast 2030 housing and employment figures.

In addition to the local services described above, in 2004 the CNHRPC:

- Held training sessions related to Planning Board process and development review procedures.
- Coordinated meetings of the CNHRPC Regional Resource Conservation Committee (R2C2). The R2C2 seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Hosted educational regional workshops on basic planning procedures.

- Conducted traffic counts throughout the region.
- Organized and hosted meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Finalized the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP) and participated in the development of the Statewide 10 Year Transportation Plan.
- Continued the update and expansion of the regional transportation model. The transportation model will be an integral component of the I-93 Bow to Concord Transportation Planning Study.
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee and the Contoocook North Branch Local Advisory Committee.
- Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- Maintained and updated the [www.nharpc.org](http://www.nharpc.org) website of statewide local census data and statistics.
- Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).

For additional information, please contact the CNHRPC staff or your representatives to the Commission, Jerry McKenney and Sandra McKenney, or visit us on the internet at [www.cnhrpc.org](http://www.cnhrpc.org).



# *Community Action Program*

## *Belknap–Merrimack Counties, Inc.*



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016  
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web [www.bm-cap.org](http://www.bm-cap.org)

September 10, 2004

David Jodoin, Town Administrator  
Town of Allenstown  
16 School Street  
Allenstown, New Hampshire 03275

Dear Mr. Jodoin:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Allenstown. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our programs, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of the programs with figures as to how many people from Allenstown participated in these programs.

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$732,395.75 worth of service dollars provided to the Town of Allenstown, I respectfully request a formal review and consideration of our services and submit the following recommendation for level funding from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$17,507.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

Diane Moore, S.S.  
Diane Moore, Area Director

Diane Moore, Area Director  
Suncook Area Center

## DM·enr / Attachments

## AC-Suncook Area Center Town Funding Letters

ALTON		CONCORD		FRANKLIN		LACONIA		OSSIPEE		PLYMOUTH	
Elderly .....	875-7102	Center .....	225-6880	Center .....	534-3444	Center .....	524-5512	Family Planning .....	539-7552	Family Planning .....	538-7552
Prospect View Housing .....	875-3111	Head Start/EHS .....	224-6452	Head Start .....	534-2184	Head Start .....	528-5334	Prenatal .....	539-7552	STD/HIV Clinics .....	536-7552
<b>BELMONT</b>		Elderly .....	225-9092	Elderly .....	534-4151	Early Head Start .....	528-5334	STD/HIV Clinics .....	539-7552		
Concord Area Transit .....		Family Planning .....	534-4905	Elderly .....	524-7475	Family Planning .....	524-5453	<b>PITTSFIELD</b>		<b>SUNCOOK</b>	
Horseshoe Pond Place .....		STD/HIV Clinics .....	534-4905	Horseshoe Pond Place .....	534-5240	Prenatal .....	524-5453	STD/HIV Clinics .....	435-8482	Center .....	485-7552
Heritage Terr. Housing .....		WIC/CSPF .....	225-2050	Riverside Housing .....	534-5240	Riverside Housing .....	524-5453	Elderly .....	435-8482	Elderly .....	485-7552
<b>BRADFORD</b>		<b>EPSOM</b>		<b>KEARNSAGE VALLEY</b>		<b>MEREDITH</b>		<b>TILTON/NORTHFIELD</b>		<b>TILTON/NORTHFIELD</b>	
Elderly .....	538-2104	Meadow Brook Housing .....	738-8250	Center .....	458-2207	Center .....	279-4096	Head Start .....	435-6816	Head Start .....	286-7552

Community Action Program  
Belknap-Merrimack Counties, Inc.

**2005 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 28,509
Outreach Worker	21,294
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>22,694</u>

Sub-Total: \$ 73,997

**OTHER COSTS**

Program Travel 10,500 miles x .32	\$ 3,360
Rent/Heating Costs	11,875
Electricity	2,000
Telephone	2,250
Postage	450
Office Copier/Computer/Supplies	1,300
Advertising	150
Staff Development/Training	175
Publications	150
Liability/Contents/Bond Insurance	<u>450</u>

Sub-Total: \$ 22,160

Total Budget: \$ 96,157

Federal Share:	\$ 40,944 (43%)
All Town Share:	<u>55,213</u> (57%)

\$ 96,157

**SUMMARY OF SERVICES 2004  
PROVIDED TO  
ALLENSTOWN RESIDENTS  
BY THE SUNCOOK AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.**

<b>SERVICE DESCRIPTION</b>	<b>UNITS OF SERVICE</b>	<b>HOUSEHOLDS/PERSONS</b>	<b>VALUE</b>
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)	PACKAGES--368	PERSONS--31	\$ 8,096.00
<b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.72 per meal.	MEALS--1135	PERSONS--54	\$ 7,627.20
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--39,249	PERSONS--1869	\$196,245.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2003-04 program was \$506.00	APPLICATIONS--212	PERSONS--463	\$ 94,037.04
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 15% to 90% on electric bills for income eligible households.	ENROLLMENTS (10/1/02 TO 7/23/04)--256		\$149,161.13
<b>TRANSPORTATION</b> provides regularly scheduled demand response into Concord from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$11.28 per ridership.	RIDES--186	PERSONS--34	\$ 2,098.08
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.59 per meal	MEALS--6309	PERSONS--41	\$ 41,576.31
<b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.01 per hour). Value to visitees is comparable to similar private sector services(\$6.01 per hour).	HOURS--1979 HOURS--1689	COMPANIONS--2 VISITEES--11	\$ 11,893.79 \$ 10,150.89

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$42.73 per unit.	VOUCHERS--996	PERSONS--83	\$ 42,559.08
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--5	PERSONS--11	\$ 7,100.50
<b>CORE</b> is an energy efficiency program sponsored by the electric utilities of NH. This program is supported by the systems benefit charge to each electric utility customer as mandated by the PUC to perform weatherization procedures and baseline measures (refrigerator and lighting replacement, hot water measures) for income eligible households.	HOMES--65	PERSONS--130	\$134,984.64
<b>FAMILY PLANNING</b> provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling.	VISITS--5	PERSONS--3	\$ 638.00
<b>HEAD START</b> is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$7798 per child.		CHILDREN--2	\$ 15,596.00
<b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--553		\$ 8,357.52
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--3		\$527.79
<b>THE FIXIT PROGRAM</b> mobilizes volunteers, especially skilled occupations such as plumbers and electricians, to assist elderly clients with small household repairs.	CLIENTS--17	JOBs--29	\$1,746.78
<b>GRAND TOTAL</b>			<b>\$732,395.75</b>

**INFORMATION AND REFERRAL**--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

# **PEMBROKE & ALLENSTOWN OLD HOME DAY**

**SLOGAN: Hands Across the Water**

**THEME: Suncook Goes Hawaiian**

As the memory of Old Home Day 2004 slowly fades in anticipation of Old Home Day 2005, those who participated in last year's celebration might still recall odors of pancakes, french fries, hamburgers, turkey legs, corn on the cob, sausage and steak sandwiches, tastes of popcorn, cotton candy, candy apples, soda, ice cream, spring water, and so much more.

Perhaps there are lingering sights and sounds of marching bands, clowns, crafters, rides, animals, rock music, magicians, wildlife and foam demonstrations, face painting, floats, antique cars and tractors, and the thundering boom of fireworks exploding overhead. Amongst Hawaiian music and dance are visions of grass skirts, leis, and hula-hoop and limbo contests.

Old Home Day continues to be a wonderful, mutual event enjoyed by residents and visiting guests of the towns of Allenstown and Pembroke, perpetuating Old Home Day committee motivation to enthusiastically plan another celebration in 2005.

Thank you to all who made this year's Pembroke & Allenstown Old Home Day a fun-filled family event. Its success is due to the participation and generosity of the municipalities of Pembroke and Allenstown: the selectmen, police, fire and highway departments, Tri-Town ambulance, merchants, non-profit organizations, schools, volunteers, and the Pembroke & Allenstown Old Home Day committee. Old Home Day is made possible because of all of you.

New ideas, donations, and additional help are of utmost importance for the continuation of Old Home Day. Please contact Steve or Pat Fowler at 224-7324 if you can assist in any capacity. Again, thanks to everyone! See you Old Home Day, August 27, 2005!

Stephen Fowler, Chairperson  
Pembroke & Allenstown Old Home Day Committee

**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY  
2004 INCOME STATEMENT**

**INCOME:**

BUSINESS DONATIONS	2385
TOWN OF ALLENSTOWN	2000
TOWN OF PEMBROKE	2500
CONCESSIONS	1000
CRAFTS	755
RAFFLE SALES	817
RIDES	863
NON-PROFIT DONATIONS	290
INTEREST	6
PONY RIDES	160
CHILDREN'S GAMES	188
50-50	147
HELICOPTER RIDES	320
MISCELLANEOUS	<u>77</u>
TOTAL INCOME	11508

**EXPENSE:**

FIREWORKS	3500
PARADE	3099
PROGRAM	2075
INSURANCE	432
PARKING	0
SANITATION RENTALS	635
POSTAGE	111
POLICE	1360
CHILDREN'S GAMES	230
MISCELLANEOUS	<u>512</u>
TOTAL EXPENSE	11954

**NET INCOME** -446



## **Allenstown Sewer Commission**

16 School St.

Allenstown, New Hampshire 03275

Tel. (603) 485-5600

To the Citizens of Allenstown:

The Sewer Commission continued to actively address the treatment plant capacity issue in 2004. As of April 2002 the facility had 100,000 gallons per day of remaining capacity. According to the New Hampshire Department of Environmental Services (NHDES), as of the end of 2004 there was 3225 gallons per day left. This remaining amount is equal to approximately 14 residential connections. Allenstown shares this remaining capacity with Pembroke on a first comes first serve basis. When this capacity is used up their can be no new sewer system hookups in either town until action is taken to address the treatment facilities ability to process the incoming flow.

Moving forward on this issue, the Commissions engineering consultant, Hoyle, Tanner & Associates, Inc. (HTA) performed a treatment facility assessment study in 2004 to:

1. Evaluate the existing facility.
2. Investigate possible treatment process alternatives.
3. Make recommendations for treatment facility modifications and/or improvements to meet discharge limits and capacity requirements for the 20-year planning horizon.

As of the end of 2004 items 1 & 2 have been substantially completed. A recommendation for modifications and/or improvements is under development by HTA due to the uncertainty of future discharge limitations that may be imposed by both NHDES and the United States Environmental Protection Agency (USEPA).

A new baseline Allenstown/Pembroke inter-municipal agreement for treatment of wastewater was also completed by HTA in 2004. The Sewer Commission has been negotiating with the Pembroke Sewer Commission to finalize this intermunicipal agreement.

Once recommendations are evaluated and a new intermunicipal agreement is in place, the Sewer Commission can move ahead to the design phase of the treatment facility upgrade project. Design phase engineering may take a year or more to complete.

Maintenance and improvement of the sewer infrastructure, which includes both the expansion of the treatment plant, and the sewer collection system, is a key factor to economic development and prosperity for the Town. The Allenstown Sewer Commission has, and continues, to work proactively towards achieving the best course of action to all sewer issues for the betterment of the Town of Allenstown.

Respectfully Submitted,  
Dana Clement, Wastewater Superintendent

# Allenstown Sewer Commission

## Annual Budget Report

Account	2004	2004 BUDGET	2005 BUDGET
<b>REVENUE*</b>			
Sewer Fees	378,491.36	374,300.21	386,304.57
Sewer Fees, Pembroke	344,348.32	372,104.86	468,788.64
Septage Fees			301,000.00
Misc. Income	337.78		
Disability Income			
Interest Income	1,538.95		
Ordinance Sales			
Inspection Fees			
Refunds	674.46		
Permit Fees	5,000.00		
<b>TOTAL REVENUE</b>	<b>730,390.87</b>	<b>746,405.07</b>	<b>1,156,093.20</b>
<b>ALLENSTOWN EXPENSE</b>			
Utilities	4,512.69	4,647.00	4,744.00
Administration	5,920.96	5,938.70	5,888.70
Professional Fees	1,568.75	25,525.00	58,550.00
Operations	25,409.72	18,800.00	28,450.00
Allenstown Payroll	5,662.77	5,000.00	6,500.00
Commissioners Stipend	1,062.50	1,062.50	1,062.50
FICA	416.97	375.88	468.88
Medicare	97.52	87.91	109.66
To Capital Reserves	16,785.11		10,000.00
<b>TOTAL ALLENSTOWN EXPENSE</b>	<b>61,436.98</b>	<b>61,436.98</b>	<b>115,773.73</b>
<b>WASTEWATER PLANT EXPENSE</b>			
Utilities	86,083.26	69,883.00	102,242.00
Administration	10,478.60	10,986.00	10,840.00
Professional Fees	5,426.65	6,975.00	255,975.00
Insurance	13,291.47	16,247.86	17,620.24
Chemicals	24,321.03	18,750.00	30,500.00
Equipment	67,756.38	48,000.00	47,300.00
Laboratory	9,882.19	19,000.00	18,000.00
Maintenance Supplies	3,898.52	3,700.00	2,500.00
Operational Costs	10,461.83	11,500.00	11,500.00
Biosolids Disposal	86,842.39	110,000.00	162,000.00
Buildings & Grounds		5,000.00	5,000.00
Contractors	6,009.48	28,000.00	10,000.00
Plant Projects	68,202.17	50,727.55	60,960.00
Vehicles	2,976.94	2,450.00	1,450.00
Plant Payroll	180,963.46	183,203.55	233,562.08
Plant Management	3,187.50	3,187.50	3,187.50
Health Ins.	21,100.44	21,016.06	31,009.54
NHRS	10,079.85	8,977.20	13,959.93
FICA	11,401.62	11,180.38	14,678.47
Medicare	2,666.51	2,614.76	3,432.87
<b>GROSS WASTEWATER PLANT EXPENSE</b>	<b>625,030.30</b>	<b>631,398.86</b>	<b>1,035,717.64</b>
<b>TOTAL BUDGET EXPENSE</b>	<b>686,467.28</b>	<b>692,835.84</b>	<b>1,151,491.37</b>
<b>OPERATIONAL SURPLUS (To Capital Reserve)</b>	<b>43,923.59</b>	<b>53,569.23</b>	<b>4,601.83</b>

\*Operational funding is provided through user fees, not property taxes.

## **UNH Cooperative Extension**

One in four New Hampshire residents took advantage of at least one University of New Hampshire Cooperative Extension program last year.

Our programs offer informal education in forest stewardship, parenting, family finances, food safety, agriculture, home gardening, 4-H (including clubs, camps and after school programs) for children and teens, nutrition education for low income families, strategic planning and leadership development skills for community groups.

County extension educators work extensively with towns and school districts – organizing and advising after-school programs, helping school and town groundskeepers maintain athletic fields and landscaped areas, providing guidance to town planners and boards on current use and other land use issues. Because studies show that open space helps keep property taxes low, extension staff provides education to forest landowners and commercial farmers that helps keep their enterprises profitable, while preserving open space and protecting natural resources.

Merrimack County Extension provides fact sheet notebooks to all town libraries and produces monthly “Coffee Chat” radio segments which offer information to residents throughout the station’s listening area.

UNH Cooperative Extension’s Strengthening Communities Initiatives offers community leaders, grassroots organizers and community development specialists an opportunity for professional growth.

UNH Cooperative Extension operates a statewide toll-free Info Line at our Family, Home & Garden Education Center, staffed Monday through Friday, 9:00 AM – 2:00 PM (1-877-398-4769). Last year, the Info Line handled more than 1,000 requests from Merrimack County residents. Extension also distributes a wide range of information from our Web site: [www.extension.unh.edu](http://www.extension.unh.edu).

Finally, UNH Cooperative Extension trains and supports a large corps of volunteers: 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, parent mentors and others who extend the reach of Extension programs into many domains of New Hampshire life. If volunteer opportunities interest you, please call Merrimack County Extension office at 225-5505 or 796-2151, or stop by the office at 315 Daniel Webster Highway in Boscawen next to the County Nursing Home on Route 3.

**SCHOOL DISTRICT OF ALLENSTOWN**

**School Board**

EVELYN GUILBEAULT	Term Expires 2005
JEANNE LaBELLE	Term Expires 2005
LOUIS CONLEY	Term Expires 2006
THOMAS IRZYK	Term Expires 2006
LOUISE L'HEUREUX	Term Expires 2007

**Superintendent of Schools**

THOMAS HALEY

**Asst. Superintendent of Schools**

DAVID DZIURA

**Business Administrator**

PETER AUBREY

**Principals**

**Allenstown Elementary School**

THERESA KENNY

**Armand R. Dupont School**

BETSEY STEBBINS

**School Nurses**

MARILYN BRISON

DENISE SCHMIDT

**Treasurer**

HENRIETTE GIRARD

**Moderator**

DENIS FOWLER

**Auditor**

BRENT W. WASHBURN, C.P.A.

**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 2003 to June 30, 2004**

Cash on Hand July 1, 2003	\$ 426,621.49
Received from Selectmen	\$3,364,599.00
Revenue from State Sources	3,548,294.04
Received from Other Sources	1,538,818.25
<b>TOTAL RECEIPTS</b>	<b><u>8,451,711.29</u></b>
Total Amount Available for Fiscal Year	\$8,878,332.78
Less for School Board Orders Paid	<u>8,841,263.58</u>
<b>BALANCE ON HAND JUNE 30, 2004</b>	<b>\$ 37,069.20</b>

**HENRIETTE GIRARD**  
**School District Treasurer**

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**STATISTICAL REPORT**

Half day in Session.....	360
Total Enrollment .....	589
Percent of Attendance.....	95.1
Average Daily Attendance.....	485.1

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**SUPERINTENDENT'S SALARY**  
**2003/04**

Allenstown	\$13,780
Chichester	9,065
Deerfield	17,406
Epsom	14,595
Pembroke	<u>35,809</u>
	<u>\$90,655</u>

**ASSISTANT SUPERINTENDENT'S  
 SALARY 2003/04**

Allenstown	\$12,611
Chichester	8,297
Deerfield	15,930
Epsom	13,358
Pembroke	<u>32,772</u>
	<u>\$82,968</u>

**BUSINESS ADMINISTRATOR'S  
 SALARY 2003/04**

Allenstown	\$ 9,390
Chichester	6,177
Deerfield	11,861
Epsom	9,946
Pembroke	<u>24,402</u>
	<u>\$61,776</u>

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School, in said District, on the 5th day of February, 2004 at 7:00 o'clock in the evening to deliberate upon the following subjects:

The meeting was called to order by Denis Fowler, Moderator at 7:00 P.M.

There were 33 voters in attendance, 3 press representatives, 2 non-residents.

Mr. Fowler started the meeting by introducing the front table and then reciting the Pledge of Allegiance.

Mr. Fowler asked if any objections to allowing Terri Kenny, Betsey Stebbins, David Dziura or the other non-residents to speak, there were no objections and would be allowed.

Mr. Fowler read first warrant article:

**Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.**

Mr. Fowler introduced Terri Kenny to read her Principal report and introduced Betsey Stebbins to read her Principal report.

**Article 2: SHALL THE SCHOOL DISTRICT RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$7,701,973. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$7,711,048 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI, TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.**

(NOTE: WARRANT ARTICLE #2 (OPERATING BUDGET ARTICLE) DOES NOT INCLUDE SEPARATE WARRANT ARTICLES #3 AND #4)

Mr. Fowler introduced Tom Irzyk to start School Board presentation. (Everyone was given a packet that the School Board put together for their presentation; it was also shown on the screen.)

Mr. Irzyk started by saying that the number given as the budget is not the School Board's budget but the number given to them from the Budget Committee. Mr. Irzyk

went over sheet #2, 4, 5, 6. Mr. Irzyk said MBC approved Town budget increase of over \$2.00 per \$1,000 but not school budget that was decrease.

Mr. Hayward went over sheet 7 (per pupil spending), other towns ahead of us in spending and we will be dropping further behind.

Mr. Irzyk went over sheet 8; biggest increases in budget are high school tuition, Special Education, and health care. These three total \$603,721

Mr. Irzyk went over sheet 9 (initiatives).

After first meeting with MBC they wanted the School Board to take out bus to PA and put on as a warrant article also take out modular and take out defibrillator. Betsey and Terri had gotten grants to pay for half the cost of the defibrillator. Total amount taken out by MBC \$128,026.

Ms. Stebbins went over sheets, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, (space issues at ARD, what can be done about it, and what happens if we do nothing)

Mr. Irzyk went over Sheet 23 (summary of operating budget) He stated that we can't wait on overcrowding for another year at ARD, it will be another 2 years before construction would be completed, if a building project is passed next year. We will come back next year with building addition. State will be paying 60% of construction cost and will pay 60% of lease modular for construction.

MBC budget does not allow for defibrillator or modular

School has lowered tax rate by \$.22 per \$1000.00 even with their proposed budget where as town rate goes up over \$2.00 per \$1000.00. Mr. Irzyk asks for public to amend budget back to the School budget proposal not the MBC budget.

#### DISCUSSION:

Henriette Girard stated that the MBC took out \$128,000 from school budget, but she doesn't see where the cuts came from.

Mr. Irzyk responded that they cut all initiatives except defibrillator and modular classroom. Ms. Girard says that doesn't come out to \$128,000. Mr. Irzyk said we still have not made final cuts; they will be made once the budget is passed. Ms. Girard says you have to show where the \$128,000 cuts are because that's what the MBC told you to do. Lou responded that \$128,00 is the same number as the total amount of initiatives and that the school board made a conscious decision that they could remove PA bus, behavior program at AES and laptops. Ms. Girard says you have to make cuts now. Mr. Irzyk says we can cut after the budget is voted on. Ms. Girard says again we asked for \$128,000 to be cut, where is it cut? John says you asked us to do it, we did by putting your budget on the warrant not ours, Mr. Irzyk said, we will make cuts to get to the \$128,000 when we have to. It could be a program, a teacher, it could be staff member it could be a number of things that the

board will decide on with the administration and SAU as to what we can do with and without.

Sandy McKenney: The budget committee told you to cut the money so you are responsible to that.

Mr. Irzyk said that is why their budget is on the warrant article not ours, so if that budget is approved that money will be cut.

Mr. Conley said the budget committee has the authority to cut the bottom line but not tell us what to cut. Ms. McKenney said she understand that. . Mr. Irzyk said then don't ask us where the cuts are as we haven't made that decision.

Mr. Conley said it may or may not be the defibrillator and modular it may be something else depending on what the board finds to be most important. Ms. Girard says that does not equal \$128,000.

Mr. Hayward says if your budget is passed it will because we will have to make cuts to equal it.

Kim Carbonneau stated if she understood correctly the school board came up with a budget that included a PA bus, a behavioral program at AES, laptops for 8<sup>th</sup> grade, a modular and defibrillator half of which is being picked up by grants and when school boards budget was taking to MBC coincidentally the amount they wanted to cut was the amount of all the initiatives that the school board presented. Mr. Conley responded yes. Ms. Carbonneau 's question is, we know where the money is supposed to come, those five initiatives if your budget passes, however if the school board can come up other ways to add up to \$128,000 then the modular stays in and the defibrillator stays in and other things will have to be cut. Mr. Irzyk responded yes it is the school boards decision as to what gets cut. We presented all of our initiatives to the MBC in our 1<sup>st</sup> meeting with them. 2<sup>nd</sup> meeting with them they asked to take the PA bus and modular off and put on separate warrant articles, PA bus was put on because it was in the master plan but we agreed with the MBC to put it on as warrant article but we felt because of the space needs at ARD we were not willing to put the modular on as a warrant article. 3<sup>rd</sup> meeting with budget committee, we told budget committee what we decided and then a motion was made to remove the entire initiative package from our budget.

Ms. Carbonneau said, so in the beginning as long as you took out modular and bus totaling \$63,000 to \$64,000 the rest would fly, and then, when the modular wasn't cut you were asked to cut the amount of all the initiatives. Mr. Irzyk said yes then a motion was made to cut the \$128,000

Ms. Girard said that when she presented to cut the initiative she was told she could not cut the initiatives because it was on the second sheet of paper and I was not using the budget sheet.

Mr. Conley said you can cut the bottom line and that is what is on the warrant article under SB2 we have no choice; we have to go along with your number, that is the proposed number.

The default number is last year's budget with contractual obligations taken in or out. Budget committee under law has the right to determine what the proposed budget will be but the school board is charged by law to determine how that number will come about.

Jen Morin said MBC could only give a proposed number they con not specify cuts.

Sandy McKenny asked how many students were enrolled.

Ms. Kenny and Ms. Stebbins answered 537 this year. Mr. Irzyk said some years have been over 600.

It was asked how many classrooms in the school. Ms. Stebbins asked what do define as a classroom, hallways, closets, cafeteria, and room's actual classrooms 32 though some are under standard size. Average of 22 per classroom

Mr. Hayward said this is not a classroom issue it is a space issue, we are not asking for extra classrooms we are asking for extra space. At ARD we have no place to put pull outs, Special Education programs. If they are put in hallways, cafeterias, closets you are violating the Americans with Disabilities Act. You are violating these students rights in their IEPS, there is a law suit waiting.

Ms. Girard asked how many Special Education students we have.

Ms. Kenny said between 16-17% are coded educationally handicapped. Ms. Stebbins said state average is 12%.

Ben said last year we brought in 2 more teachers if we need space why did you bring them in?

Mr. Irzyk responded, the French teacher is on a cart and takes no classroom and the computer teacher took the smallest room.

We took that space to help our kids when they get to PA. They were behind the other kids and it will help with the drop out rate. We have been trying to help the drop out rate go down and we have done that. We are actually in deficit this year with high school tuition because we have had fewer students drop out.

Peter Viar asked if we kept all initiatives what effect would that have on the tax rate.

Mr. Irzyk responded less than a half-dollar.

Jen Morin made a motion to amend article 2 operating budget to be \$7,736,823. Seconded by Kim Carboneau.

Mr. Fowler asked for discussion on amendment, there was none.

Mr. Fowler asked all in favor of amending article 2 to instead of saying totaling \$7,701,903 to now read \$7,736,823. All those in favor please respond by saying aye (crowd responded) all those opposed respond by saying nay (crowd responded),

Mr. Fowler said he would do a show of hands and asked the 2 outsiders to keep their hands down.

16 YES  
16 NAYS  
MOTION FAILED

Article 3 was read by Mr. Fowler:

**Article 3:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE COST ITEMS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN EDUCATION ASSOCIATION FOR THE 2004/05, 2005/06 AND 2006/07 FISCAL YEARS WHICH CALLS FOR THE FOLLOWING INCREASE IN SALARIES AND BENEFITS:

2004/05	\$128,112
2005/06	\$123,417
2006/07	\$ 81,581

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$128,112 FOR THE 2004/05 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN EDUCATION ASSOCIATION.

Mr. Fowler said this warrant was not open for amendment or voting it will be listed on the ballot as written.

Mr. Conley spoke about teacher's contract on sheets 24, 25, 26, 27, 28, 29.

Article 4 was read by Mr. Fowler:

**Article 4:** TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE UP TO THE SUM OF \$32,535 FOR THE PURPOSE OF CONTRACTING STUDENT TRANSPORTATION SERVICE FOR ALLENSTOWN HIGH SCHOOL STUDENTS TO AND FROM PEMBROKE ACADEMY DURING THE REGULAR SCHOOL YEAR.

Mr. Fowler said this article did need an amendment under the advice of the revenue administration. The terms "UP TO" in the first line needs to be adjusted.

John Hayward motioned to take out the words "UP TO" and to have it read..."raise and appropriate the sum of \$32,535...", seconded by Tom Irzyk

ALL IN FAVOR  
NONE OPPOSED  
MOTION CARRIED

Sandy McKenney asked, how many students would be using the PA bus? Response was unsure how many, but approximately 20% of our population at PA.

Roland Martel asked, how do you know how much it will cost for the bus?

Dave answered he checked with Epsom to see what they had to pay since it would be similar to what we would need.

Dawn Labrecque said, you took it out of your budget and put it on as a warrant article why did you see it necessary to take it out of your budget and still put it on as a warrant article.

Mr. Irzyk responded we didn't feel it necessary to cut it out of our budget we did to work with the MBC as one of the agreements. We could have kept in our budget just as well.

Armand Verville will you request an additional bus next year?

Mr. Irzyk responded that if this passes then this would be a part of budget every year as a bus to PA Armand said then you would need additional buses. Mr. Irzyk said it would depend on how many students used the bus.

Elaine Conley asked, why did you put a school bus this year? Mr. Irzyk responded because it was in the Town Master Plan 3 times and requested by parents.

Bus will not be door to door and will have limited pick up places

Article 5 read by Mr. Fowler:

**Article 5: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

Mr. Fowler made motion to adjourn meeting until Tuesday, March 9<sup>th</sup> from 8:00AM until 7:00PM at the Parish Hall, seconded by Mona McCreedy

ALL IN FAVOR  
NONE OPPOSE  
MOTION CARRIED

Respectfully submitted by,  
Elaine Conley, School District Clerk

The following is the result of the March 9, 2004 vote of the School District of Allenstown, New Hampshire:

SCHOOL BOARD (3 years)  
Louise L'Heureux - 393

SCHOOL BOARD (1 year)  
Judith Ann Casey - 384

**SCHOOL MODERATOR (1 year)**  
Denis Fowler - 428

**SCHOOL DISTRICT CLERK (1 year)**  
None

SCHOOL DISTRICT TREASURER (1 year)  
Henriette Girard - 422

## ARTICLES:

Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

## NO VOTE REQUIRED

Article 2: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$7,701,973. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$7,711,048 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI, TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

SCHOOL BOARD DOES NOT RECOMMEND APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

YES ----- 269 NO ----- 220

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO REAISE AND APPROPRIATE THE COST ITEMS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN EDUCATION ASSOCIATION FOR THE 2004/05, 2005/06 AND 2006/07 FISCAL YEARS WHICH CALLS FOR THE FOLLOWING INCREASE IN SALARIES AND BENEFITS:

2004/05	\$128,112
2005/06	\$123,417
2006/07	\$ 81,580

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$128,112 FOR THE 2004/05 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN EDUCATION ASSOCIATION.

SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

YES ----- 309

NO ----- 186

Article 4: TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE UP TO THE SUM OF \$32,535 FOR THE PURPOSE OF CONTRACTING STUDENT TRANSPORTATION SERVICE FOR ALLENSTOWN HIGH SCHOOL STUDENTS TO AND FROM PEMBROKE ACADEMY DURING THE REGULAR SCHOOL YEAR.

SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE DOES NOT RECOMMEND APPROVAL.

YES ----- 170

NO ----- 325

Article 5: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

NO VOTE REQUIRED

I certify that is a true copy attest.

Edward R. Cyr, Town Clerk

**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET****2005/06  
Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>	
	770	Unreserved Fund Balance, June 30, 2004.....	\$ 103,445.00
1000		LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE Tuition/Transportation	1,228,335.00
		TOTAL REVENUES.....	\$ 1,331,780.00

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>	
1000		INSTRUCTION	
	1200 ALL	Special Programs.....	\$ 58,236.00
2100		SUPPORT SERVICES	
	2190 ALL	Other Pupil Services.....	1,023,188.00
2200		INSTRUCTIONAL STAFF SERVICES	
	2210 ALL	Improvement of Instruction.....	1,000.00
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310 ALL	School Administrative Unit Board.....	10,370.00
	2320 ALL	Office of the Superintendent.....	304,973.00
	2330 ALL	Special Area Administrative Services.....	146,417.00
	2335 ALL	Other General Administration Services.....	67,193.00
2340-2600		BUSINESS SERVICES	
	2340 ALL	Fiscal.....	128,318.00
	2600 ALL	Operation & Maintenance of Plant.....	29,186.00
2350		MANAGERIAL SERVICES.....	249,115.00
2900		OTHER SUPPORT SERVICES.....	266,836.00
		TOTAL EXPENDITURES.....	\$ 2,284,832.00
		LESS ESTIMATED REVENUES.....	1,331,780.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 953,052.00</u>

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

December 18, 2004

The School Board  
Allenstown School District  
Allenstown, New Hampshire

I have audited the financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate reaming fund information of Allenstown School District as of and for the year ended June 30, 2004, which collectively comprise the Allenstown School District's basic financial statements and have issued my report thereon dated December 18, 2004. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Allenstown School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Allenstown School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financially reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment could adversely affect Allenstown School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Allenstown School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

**DEPARTMENT OF REVENUE ADMINISTRATION**

Concord, NH 03302-0457

To: Allenstown

Your report of appropriations voted and property taxes to be raised for the 2004/05 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	\$	7,830,085.00
Revenues and Credits:		
Unreserved Fund Balance	\$	160,544.00
Revenue From State Source:		
State Education Grant		3,615,484.00
Catastrophic Aid		86,771.00
Child Nutrition		2,500.00
Revenue From Federal Sources:		
Child Nutrition Program		62,500.00
Grants		135,200.00
Medicaid		70,000.00
Local Revenue Not Taxes:		
Mis. Revenue		100.00
Earnings on Investment		2,800.00
School Lunch Sales		<u>73,443.00</u>
TOTAL SCHOOL REVENUES & CREDITS	\$	4,209,342.00
LOCAL DISTRICT ASSESSMENT		2,963,588.00
STATE EDUCATION TAX ASSESSMENT		<u>657,155.00</u>
TOTAL APPROPRIATION	\$	7,830,085.00

Barbara Robinson  
Manager of Municipal Finance

## SUPERINTENDENT'S REPORT

Probably everyone can recall participating in periodic fire drills as a student. These drills have long been a basic and common sense requirement designed to prepare schools for safe evacuation in case of emergency. Those of us who were students during the late 1950's and early 1960's may also remember air raid drills, intended to address the eventuality of nuclear attack.

During the past decade, however, social upheaval, terrorism, and a greater recognition of the effects of natural disasters and hazardous materials contamination have combined to create a dramatic increase in schools' awareness of and concern for student and staff safety. The news media has reported almost daily on events such as the school hostage standoff in southern Russia, the discovery of American public school information on captured enemy computers in Iraq, the series of devastating hurricanes in Florida and the Columbine-style plot recently uncovered at a Massachusetts school.

We all hope that disasters or emergencies such as these never impact our community, but recognize that the need for comprehensive emergency planning has become an essential obligation. The New Hampshire Office of Emergency Planning and our local fire and police departments have been instrumental in assisting us with development of a pro-active, workable plan for addressing a wide variety of situations ranging from intruders in the building to severe weather conditions to a hazardous chemical release in our vicinity. Among the emergency plan's guiding principles are that an incident leadership structure must be established, specific standardized functions and tasks are assigned to school personnel, procedures are kept as automatic, basic and user-friendly as possible, school personnel and students become familiar and comfortable with their roles and responses in advance and exercises or practices are regularly conducted to assess the readiness and effectiveness of the plan.

In Allenstown, exterior doors are locked from the outside and regularly monitored during the school day. Emergency procedure charts as well as building evacuation routes are posted in each room. Mrs. Brison, one of our school nurses, provides CPR training to volunteers on the staff yearly so certified persons are available in each building to attend to emergencies. Training is provided annually in the safe use of fire extinguishers. This year, our schools re-evaluated fire drill procedures and teachers and staff received further training. Plans are underway to conduct lock-down and shelter-in-place drills culminating in a major school emergency drill involving both the Allenstown Police and Fire Departments. We also plan to equip classrooms with containers of emergency supplies to handle different weather conditions and emergency needs.

None of us can predict with any certainty if or when we will be called upon to utilize our training and preparations in response to a real crisis. We all believe, however, that the effort and resources given to emergency preparedness is a wise and worthwhile investment.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools

## ARMAND R. DUPONT SCHOOL PRINCIPAL'S REPORT

Armand R. Dupont School finished the 2003-2004 school year proud of the efforts of our students, our teachers and our parents.

### *Athletics*

In sports, for the winter season ending in March of 2004, the girls' basketball team (coached by Jaime Lambert) finished the season with a record of roughly equal wins and losses). They lost in the first round of the Suncook Valley League. They were invited to the PA Tourney and lost in the first round. The boys' team (coached by John McCarty) had 19 wins and 4 losses. They finished first in the Suncook Valley league and won the PA Tournament. The Cheerleaders (coached by Janice Nichols) went to 3 competitions where they took a first place trophy and two third place trophies.

For the spring season, the softball team (coached by Phyllis Irzyk) consisted of a lot of 1st time players, which resulted in only one win and losing in the first round of the Suncook Valley League. The baseball team (coached by VJ Ranfos) finished with about equal wins and losses.

In the fall, the girls' soccer team (coached by Nick Semales) won their first game in over five years, but lost in the 1st round of the Suncook Valley League. The boys' soccer team (coached by VJ Ranfos) finished with four wins, five losses and one tie.

ARD started an intramural volleyball team this year, with Beth Hughes, Kim Clark and Elaine Conley volunteering their time to work with about thirty participants. This group practiced 2 days a week for the months of September and October. The enthusiasm was so great that we have asked a real team in the operating budget for the 2005-2006 school year!

The new Athletic Director in the fall was, and remains, Phyllis Irzyk. She immediately set about cleaning up and neatening. She removed all the very old trophies and placed all the 1st, 2nd, and 3rd place tags on plaques. These are displayed in the trophy cases in front of the AD's office. The old AD/Dare office has been repainted and cleaned up and is now used for equipment storage for athletics as well as her office space for AD/PE work.

### *School Culture*

In the winter of 2004, thirty schools in New Hampshire were offered the opportunity to become a member of the second cohort of schools trained and practicing the Positive Behavioral Interventions and Support program. This is a program of handling behavior issues in a school on three levels: green, yellow and red. Eighty percent of students fall into the green area. These students can comply with the universal behaviors expected in a school. Ten to fifteen percent cannot comply without support and fall into the yellow area. Three to five percent need intensive intervention and fall into the red area. A team of students (Patrick L'Heureux and Amanda Kryszinski), parents (Laurie Marier), teachers/staff (Linda Proulx, Lou Normand, Ann Viar, Vivian Doane, and Beth Hughes) and administrators (Betsey Cox Stebbins, Christine Hobby and Anthony Blinn) worked with the entire staff to create a list of universal behaviors and clear definitions of problem behaviors. A parent, Lynda Blanchette, designed posters which APPLE purchased that are posted in the school to remind us all of expected behaviors. The result of this effort, so far, has been quieter hallways, a more orderly cafeteria, more respectful assemblies and decisions made through the use of data collected as a part of this program.

### *The Laptop Program*

Governor Benson's laptop program continues into its first full year. These resources are now such a part of teaching and learning that it is difficult to imagine when they weren't a part of our day. Students write, research, create and design using these tools at their fingertips. The success of this has rested entirely on each student having his or her own laptop to use. Our hope is to provide this opportunity to the eighth grade as well.

### *Staff News*

Teachers continue with training in the John Collins Writing Management program. All teachers participated fully in the March SAU-wide Workshop Day. Teachers and many paraprofessionals are working toward the goal of becoming Highly Qualified under the No Child Left Behind Law.

We have one new teacher for the 2004-2005 school year and that is Joseph Guadagno. Mr. Guadagno comes from an engineering background to teach eighth grade math and science. We are pleased to have him join our eighth grade team. We have had a complete turnover in custodial help and now have Lenny Chaput working as our full-time day custodian and we are thrilled to have such an energetic and determined-to-fix-it young man caring for our building.

### *Safety*

School Administration met with representatives from the Allenstown Police and Fire Departments along with a representative from the New Hampshire Office of Emergency Management to review the fire drill procedures at ARD. It was determined that a change was needed. Teachers were trained in traffic management so that students could cross the street safely during evacuations. Also, plans were begun for a crisis plan practice to be held in spring of 2005 along with safety training for the teachers.

### *Assessments*

With the State testing undergoing a radical change over the next two years under No Child Left Behind, both schools will be dropping the traditional Terra Nova Test and moving to a comprehensive, adaptive test provided by the Northwest Education Association. This testing is more direct in its information to teachers regarding the individual knowledge of the students. The State of New Hampshire will resume testing on a statewide basis in the fall of 2005 with the new "NECAP" (New England Consortium Assessment Program) test series in each grade. We'll wait and see how this works!

### *Students*

Students of the month during the last calendar year included: Also, the Student Senate (under Donna Ong and Peter Letvinchuk) continues to sponsor dances, the magazine drive, and the Eagle Spirit Challenge. The yearbook (under Linda Proulx) continues to produce a great source of reminiscences for everyone, and the Art Club (under Vicki Kneeland) continue with great gusto. Exploratories have been modified to meet fewer times per weeks to promote more learning time, but we hope to add more "fun" activities in the future that involve everyone to build school spirit!

In conclusion, many things remain the same and many things have changed over the past year, but ARD continues to move forward to increase student learning, build better relationships and culture, and to provide a quality experience for everyone who enters the building. We thank everyone who has been a part of this process.

Respectfully submitted,  
Betsey Cox Stebbins, Principal

**ALLENSTOWN ELEMENTARY SCHOOL**  
**Principal's Report**

The Allenstown Elementary School staff strives to place students first and view them as the purpose of our entire philosophy. The focus of the future is on excellence and service to address the challenges and ever changing responsibilities in education.

We continue to work on curriculum development, as the wealth of information, which is taught at each grade level. The careful consideration of content areas to be covered in K-4, which texts and programs to carefully select, and how to integrate technology within our school is critical.

Besides determining subject matter, motivation of children remains the key to opening doors for our young learners. A student can sit in a classroom but they may not learn. To invite them to become interested in seeking information by arranging desired outcomes is a true art. Dedicated teachers are gifted with this magic.

The individual differences of our children such as physical attributes, intellectual abilities, social skills, interests and attitudes, values and goals, family backgrounds, needs and talents all contribute to how we teach students. The differences among children and how information is presented and evaluated must vary within our classrooms.

The climate of our school for learning within each and every classroom has been carefully considered. This is not easy to balance. Each teacher creates effective learning environments for classroom control and with the need to develop rapport and positive relationships.

The major areas of curriculum, motivation, individual differences and climate are indeed factored into making our school a grand place to work and be proud of. Together with parents, teachers and a dedicated support staff, I have had the opportunity to open doors to the world for our most important investment – our children.

The school's future development according to our facilities committee and the present school board continues to be of great value to the generations who will be attending Allenstown Elementary School.

I have had the opportunity through the years of working with so many talented teachers, staff, school board members and superintendents. I thank them for their vested interest and time. I especially thank our Allenstown community for their support and efforts when making hard decisions pertaining to school programs, additions and improvements.

Respectfully Submitted,  
Terri J. Kenny, Principal

**ALLENSTOWN ELEMENTARY SCHOOL****TEACHER ROSTER****2003/04**

Reading Specialist	BORNSTEIN, ROBERTA	23,301.00
Elementary	BRIGGS, SUZANNE	46,302.00
Elementary	CARLISLE, LINDA	43,702.00
Elementary	CARRIER, SUZANNE	29,444.00
Elementary	CLUCHE, DENISE	34,613.00
Art	COLBY, TAMMY	19,052.00
Elementary	COUGHLIN, CHERYL	43,302.00
Elementary	FERGUSON, ELIZABETH	43,302.00
Elementary	FOWLER, KIM	25,044.00
Elementary	GERMOND, SUSAN	42,202.00
Elementary	GRAHAM, PENELOPE	46,302.00
Elementary	HULL, CHERYL	44,802.00
Physical Ed.	IRZYK, PHYLLIS	21,601.00
Elementary	KEANE, DEBRA	43,702.00
Elementary	KENNEY, JANICE	46,302.00
Elementary	LABELLE, JEANNE	27,464.00
Elementary	McCORMICK, SHARON	48,102.00
Technology Coord.	MORRIS, SHARON	13,455.00
Elementary	PEARSON, ELIZABETH	43,202.00
Elementary	THUL, JANE	44,802.00
Music	WEAVER, ROSENA	28,621.00
Elementary	WILUSZ, COLLEEN	49,102.00
Elementary	ZIBEL, GAY	42,202.00
Special Ed. Coord.	BLINN, ANTHONY	26,500.00
Special Education	CRUSON, KATHY	47,702.00
Speech Therapist	DAY, JUNE	44,802.00
Special Education	ROUNDS, LISA	44,952.00
Social Worker	LANDRY-FILION, KASEY	10,140.00
Guidance Counselor	ROY, LORI	47,602.00
Nurse	BRISON, MARILYN	16,503.00
Nurse	SCHMIDT, DENISE	5,258.00
Media Generalist	CAREY, JUANITA	11,926.00
Principal	KENNY, THERESA	60,000.00

**ARMAND R. DUPONT SCHOOL**

**TEACHER ROSTER**

**2003/04**

Elementary	BARRY, STEVE	37,143.00
Elementary	BOEHM, KATHLEEN	43,302.00
Elementary	CARBONNEAU, KIMBERLY	42,202.00
Elementary	CLARK, KIMBERLY	33,183.00
Language Arts	DUCHESNE, CLAIRE	43,202.00
Elementary	GALLIGAN, ROSE	44,702.00
Elementary	GLADU, VIRGINIA	40,442.00
Elementary	HUGHES, ELIZABETH	27,464.00
Physical Education	IRZYK, PHYLLIS	21,601.00
Elementary	LETVINCHUK, PETER	29,994.00
Technology Coord.	MORRIS, SHARON	13,455.00
Elementary	NORMAND, LUCILLE	43,302.00
Math 7/8	ONG, DONNA	43,202.00
Science	PARADISE, ALAN	43,702.00
Elementary	PROULX, LINDA	43,702.00
Elementary	SMITH, MICHELLE	28,894.00
Elementary	SULLIVAN, PATTI	31,753.00
Special Ed. Coord.	BLINN, ANTHONY	26,500.00
Special Education	BURNETT, ANNE	40,122.00
Resource Room	MacDOUGALL, LISA	31,863.00
Social Worker	LANDRY-FILION, KASEY	10,139.00
Guidance Counselor	HOBBY, CHRISTINE	47,702.00
Nurse	BRISON, MARILYN	16,502.00
Nurse	SCHMIDT, DENISE	10,514.00
Media Generalist	CAREY, JUANITA	11,926.00
Principal	STEBBINS, BETSEY	67,000.00

# ALLENSTOWN ELEMENTARY SCHOOL

## NON-CERTIFIED ROSTER

2003/04

Tutor	CAMPBELL, JANIS	25,721.48
Tutor	ROSS, RUTH	23,635.95
Tutor	SCHEIRER, SHARON	3,850.20
Tutor	WELLMAN, IRENE	25,721.48
Educational Assistant	CURRIER, ROSE	12,675.75
Special Education Assistant	BAMFORD, SUZANNE	9,564.95
Special Education Assistant	BERNARD, BEVERLY	12,425.14
Special Education Assistant	BERTHIAUME, JUDITH	9,859.07
Special Education Assistant	CAMPBELL, KELLIE	9,447.30
Special Education Assistant	CONNOR, REBECCA	9,282.59
Special Education Assistant	DOLLARD, MARY	10,623.79
Special Education Assistant	DZIURA, BARBARA	9,035.52
Special Education Assistant	FOWLER, KRISTOPHER	9,011.99
Special Education Assistant	GARSIDE, LEANNE	1,417.78
Special Education Assistant	GIRARD, ELIZABETH	9,035.52
Special Education Assistant	LABRECQUE, DAWN	12,141.48
Special Education Assistant	LUSSIER, GAIL	11,523.37
Special Education Assistant	MARTEL, MELANIE	9,011.99
Special Education Assistant	NARO, SHELagh	10,317.91
Special Education Assistant	PALYS, MARGARET	10,788.51
Special Education Assistant	ST. GERMAIN, COREY	2,857.68
Special Education Assistant	SCHMIDT, DENISE	8,053.92
Special Education Assistant	SHICHKIN, JANET	12,254.29
Library Aide	BOUTIN, PAULINE	15,459.59
Secretary	GENDRON, MARGUERITE	32,059.10
Secretary	LaROCHE, PAULINE	26,861.26
Custodian	HAMEL, ALBERT	12,431.90
Custodian	HAMMOND, SR., BERNARD	3,960.30
Custodian	KOZAR, JAMES	5,756.25
Custodian	MARTINEAU, RICHARD	25,992.10
Hot Lunch Director	GRANT, SYLVIA	21,980.00
Lunch Worker	AUGER, SUZANNE	2,974.35
Lunch Worker	BLAIS, JOYCE	5,112.72
Lunch Worker	DZIURA, STANLEY	7,884.00
Lunch Worker	FLEURY, MARY	7,357.65
Lunch Worker	GOODNOW, PATRICIA	10,545.06
Lunch Worker	SEVERANCE, FRANCES	6,106.86

**ARMAND R. DUPONT SCHOOL**

**NON-CERTIFIED ROSTER**

**2003/04**

Educational Assistant	KNEELAND, MARY	20,859.31
Teacher Aide	KREIFELS, LINDA	11,094.40
Special Education Secretary	HILLS, JEANNE	16,565.05
Compensatory Tutor	SCHEIRER, SHARON	10,024.56
Special Education Assistant	BLANCHETTE, LYNDA	6,340.88
Special Education Assistant	CHEVARIE, MELISSA	9,913.87
Special Education Assistant	COHEN, JILL	1,991.60
Special Education Assistant	DESROSIERS, DENISE	9,164.94
Special Education Assistant	DREW, JEAN	9,011.99
Special Education Assistant	DUBE, MARIE	9,164.94
Special Education Assistant	FRENCH, KRISTIN	3,288.29
Special Education Assistant	GOUDREAU, KELLIE	2,205.26
Special Education Assistant	GUERTIN, KIMBERLY	5,028.79
Special Education Assistant	KENT, APRIL	9,164.94
Special Education Assistant	LOOS, KATHERINE	6,051.93
Special Education Assistant	LORD, DOREEN	10,459.09
Special Education Assistant	McGONIGLE, STACEY	4,621.86
Special Education Assistant	MARTEL, COREENIA	10,179.58
Special Education Assistant	VIAR, ANN	7,689.05
Special Education Assistant	WERMERS, SHEILA	11,270.87
Special Education Assistant	YOUNG, ERIN	3,876.34
Special Education Assistant	YOUNG, JENNIFER	2,835.56
Library Aide	BEAN, LORI	16,110.85
Secretary	DOANE, VIVIEN	28,269.58
Custodian	DUBE, FRANCOIS	25,439.51
Custodian	HAMMOND, JR., BERNARD	11,880.90
Custodian	JOHNSON, JOANNE	983.40
Custodian	LEMAY, JEAN	15,899.20

**ALLENSTOWN SCHOOL DISTRICT  
ARMAND R. DUPONT SCHOOL  
CLASS OF 2004**

Jivan Agoubi	Sarah Masters
Jordan Agoubi	Brandon Millette
Ariel Antobenedetto	Ryan Monica
Melodie Bellisle	Katelyn O'Clair
Alexa Blain	Samantha Ouellette
Travis Blanchard	Bryan Pahigian
Justine Boucher	Matthew Palys
Cassandra Boullie	Chrystine Paquette
Megan Bradford	Jillian Plourde
Robert Bradford	Jason Plumb
Hannah Brewster	David Porter
Meagan Celen	Stephen Provost
Laura Chevrette	Thomas Raymond
Will Cyr	Ashley Rushton
Stephen Dahood	Krista Sarazin
Jakob Demchak	Keith Sargent
Anthony Floyd	Jessica Senay
Ashley Fuller	Kyle Seymour
Krystal Gagnon	Stacey Shea
Devin Girard	Michael Spofford
Katie Greenly	Corinne St. Laurent
Alex Ham	Dakota Stuart
Haley Harper	Lisa Swanson
Brianna Harris	Jessica Tarbell
Jon Janvrin	Kristen Taylor
Danielle Jordan	Kevin Taylor
Brian Juranty	Christopher Tonn
Nathan Komm	Ashlie Tucker
Christopher Letourneau	Brian VanHorn
Kimberly Llorens	Jose Wermers
Kristin MacIsaac	Brittany Wheeler
Tyler MacNeil	Brittany Whittemore
Will Markow	Travis Witham

Samuel Young

**ANNUAL SCHOOL HEALTH  
SERVICE REPORT  
2003/04**

Report of Local Medical Services		Number of Pupils
Pupils Examined		555
Teachers Flu Shots		51
Immunizations		
DT		29
TB		0
MMR		9
Report of School Nurse-Teacher		
Vision Tests		555
Hearing Tests		555
Inspections		1,110
Heights		555
Weights		555
First Aid		
Medication – Dosages		12 daily
		115
Vaccinations/Communicable Diseases		
Communicable Diseases		
Chicken Pox		1
Pediculosis		30
Impetigo		0
Scables		1
Scarlet Fever		3

**Defects Found by School Nurse-Teacher**

	Number Cases	Treated by Physician
Vision	28	28
Hearing	9	9
Scalp	30	

**Clinic and Special Referrals**

	Number Examined	Number Children Treated
Dental Cleaning & Fluoride	0	0
Preschool	41	0
Parent Contacts	961	
Sport Physicals	15	

Examining Physician - Dr. Alan Stein

Marilyn R. Brison, R.N.  
School Nurse-Teacher  
June, 2002

Denise Schmidt, R.N.  
School Nurse-Teacher  
June, 2002

## ALLENSTOWN SCHOOL DISTRICT

### SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2002/03</u>	<u>FY 2003/04</u>
Actual Expenditures	\$ 1,824,450	\$ 1,934,196
Actual Revenues		
◆ Catastrophic Aid	\$ 81,648	\$ 142,150
◆ Medicaid	60,128	79,408
◆ Federal Grant	106,692	69,006
◆ Tuition	----	<u>20,803</u>
Total Offsetting Revenues	\$ 248,468	\$ 311,367

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 10th day of February, 2005 at 7:00 o'clock in the evening to deliberate upon the following subjects:

1. Shall the School District vote to raise and appropriate the sum of \$3,535,985 for the construction and equipping of additions and renovations to the Allenstown Elementary School and renovations to the Armand R. Dupont School, and to authorize the issuance of not more than \$3,483,730 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Ch. 33) with the remaining \$52,255 offset by anticipated interest derived from the temporary investment of the bond proceeds, and to authorize the School Board to issue and negotiate such bonds or notes and determine the rate of interest thereon; further to raise and appropriate the additional sum of \$88,835 for the first bond payment and authorize the School Board to take any other action necessary to carry out this vote.

*School Board Recommends Approval  
Budget Committee Recommends Approval*

(*3/5ths majority vote required*)

2. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

3. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,138,708. Should this article be defeated, the operating budget shall be \$8,028,507 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Note: Warrant Article #3 (operating budget article) does not include separate warrant articles #1 or #4).

*School Board Recommends Approval  
Budget Committee Recommends Approval*

4. Shall the School District vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2005/06, 2006/07 and 2007/08 fiscal years which calls for the following increase in salaries and benefits:

2005/06	\$41,139
2006/07	\$24,055
2007/08	\$23,988

and further to raise and appropriate the sum of \$41,139 for the 2005/06 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Allenstown School Board and the Allenstown Paraprofessional Association.

*School Board Recommends Approval  
Budget Committee Recommends Approval*

5. To transact other business that may legally come before said meeting.

Given under our hands and seal this 21<sup>st</sup> day of January, 2005.

Louis Conley, Chair  
Evelyn Guilbeault  
Thomas Irzyk  
Jeanne LaBelle  
Louise L'Heureux  
ALLENSTOWN SCHOOL BOARD

ALLENSTOWN SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on  
the 8th day of March, 2005 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Allenstown this \_\_st day of January, 2005.

Louis Conley, Chair  
Evelyn Guibeault  
Thomas Irzyk  
Jeanne LaBelle  
Louise L'Heureux  
ALLENSTOWN SCHOOL BOARD

# SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: ALLENSTOWN NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2005 to June 30, 2006

**IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

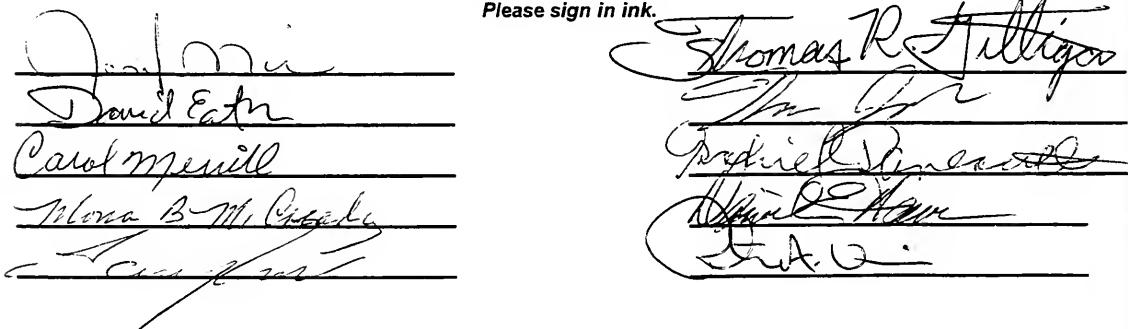
2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below.

We Certify This Form Was Posted on (Date): January 21, 2005

**BUDGET COMMITTEE**

Please sign in ink.



The image shows four handwritten signatures of the Budget Committee members. From left to right, the signatures are: David Eaton, Carol Merrill, Monica B. M. Greeley, and Tracy Foss. Each signature is written in cursive ink on a separate horizontal line.

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

Budget - School District of ALLENSTOWNFY 05/06

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
<u>PURPOSE OF APPROPRIATIONS</u>	<u>WARR.</u>	<u>Expenditures for Year 7/1/03 to 6/30/04</u>	<u>Appropriations Current Year as Approved by DRA</u>	<u>School Board's Appropriations Ensuing Fiscal Year</u>				<u>Budget Committee's Approp.</u>
(REA:32;3.V)	ART.#			RECOMMENDED	NOT RECOMMENDED			Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
<u>INSTRUCTION (1000-1999)</u>		<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>			<u>XXXXXXXXXX</u>
<u>1100-1199 Regular Programs</u>		<u>3,489,857</u>	<u>3,775,024</u>	<u>3,875,983</u>				<u>3,875,983</u>
<u>1200-1299 Special Programs</u>		<u>1,394,763</u>	<u>1,658,021</u>	<u>1,739,328</u>				<u>1,739,328</u>
<u>1300-1399 Vocational Programs</u>								
<u>1400-1499 Other Programs</u>		<u>18,212</u>	<u>15,488</u>	<u>22,299</u>				<u>22,299</u>
<u>1500-1599 Non-Public Programs</u>								
<u>1600-1699 Adult &amp; Community Programs</u>		<u>-</u>	<u>2</u>	<u>-</u>				<u>-</u>
<u>SUPPORT SERVICES (2000-2999)</u>		<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>			<u>XXXXXXXXXX</u>
<u>2000-2199 Student Support Services</u>		<u>312,145</u>	<u>350,329</u>	<u>365,795</u>				<u>365,795</u>
<u>2200-2299 Instructional Staff Services</u>		<u>100,570</u>	<u>113,126</u>	<u>81,348</u>				<u>81,348</u>
<u>General Administration</u>		<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>			<u>XXXXXXXXXX</u>
<u>2310 840 School Board Contingency</u>		<u>50</u>	<u>1,000</u>	<u>500</u>				<u>500</u>
<u>2310-2319 Other School Board</u>		<u>28,973</u>	<u>32,409</u>	<u>34,334</u>				<u>34,334</u>
<u>Executive Administration</u>		<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>			<u>XXXXXXXXXX</u>
<u>2320-310 SAU Management Services</u>		<u>132,979</u>	<u>133,147</u>	<u>133,427</u>				<u>133,427</u>
<u>2320-2399 All Other Administration</u>								
<u>2400-2499 School Administration Service</u>		<u>235,916</u>	<u>237,457</u>	<u>259,585</u>				<u>259,585</u>
<u>2500-2599 Business</u>								
<u>2600-2699 Operation &amp; Maintenance of Plant</u>		<u>299,230</u>	<u>298,736</u>	<u>365,009</u>				<u>365,009</u>
<u>2700-2799 Student Transportation</u>		<u>291,233</u>	<u>319,710</u>	<u>329,040</u>				<u>329,040</u>
<u>2800-2999 Support Service Central &amp; Other</u>		<u>604,577</u>	<u>757,189</u>	<u>787,856</u>				<u>787,856</u>
<u>NON-INSTRUCTIONAL SERVICES</u>		<u>140,768</u>	<u>138,443</u>	<u>144,200</u>				<u>144,200</u>
<u>4000-4999 FACILITIES ACQUISITIONS &amp; CONSTRUCTION</u>		<u>146</u>	<u>2</u>	<u>2</u>				<u>2</u>
<u>OTHER OUTLAYS (5000-5999)</u>		<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>	<u>XXXXXXXXXX</u>			<u>XXXXXXXXXX</u>
<u>5110 Debt Service - Principal</u>		<u>125,000</u>	<u>-</u>	<u>-</u>				<u>-</u>
<u>5120 Debt Service - Interest</u>		<u>4,438</u>	<u>-</u>	<u>-</u>				<u>-</u>

PAGE PROVIDE FURTHER DETAIL

Indicate in the space below to identify the make-up of the line total for the ensuing year.

**\*\*SPECIAL WARRANT ARTICLES\*\***

3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct #	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	Appropriations Current Year As Approved by DRA	WARR. ART #	RECOMMENDED NOT RECOMMENDED	School Board's Appropriations Ensuring Fiscal Year	Budget Committee's Approp. Ensuring Fiscal Year
1			1		3,624,820	3,624,820
2	Building Addition/Renovations					
3						
4						
5						
6						
10	<b>SUBTOTAL 2 RECOMMENDED</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXX</b>	<b>3,624,820</b>	<b>XXXXXXXXXX</b>	<b>3,624,820</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

- 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

Acct #	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	Appropriations Prior Year As Approved by DRA	WARR. ART.#	RECOMMENDED NOT RECOMMENDED	School Board's Appropriations Ensuring Fiscal Year	Budget Committee's Approp. Ensuring Fiscal Year
1			4		41,139	41,139
2	APA Contract					
3						
4						
5						
6						
10	<b>SUBTOTAL 3 RECOMMENDED</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXX</b>	<b>41,139</b>	<b>XXXXXXXXXX</b>	<b>41,139</b>

1

2

3

4

5

6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues	Revised Revenues	Estimated Revenues
			Prior Year	Current Year	ENSUING FISCAL YEAR
	REVENUE FROM LOCAL SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition		20,803		
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		2,882	2,800	55,055
1600-1699	Food Service Sales		70,899	73,443	74,220
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		2,969	100	100
	REVENUE FROM STATE SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid		46,376	-	-
3220	Kindergarten Aid				
3230	Catastrophic Aid		142,150	86,771	153,02
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		2,791	2,500	2,80
3270	Driver Education				
3290-3299	Other State Sources				
	REVENUE FROM FEDERAL SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		164,882	135,200	138,17
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		67,108	62,500	67,1
4570	Disabilities Programs				
4580	Medicaid Distribution		79,408	70,000	70,0
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
	OTHER FINANCING SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes				3,483,70
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES CONT.</b>					
5252	Transfer from Expendable Trust Funds		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5253	Transfer from Non-Expendable Trust Funds		.		
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes		264,960	160,544	
	Total Estimated Revenue & Credits		865,228	593,858	4,044,287

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
<b>SUBTOTAL 1 Appropriations Recommended (from page 3)</b>	<b>7,830,085</b>	<b>8,138,708</b>	<b>8,138,708</b>
<b>SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)</b>	<b>-</b>	<b>3,624,820</b>	<b>3,624,820</b>
<b>SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)</b>	<b>-</b>	<b>41,139</b>	<b>41,139</b>
<b>TOTAL Appropriations Recommended</b>	<b>7,830,085</b>	<b>11,804,667</b>	<b>11,804,667</b>
<b>Less: Amount of Estimated Revenues &amp; Credits (from above)</b>	<b>593,858</b>	<b>4,044,287</b>	<b>4,044,287</b>
<b>Less: Amount of Cost of Adequate Education (State Tax/Grant)*</b>	<b>4,272,639</b>	<b>4,295,006</b>	<b>4,295,006</b>
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	<b>2,963,588</b>	<b>3,465,374</b>	<b>3,465,374</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$817,985  
(See Supplemental Schedule With 10% Calculation)

\*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$ 0.

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**

(for Calculation 10% Maximum Increase)

(RSA 32:18, 19, &amp; 32:21)

Rev 09/02

**VERSION #2: Use if you have Collective Bargaining Cost Items**LOCAL GOVERNMENT UNIT : ALLENSTOWN SCHOOL DISTRICT FISCAL YEAR END FY 05/06**Column A**

	RECOMMENDED AMT
1. Total RECOMMENDED by Budget Committee  (See Posted Budget MS7, 27, or 37)	11,804,667
LESS EXCLUSIONS:	-
2. Principal: Long - Term Bonds & Notes	-
3. Interest: Long-Term Bonds & Notes	88,835
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	3,535,985
5. Mandatory Assessments	-
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	3,624,820

## 7. Amount recommended less recommended

exclusion amounts (line 1 less line 6)	8,179,847
--	-----------

8. Line 7 times 10%	817,985
---------------------	---------

9. Maximum Allowable Appropriations prior to vote ( Line 1 + 8)	12,622,652
--	------------

10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	Cost items recommended	Cost items voted	Amt. Voted above recommended
	41,139	-	-

**Column C****Column B****(Col.B - A)****MAXIMUM ALLOWABLE APPROPRIATION VOTED**

At meeting, add line 9 + Column C.

Line 8 plus any not recommended collective bargaining cost items or increases to cost items voted is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.

# DEFAULT BUDGET OF THE SCHOOL

OF: ALLENSTOWN NH

Fiscal Year From July 1, 2005 to June 30, 2006

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD  
or  
**Budget Committee if RSA 40:14-b is adopted**

Jean LaBelle  
Barbara Guillebeau  
Debbie L'Heureux

Douglas J. Kelley  
Star Jones

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

07/04

1 2 3 4 5 6

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year	Reductions & Increases	Minus	DEFAULT BUDGET
		Adopted Operating Budget	1-Time Appropriations		
	INSTRUCTION (1000-1999)	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs	3,775,024	75,679		3,850,703
1200-1299	Special Programs	1,658,021	83,307		1,741,328
1300-1399	Vocational Programs				
1400-1499	Other Programs	15,488			15,488
1500-1599	Non-Public Programs				
1600-1899	Adult & Community Programs	2			2
	SUPPORT SERVICES (2000-2999)	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services	350,329	10,763		361,092
2200-2299	Instructional Staff Services	113,126	(7,999)		105,127
	General Administration	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310 840	School Board Contingency	1,000			1,000
2310-2319	Other School Board	32,409			32,409
	Executive Administration	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services	133,147	280		133,427
2320-2399	All Other Administration				
2400-2499	School Administration Service	237,457	(8)		237,449
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	298,736	1,633		300,369
2700-2799	Student Transportation	319,710	6,030		325,740
2800-2999	Support Service Central & Other	757,189	22,980		780,169
3000-3999	NON-INSTRUCTIONAL SERVICES	138,443	5,757		144,200
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION	2			2
	OTHER OUTLAYS (5000-5999)	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal	-			-
5120	Debt Service - Interest	-			-
	FUND TRANSFERS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service	1			
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5251	To Capital Reserves				
5252	To Expendable Trust				

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
FUND TRANSFERS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5253	To Non-Expendable Trusts				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.				
	SUPPLEMENTAL		1		1
	DEFICIT				
	SUBTOTAL 1	7,830,085	198,422		8,028,507

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100	Certified staff contracted salary increase \$10,132	2200	Non-Cert staff salary \$7,999
1100	Contracted High School Tuition \$62,571	2400	Non-Cert staff salary \$8
1100	Fund II Fed Projects \$2,976	2600	Contracted Operation/maint \$456
1200	SpEd Obligations \$83,307		
2000	Certified staff contracted salary increase \$10,760		
2000	SpEd Obligations \$3		
2320	Contracted Admin Services \$280		
2600	Utility rates \$2,089		
2700	Contracted Transportation obligations \$2,025		
2700	SpEd Obligations \$4,005		
2900	Employee contracted benefits \$22,980		
3000	Food service program \$5,757		

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION RESIDENT BIRTH REPORT						
CHILD LAST NAME	CHILD FIRST NAME	CHILD M/D NAME	DATE OF BIRTH	FATHER'S LAST NAME	FATHER'S FIRST NAME	MOTHER'S LAST NAME
TREMBLAY	JOSHUA	ROBERT	1/3/04	MANCHESTER	TREMBLAY	TODD
THOMS	ANNE	MARIE	1/10/04	CONCORD	THOMS	ANDREW
MORALES	MARISA	MAGGIE	1/16/04	MANCHESTER	MORALES	LUIS
NAVARRO	SOPHIA	KATE	3/8/04	MANCHESTER	NAVARRO	GREGORY
DUPUIS	ETHAN	SYLVIO	3/9/04	MANCHESTER	DUPUIS	MARC
HARMON	KIERSTIN	AMBER	3/12/04	CONCORD	HARMON	DUPUIS
SOKOL	BOYCE	EVERETT	3/28/04	MANCHESTER	SOKOL	ALEXANDER
MARTIN	RACHEL	MAE	4/22/04	DERRY	MARTIN	GARY
EDWARDS	BENJAMIN	JAMES	5/13/04	CONCORD	EDWARDS	DANIEL
KING	DELANEY	JEWELL	5/28/04	MANCHESTER	KING	EDWARD
JOHANSEN	ALEX	JOHN	6/1/04	CONCORD	JOHANSEN	ERIC
BAILEY	VINCENT	ROBERT	6/10/04	CONCORD	BAILEY	KARL
GUYETTE	DAMIN	JAMES	6/16/04	CONCORD	GUYETTE	EARL
SANTIAGO	CAMERON	JOSEPH	6/16/04	MANCHESTER	SANTIAGO	THEODORE
FOSS	CATCH	ALAN	7/8/04	CONCORD	FOSS	RICHARD
ROBY	TYLER	MATTHEW	7/17/04	MANCHESTER	ROBY	JOHN
REMILLARD	JAZMINE	ELIZABETH	8/10/04	CONCORD	REMILLARD	JASON

MOTHER'S FIRST NAME	MOTHER'S LAST NAME	MOTHER'S FIRST NAME	MOTHER'S LAST NAME
LEANNE	TREMBLAY	KATHRYN	TREMBLAY
THOMS	TREMBLAY	PATRICIA	TREMBLAY
MORALES	TREMBLAY	KATHLEEN	TREMBLAY
NAVARRO	TREMBLAY	JAIMIE	TREMBLAY
DUPUIS	TREMBLAY	JENNIFER	TREMBLAY
SOKOL	TREMBLAY	LEIGH	TREMBLAY
MARTIN	TREMBLAY	KIMBERLY	TREMBLAY
EDWARDS	TREMBLAY	MICHELLE	TREMBLAY
KING	TREMBLAY	AMY	TREMBLAY
JOHANSEN	TREMBLAY	HEIDI	TREMBLAY
BAILEY	TREMBLAY	JESSICA	TREMBLAY
GUYETTE	TREMBLAY	MELISSA	TREMBLAY
SANTIAGO	TREMBLAY	KRISTANNE	TREMBLAY
FOSS	TREMBLAY	ELISHA	TREMBLAY
ROBY	TREMBLAY	JENNIFER	TREMBLAY
REMILLARD	TREMBLAY	JENNIFER	TREMBLAY

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH REPORT

CHILD LAST NAME	CHILD FIRST NAME	CHILD MID NAME	DATE OF BIRTH	PLACE OF BIRTH	FATHER'S LAST NAME	FATHER'S FIRST NAME	MOTHER'S LAST NAME	MOTHER'S FIRST NAME
THOMPSON	ALEXIS	ANN	9/30/04	MANCHESTER	THOMPSON	SCOTT	THOMPSON	JUDITH
WHEELER	AUSTIN	JULIUS	10/10/04	MANCHESTER	WHEELER	GLEN	WHEELER	KIM
WHEELER	TRACE	WILLIAM	10/1/04	MANCHESTER	WHEELER	GLEN	WHEELER	KIM
OHLUND	BRIANNA	DAWN	10/13/04	MANCHESTER	OHLUND	GRANT	OHLUND	CHRISTINA
LAFLEUR	NOLYN	EVYN	11/7/04	CONCORD	LAFLEUR	ROGER	LAFLEUR	KIMBERLY
FRAZIER	PRESSLEY	MARY	11/7/04	MANCHESTER	FRAZIER	WILLIAM	FRAZIER	DENSE
BILLADO	CHRISTIAN	MAURICE	11/15/04	CONCORD	BILLADO	MAURICE	BILLADO	ANGELA
<sup>1</sup> GARDNER	KAYLI	LYNN	11/25/04	MANCHESTER	GARDNER	JEFFREY	GARDNER	TIFFANY
MARTIN	HANNAH	LYNN	11/27/04	CONCORD	MARTIN	ALAN	MARTIN	MICHELLE
DUVAL	CHLOE	REBECCA	12/2/04	CONCORD	DUVAL	MARK	DUVAL	JODIE
STEVENS	BRODY	AARON	12/4/04	CONCORD	STEVENS	MICHAEL	STEVENS	RACHEL
BLAIS	ZAKK	DAVID	12/15/04	MANCHESTER	BLAIS	DAVID	BLAIS	TINA
RANFOS	HAILEY	ELIZABETH	12/22/04	CONCORD	RANFOS	ERIC	RANFOS	TIFFANY

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DECEDENT'S LAST NAME	DECEDENT'S FIRST NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S LAST NAME	FATHER'S FIRST NAME	MOTHER'S LAST NAME	MOTHER'S FIRST NAME	CITY/TOWN OF RESIDENCE
GAMELIN	CECILIA	1/13/04	MANCHESTER	OUELLETTE	ALFRED	LAVOIE	EMERENCIENNE	ALLENTOWN
BERGEVIN	DONALD	1/17/04	CONCORD	BERGEVIN	ANTONIO	RIVARD	ALICE	ALLENTOWN
LASALLE	ERNEST	1/18/04	CONCORD	LASALLE	ERNEST	RIVARD	ROSE	ALLENTOWN
PELLETIER	LILLIAN	1/18/04	ALLENTOWN	MALO	WILLIAM	LAMONTAGNE	LEDA	ALLENTOWN
DUAHIME	GUY	1/30/04	CONCORD	DUHAIME	OVILA	BOUCHER	CECILE	ALLENTOWN
DRAGON	LISA	2/17/04	ALLENTOWN	WITT	JAMIE	GRAGG	CONNIE	ALLENTOWN
RODRIGUEZ	JONATHAN	2/29/04	MANCHESTER	RODRIGUEZ	ALEXIS	ROBINSON	TRACY	ALLENTOWN
SENECAL	MARIE	3/4/04	SUNCOOK	SENECAL	ADRIEN	NICHOL	VOILET	ALLENTOWN
BAILEY	CLIFFORD	3/6/04	CONCORD	BAILEY	CLIFFORD	WALTON	MARILLA	SUNCOOK
HOISINGTON	CALVIN	3/8/04	ALLENTOWN	HOISINGTON	FRANK	AVERY	LILLIAN	ALLENTOWN
JONES	CONNIE	3/15/04	CONCORD	GRAGG	CHARLES	UNKNOWN	MARY	ALLENTOWN
DANIS	ANNETTE	3/24/04	CONCORD	CYR	ARTHUR	CHAPUT	MARY	ALLENTOWN
RICHARD	RICHARD	3/26/04	MANCHESTER	LANGFORD	LOREN	DANEAULT	MADELEINE	ALLENTOWN
LEBLANC	LESTER	3/26/04	ALLENTOWN	LEBLANC	VICTOR	LAPORTE	PEARL	SUNCOOK
GAUMONT	ARTHUR	3/27/04	CONCORD	GAUMONT	ROSARIO	VIEENS	BEATRICE	ALLENTOWN
CHATTERTON	FRANK	4/3/04	MANCHESTER	CHATTERTON	DONALD	TIEDEMAN	IDELIA	ALLENTOWN
MEADOWS	DONNA	4/10/04	MANCHESTER	GELINAS	WALTER	PAQUETTE	GLORIA	ALLENTOWN
PROULX	MARCEL	4/18/04	CONCORD	PROUX	ADJUTOR	DESLAURIERS	LUDIVINE	ALLENTOWN
PARO	FREDERICK	4/23/04	CONCORD	PARO	FRED	FRASER	GLORIA	ALLENTOWN
BARTON	OLIVE	4/26/04	CONCORD	MINARD	ULYSSES	BURBANK	MARY	ALLENTOWN
MALCOLM	SYLVIO	4/26/04	ALLENTOWN	TIVEY	EDWARD	MUDGEETT	LILLA	ALLENTOWN
LAFERTE	TERESA	6/9/04	CONCORD	LAFLERTE	ERNEST	FRANCOEUR	MERILDA	ALLENTOWN
BOUCHER	PATRICK	6/12/04	CHICHESTER	CARCHIDE	THOMAS	BABIN	ISABELLE	ALLENTOWN
LOONEY	CECILE	6/23/04	CONCORD	LOONEY	WILLIAM	CASE	CAROL	ALLENTOWN
BELLEROSE	LEROY	7/4/04	CONCORD	SAUCIER	STANISLAUS	FORCIER	VICTORIA	ALLENTOWN
STEPHENS	STEPHEN	7/11/04	MANCHESTER	STEPHENS	HENRY	CLARK	MABLE	ALLENTOWN
RAY	MICHAEL	7/22/04	CONCORD	RAY	ABRAHAM	FAINBLATT	FRANCES	ALLENTOWN
SNYDER	ANNETTE	7/24/04	CONCORD	SNYDER	MICHAEL	TURNER	ARLIE	ALLENTOWN
HEYEV	HEVEY	8/24/04	CONCORD	DANEAULT	HORMIDAS	COURCHESNE	HORTENSE	ALLENTOWN
MEDUGNO	LORRAINE	9/18/04	CONCORD	MEDUGNO	GIUSEPPE	TIRELLA	CARMELLA	ALLENTOWN
LETOURNEAU	THERESA	9/25/04	CONCORD	LAFRENIERE	ARTHUR	UNKNOWN	JEANETTE	ALLENTOWN
GAMACHE	MARILYN	10/4/04	ALLENTOWN	BLAKE	BLAKE	AUGER	JOSEPHINE	ALLENTOWN
BLAKE BOUCHER	RAYMOND	10/5/04	CONCORD	DESROUCHERS	EDMOND	HILL	MARJORIE	ALLENTOWN
BUREAU	DAMIN	10/5/04	CONCORD	BUREAU	JOSEPH	PICARD	GRACE	ALLENTOWN
GUYETTE	LUDGER	10/10/04	CONCORD	GUYETTE	EARL	BINEAU	MARIE	ALLENTOWN
BRISEBOIS		10/16/04	PORTSMOUTH	BRISEBOIS	JOSEPH	BLODEAU	MELISSA	ALLENTOWN
							MICHAUD	ALLENTOWN

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DECEDENT'S LAST NAME	DECEDENT'S FIRST NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S LAST NAME	FATHER'S FIRST NAME	MOTHER'S MAIDEN NAME	MOTHER'S FIRST NAME	CITY/TOWN OF RESIDENCE
GABERT	EUGENE	10/25/04	CONCORD	GABERT	ALBERT	SANSOUCIE	EVELYN	ALLENSTOWN
CHAPUT	ARTHUR	10/30/04	ALLENSTOWN	CHAPUT	HENRY		EVIA	ALLENSTOWN
CAMPBELL	IRENE	11/3/04	BOW	NADEAU	NAPOLEON		IDA	ALLENSTOWN
ROBINSON	WALTER	11/10/04	MANCHESTER	THEROUX	WALTER		DOROTHY	ALLENSTOWN
MCNEIL	ROSALIE	11/13/04	CONCORD	HUREAU	JOSEPH		MARY	ALLENSTOWN
BLOUIN	ROGER	11/19/04	CONCORD	BLOUIN	RUDOLPH		MARIE	ALLENSTOWN
BLAY	KENDALL	11/21/04	CONCORD	BLAY	PAUL		JOSEPHINE	ALLENSTOWN
KEEFE	JOSEPH	12/2/04	CONCORD	KEEFE	JOHN		ROSE	ALLENSTOWN
ADELBERT	ADELBERT	12/18/04	CONCORD	GALARNEAU	ALBERT		FICCIÀ	ALLENSTOWN
ROBERT	ROBERT	12/24/04	CONCORD	UNKNOWN	UNKNOWN		GERRISH	ALLENSTOWN
DOROTHY	PELLETIER	12/30/04	MANCHESTER	GUILBEAULT	NARCISSE		UNKNOWN	ALLENSTOWN
							COURCHESNE	ALLENSTOWN

## **2005 Town Holidays**

New Year's Day	Friday, December 31
Civil Rights Day	Monday, January 17
Presidents' Day	Monday, February 21
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Columbus Day	Monday, October 10
Veterans' Day	Friday, November 11
Thanksgiving	Thursday & Friday November 24 & 25
Christmas	Monday, December 26

## **NH State Offices Main Switchboard 271-1110**

Attorney General - Consumer Protection Bureau	271-3658
Environmental Services	271-3503
Governor's Office	271-2121
Health & Human Services	271-4658
Motor Vehicle Division - Driver License	271-2371
Motor Vehicle Division - Vehicle Registration	271-2251
Public Utilities Commission	271-2431
State Police Headquarters	271-3636
Suncook Post Office	271-3127
Veterans Administration - Manchester	666-7785

